

**CITY OF XENIA, OHIO
ORDINANCE 2018 – 03**

**PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES
FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2018, AND DECLARING AN EMERGENCY
(2018 FINAL BUDGET AND ANNUAL APPROPRIATIONS ORDINANCE)**

WHEREAS, this Council, by Ordinance 2017-50, passed on December 28, 2017, adopted a temporary budget and appropriations for the first quarter of the 2018 fiscal year, in accordance with Ohio Revised Code Section 5705.38, while awaiting the receipt of the Amended Official Certificate of Estimated Resources from Greene County;

WHEREAS, having received the Amended Official Certificate of Estimated Resources from Greene County, and Section 9.05 of the City's Charter requiring that Council adopt a 2018 Final Budget on or before the first day of April 2018;

WHEREAS, the Council of the City of Xenia finds it necessary to make certain appropriations for the fiscal year ending December 31, 2018, in order to meet current expenses, to authorize certain other expenditures and to implement the adopted budget, as required by Section 9.06 of the City's Charter; and

WHEREAS, Sections 5.04 and 9.07 of the City's Charter provides for such emergency appropriations, when such appropriations are made pursuant to an emergency ordinance,

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least five (5) members of the City Council concurring, that:

Section 1. This Ordinance is an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Xenia, Ohio. The reason for such necessity arises from the need to provide appropriations for current expenses and other expenditures, for the fiscal year ending December 31, 2018, to ensure the continued, usual, daily operation of the City Government.

Section 2. The 2018 Final Budget, as proposed by the City Manager, is hereby adopted, and to provide for current expenses and other expenditures of the City of Xenia, Ohio, for the fiscal year ending December 31, 2018, the sums contained within Exhibit A are hereby appropriated.


Section 3. The Finance Director is hereby authorized to make payments from any of the appropriations herein made, upon receiving proper claims, certificates and/or vouchers approved by the officials, department heads, or their respective designees, authorized by law to approve the same, or upon an ordinance or resolution of Council to make expenditures; provided, however, that no payments for salaries or wages shall be made except to persons employed in accordance with the ordinances, rules and regulations of the City of Xenia and/or laws of the State of Ohio.

Section 4. The Finance Director is hereby authorized, in accordance with the Charter and Ordinances of the City of Xenia, to adjust appropriations within any Fund or Department, so long as the adjustments made do not exceed the total appropriations authorized within any Fund. In addition, the Finance Director is hereby authorized to establish additional accounts within any Fund as may from time to time be required to ensure proper accounting or by the State of Ohio.

Section 5. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. In accordance with Section 5.04 of the City's Charter, this Ordinance shall become effective upon its adoption.

Adopted: January 25, 2018


Michael D. Engle
President, Xenia City Council

Attest:


Michelle D. Johnson
City Clerk

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
1. 101 - GENERAL FUND				
1001 - GEN GOVT/LEG AFF PERSONNEL	\$36,348.00			
OPERATING	\$255,562.79	\$291,910.79		
1002 - MUNICIPAL COURT PERSONNEL	\$1,046,818.00			
OPERATING	\$317,493.40	\$1,364,311.40		
1003 - LAW DIRECTOR PERSONNEL	\$178,255.00			
OPERATING	\$85,511.13	\$263,766.13		
1004 - CITY MANAGER PERSONNEL	\$137,639.00			
OPERATING	\$34,259.04	\$171,898.04		
1005 - HUMAN RESOURCES PERSONNEL	\$25,302.00			
OPERATING	\$57,681.12	\$82,983.12		
1006 - FINANCE OFFICE PERSONNEL	\$97,057.00			
OPERATING	\$81,251.21	\$178,308.21		
1007 - INCOME TAX PERSONNEL	\$359,016.00			
OPERATING	\$107,369.94	\$466,385.94		
1009 - MUNICIPAL BLDG & GENERAL SERVICES OPERATING	\$176,615.24	\$176,615.24		
1010 - MANAGEMENT INFORMATION SERVICES PERSONNEL SERVICES	\$80,173.00			
OPERATING	\$0.00	\$80,173.00		
1011 - CITY CLERK PERSONNEL	\$33,315.00			
OPERATING	\$37,566.53	\$70,881.53		
1012 - VOLUNTEER PROGRAM PERSONNEL				
OPERATING	\$0.00	\$0.00		
1013 - PUBLIC AFFAIRS AND CATV ADMIN PERSONNEL	\$0.00			
OPERATING	\$104,626.53	\$104,626.53		

