

**CITY OF XENIA, OHIO
ORDINANCE 2020 – 28**

AMENDING SECTIONS 260.03 AND 274.07 OF THE CODIFIED ORDINANCES OF THE CITY OF XENIA, OHIO, TO ADD THE CLASSIFIED POSITION OF GIS ANALYST TO THE ENGINEERING DIVISION OF THE PUBLIC SERVICE DEPARTMENT

WHEREAS, upon the recommendation of the City Manager and the City Engineer, a GIS Analyst position is needed in the Engineering Division of the Public Service Department, which position shall be in the classified service of the City;

WHEREAS, Section 274.07 of the Codified Ordinances must be amended to create the GIS Analyst position within the City’s classified service;

WHEREAS, Section 260.03 of the Codified Ordinances, titled “Pay Sources” must also be amended to establish the distribution of personnel costs associated with said GIS Analyst position;

WHEREAS, this Council finds it to be in the best interests of the health, safety and welfare of the City and its inhabitants to amend Sections 260.03 and 274.07 of the Codified Ordinances to create the position of GIS Analyst within the Engineering Division of the City’s Public Service Department and to establish the distribution of personnel costs associated with said position.

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least four (4) members of the City Council concurring, that:

Section 1. Section 260.03 of Chapter 260, titled “Employees Generally,” of Part Two – Administration Code, Title Six – Administration, of the City of Xenia Codified Ordinances is hereby amended as shown in the attached Exhibit A.

Section 2. Section 274.07 of Chapter 274, titled “Civil Service Commission,” of Part Two – Administration Code, Title Eight – Boards, Commissions and Committees, of the City of Xenia Codified Ordinances is hereby amended as shown in the attached Exhibit B.

Section 3. Existing Section 260.03 and Section 274.07 are hereby repealed.

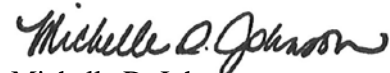
Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance shall be effective as of January 9, 2021.

Introduced: November 24, 2020

Adopted: December 10, 2020

Attest:



Michelle D. Johnson
City Clerk



Wesley E. Smith
President, Xenia City Council

260.03 PAY SOURCES.

(a) All employees listed below shall have their compensation, including fringe benefits, distributed among the various Departments and charged to the various funds for which services are performed. The following employees shall be paid from the various funds herein specified, in the percentages herein specified:

Position Title	General	Municipal Court	Street	State Rt. Repair	Police & Fire	Garage	Water	Sewer	Sanitation	Parking	Storm	Housing	Loan Trust
City Manager	30		17				23	23	7				
Asst. City Manager	20		20				25	25	10				
Management Analyst CMO	41		17				21	20	1				
Secretary to City Manager	21		19				25	25	10				
Clerk Typist/Secretary CMO	21		19				27	27	6				
Human Resources Director	21		17				31	30	1				
HR Technician	41		17				20	21	1				
Director of Homeland Safety/Risk Management	30						30	30	10				
Deputy Fire Chief	70						15	15					
Development Director	80						10	10					
Community Development Coordinator	80						10	10					
Development Department Secretary	70						10	10	10				
Public Relations Coordinator	30		20				20	20	10				
Public Service Director/Engineer	10		20				25	25	10		10		
Public Service Director			25				25	25	25				
Management Analyst PS	15		20				30	25	10				
Clerk Typist/Secretary (PS/Engineering)	60		10				12.5	12.5	0.5				
Clerk Typist/Secretary PS	20		25				25	20	10				
City Engineer	15		25				25	25			10		
Asst. City Engineer	10		10				30	30	10		10		
Construction Inspector	25		25				25	25					
Engineering Technician	10		10				35	35			10		
GIS Analyst	10		10				35	35			10		
PS Maintenance Supervisor – Utilities & Streets			25				30	30			15		
PS Maintenance Supervisor – Facilities & Fleet	20		20	5			20	20	15				
Maintenance Supervisor			23.4				33.3	33.3			10		

274.07 CLASSIFIED SERVICE.

The classified service of the employment paid by the City of Xenia is as follows:

Position	Pay Grade or Range No.
<i>Clerical</i>	
Clerk – Typist	410
Finance Clerk – AR (Utility Billing/Income Tax)	412
Secretary	412
Human Resources Technician	003
Management Analyst – CMO	003
Management Analyst – PS	003
<i>Administrative and Fiscal</i>	
Finance Clerk (Accounts Payable/Payroll)	414
IT Technician	414
Finance Technician	416
IT Analyst	004
<i>Engineering</i>	
Construction Inspector	004
Engineering Technician	004
<u>GIS Analyst</u>	<u>004</u>
<i>Planning and Zoning Department</i>	
Code Enforcement Officer	003
Zoning Enforcement Officer	003
<i>Police and Fire</i>	
Communications Supervisor	003
Fire Inspector	004
Police Service Aide I	414
Police Cadet	005
Communications Operator I	305
Communications Operator II	312
Police Officer	215
Firefighter	315
Police Sergeant	224
Fire Lieutenant	324
Police Captain	227
Fire Captain	327
<i>Parks and Recreation</i>	
Playground Leader	001
Recreation Program Specialist	001

Position	Pay Grade or Range No.
<i>Labor and Crafts</i>	
Hourly Employees – Non-Union	Pay Grade
Water Treatment Plant Operator (Part-Time)	003
Hourly Employees – Union	Range Number
Laborer	109
Maintenance Worker	112
Water Meter Service Worker	112
Equipment Operator	114
Wastewater Treatment Plant Operator I	114
Water Treatment Plant Operator I	114
Wastewater Treatment Plant Semi-Tractor Trailer Driver	114
Equipment Operator II	115
Equipment Mechanic	115
Maintenance Foreman	116
Treatment Plant Laboratory Technician I	117
Wastewater Treatment Plant Operator II	117
Water Treatment Plant Operator II	117
Electrician	117
Treatment Plant Laboratory Technician II	118
Supervision and Administration	Pay Grade
Water Treatment Plant Supervisor	005
Wastewater Treatment Plant Supervisor	005
Public Service Maintenance Supervisor	005
Public Service Maintenance Supervisor – Utilities & Streets	005
Public Service Maintenance Supervisor – Facilities & Fleet	005
Equipment Mechanic Supervisor	004
<i>Department of Law</i>	Pay Grade
Victim Advocate	003