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
1018 - MUNICIPAL ADMINISTRATIVE BUILDING				
PERSONNEL	\$26,855.00			
OPERATING	\$79,467.53	\$106,322.53		
1050 - CEMETERY				
OPERATING	\$15,000.00	\$15,000.00		
1228 - STREET LTS				
OPERATING	\$229,332.46	\$229,332.46		
1229 - HOMELAND SECURITY/RISK MGT.				
OPERATING	\$27,307.75	\$27,307.75		
1442 - GEN PARK MAINT				
PERSONNEL	\$132,507.00			
OPERATING	\$95,142.29	\$227,649.29		
1550 - ECONOMIC DEVELOPMENT				
PERSONNEL	\$91,424.00			
OPERATING	\$65,017.00	\$156,441.00		
1551 - NEIGHBORHOOD SERVICES				
PERSONNEL	\$74,454.00			
OPERATING	\$15,285.60	\$89,739.60		
1552 - PLANNING				
PERSONNEL	\$119,475.00			
OPERATING	\$58,883.30	\$178,358.30		
1553 - PROPERTY MAINT.				
PERSONNEL	\$42,397.00			
OPERATING	\$73,872.67	\$116,269.67		
1555 - ENGINEERING				
PERSONNEL	\$36,698.00			
OPERATING	\$62,375.18	\$99,073.18		
1556 - CONSTRUCTION INSPECTION				
PERSONNEL	\$24,246.00			
OPERATING	\$9,307.57	\$33,553.57		
1557 - XENIA STATION				
OPERATING	\$22,755.11	\$22,755.11		
7001 - INTERFUND LOANS				
INTERFUND LOANS	\$1,000,000.00	\$1,000,000.00		
9001 - TRANSFERS				
	\$7,195,957.00	\$7,195,957.00		
TOTAL GENERAL FUND			\$12,749,619.39	
Less Encumbrances - 12/31/17				(\$212,676.39)
2018 APPROPRIATION				<u>\$12,536,943.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
II. SPECIAL REVENUE FUNDS				
203 - RECREATION SPECIAL				
PERSONNEL	\$0.00			
OPERATING	\$64,792.48			
CAPITAL	\$0.00			
TOTAL RECREATION SPECIAL			\$64,792.48	
Less Encumbrances - 12/31/17				(\$3,392.48)
2018 APPROPRIATION				<u>\$61,400.00</u>
212 - INDIGENT DRIVER ALCOHOL TREATMENT				
OPERATING	\$91,995.00			
TOTAL INDIGENT DRIVER ALCOHOL TREATMENT			\$91,995.00	
Less Encumbrances - 12/31/17				(\$9,495.00)
2018 APPROPRIATION				<u>\$82,500.00</u>
213 - LAW ENFORCEMENT AND EDUCATION				
OPERATING	\$9,455.00			
CAPITAL	\$0.00			
TOTAL LAW ENFORCEMENT AND EDUCATION			\$9,455.00	
Less Encumbrances - 12/31/17				(\$1,955.00)
2018 APPROPRIATION				<u>\$7,500.00</u>
214 - PROBATION SERVICES FUND				
PERSONNEL	\$481,184.00			
OPERATING	\$98,824.09			
CAPITAL	\$500.00			
TOTAL PROBATION SERVICES FUND			\$580,508.09	
Less Encumbrances - 12/31/17				(\$29,949.09)
2018 APPROPRIATION				<u>\$550,559.00</u>
221 - STATE GASOLINE LICENSE VEHICLE FUND				
PERSONNEL	\$937,804.00			
OPERATING	\$451,049.39			
REFUND	\$0.00			
TOTAL STATE GASOLINE LICENSE VEHICLE FUND			\$1,388,853.39	
Less Encumbrances - 12/31/17				(\$80,113.39)
2018 APPROPRIATION				<u>\$1,308,740.00</u>
222 - STATE ROUTE REPAIR FUND				
PERSONNEL	\$37,661.00			
OPERATING	\$118,910.77			
TOTAL STATE ROUTE REPAIR FUND			\$156,571.77	
Less Encumbrances - 12/31/17				(\$38,706.77)
2018 APPROPRIATION				<u>\$117,865.00</u>
228 - MUNICIPAL MOTOR VEHICLE LICENSE FEE FUND				
OPERATING	\$0.00			
CAPITAL	\$206,893.99			
DEBT SERVICE	\$35,004.00			
TOTAL MUN MOTOR VEHICLE LICENSE FEE FUND			\$241,897.99	
Less Encumbrances - 12/31/17				(\$56,893.99)
2018 APPROPRIATION				<u>\$185,004.00</u>
229 - COUNTY AUTO TAX FUND				
CAPITAL	\$157,500.00			
INTERFUND LOAN	\$157,500.00			
TOTAL COUNTY AUTO TAX FUND			\$315,000.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$315,000.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
233 - SPECIAL MISCELLANEOUS IMPROVEMENT FUND				
PERSONNEL	\$35,054.00			
OPERATING	\$47,070.18			
TOTAL SPECIAL MISC IMPROVEMENT FUND			\$82,124.18	
Less Encumbrances - 12/31/17				(\$7,643.18)
2018 APPROPRIATION				<u>\$74,481.00</u>
234 - TAX INCREMENT EQUIVALENT FUND				
OPERATING	\$19,355.61			
TOTAL TAX INCREMENT EQUIVALENT FUND			\$19,355.61	
Less Encumbrances - 12/31/17				(\$11,633.07)
2018 APPROPRIATION				<u>\$7,722.54</u>
250 - 911 FEE FUND				
PERSONNEL	\$98,748.00			
OPERATING	\$56,363.21			
CAPITAL	\$254,692.00			
TOTAL 911 FEE FUND			\$409,803.21	
Less Encumbrances - 12/31/17				(\$4,851.21)
2018 APPROPRIATION				<u>\$404,952.00</u>
251 - LAW ENFORCEMENT FUND				
PERSONNEL	\$0.00			
OPERATING	\$76,058.02			
CAPITAL	\$67,646.08			
TOTAL LAW ENFORCEMENT FUND			\$143,704.10	
Less Encumbrances - 12/31/17				(\$61,204.10)
2018 APPROPRIATION				<u>\$82,500.00</u>
252 - DRUG LAW ENFORCEMENT FUND				
OPERATING	\$15,000.00			
TOTAL DRUG LAW ENFORCEMENT FUND			\$15,000.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$15,000.00</u>
253 - MUNIC.CT VICTIM FD.				
PERSONNEL	\$285,345.00			
OPERATING	\$26,762.43			
TOTAL MUNICIPAL COURT VICTIM FUND			\$312,107.43	
Less Encumbrances - 12/31/17				(\$4,177.43)
2018 APPROPRIATION				<u>\$307,930.00</u>
270 - POLICE & FIRE FUND				
PERSONNEL	\$12,413,530.00			
OPERATING	\$2,080,070.60			
CAPITAL	\$94,812.00			
DEBT SERVICE	\$0.00			
TOTAL POLICE & FIRE FUND			\$14,588,412.60	
Less Encumbrances - 12/31/17				(\$203,937.60)
2018 APPROPRIATION				<u>\$14,384,475.00</u>
GRAND TOTAL SPECIAL REVENUE FUNDS			\$18,419,580.85	
Less Encumbrances - 12/31/17				(\$513,952.31)
2018 APPROPRIATION				<u>\$17,905,628.54</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
III. CAPITAL PROJECTS FUNDS				
361 - GENERAL CAPITAL IMPROVEMENT FUND				
OPERATING	\$769,148.87			
CAPITAL	\$3,207,487.76			
DEBT SERVICE	\$340,489.00			
INTERFUND LOAN	\$333,852.00			
TOTAL GENERAL CAPITAL IMPROVEMENT FUND			\$4,650,977.63	
Less Encumbrances - 12/31/17				(\$1,820,052.63)
2018 APPROPRIATION				<u>\$2,830,925.00</u>
362 - ISSUE 2 CAPITAL IMPROVEMENT FUND				
CAPITAL	\$753,964.52			
TOTAL ISSUE 2 CAPITAL IMPROVEMENT FUND			\$753,964.52	
Less Encumbrances - 12/31/17				(\$366,964.52)
2018 APPROPRIATION				<u>\$387,000.00</u>
363 - MUN CT CAPITAL IMPROVEM				
PERSONNEL	\$17,234.00			
OPERATING	\$145,318.00			
CAPITAL	\$19,500.00			
TOTAL MUN COURT CAPITAL IMPROVEMENT FUND			\$182,052.00	
Less Encumbrances - 12/31/17				(\$15,955.00)
2018 APPROPRIATION				<u>\$166,097.00</u>
364 - POLICE/FIRE CAPITAL FUND				
OPERATING	\$48,996.00			
CAPITAL	\$749,248.68			
DEBT SERVICE	\$329,380.00			
TOTAL POLICE/FIRE CAPITAL FUND			\$1,127,624.68	
Less Encumbrances - 12/31/17				(\$52,848.68)
2018 APPROPRIATION				<u>\$1,074,776.00</u>
365 - BOND CONSTRUCTION FUNG				
OPERATING	\$59,257.52			
CAPITAL	\$93,317.19			
TOTAL BOND CONSTRUCTION FUND			\$152,574.71	
TOTAL INDIGENT DRIVER ALCOHC				(\$151,408.30)
Less Encumbrances - 12/31/17				\$1,166.41
2018 APPROPRIATION				<u>\$1,166.41</u>
GRAND TOTAL CAPITAL PROJECTS FUNDS				
			\$6,867,193.54	
Less Encumbrances - 12/31/17				(\$2,407,229.13)
2018 APPROPRIATION				<u>\$4,459,964.41</u>
IV. DEBT SERVICE FUNDS				
471 - GENERAL OBLIGATION BOND PYMT. FD.				
OPERATING	\$0.00			
DEBT SERVICE	\$72,700.00			
TOTAL GEN. OB. BOND PAYMENT FUND			\$72,700.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$72,700.00</u>
472 - 2015 GENERAL OBLIGATION BOND RETIREMENT FUND				
OPERATING	\$0.00			
DEBT SERVICE	\$517,604.00			
TOTAL 2015 GENERAL OBLIGATION BOND RETIREMENT FUND			\$517,604.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$517,604.00</u>
GRAND TOTAL DEBT SERVICE FUNDS				
			\$590,304.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$590,304.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
V. ENTERPRISE FUNDS				
601 - COMMUNITY DEVELOPMENT BLOCK GRANT/REVOLVING LOAN FUND				
OPERATING	\$0.00			
CAPITAL	\$0.00			
INTERFUND LOAN REPAYMENT	\$0.00			
TOTAL COM DEV BLOCK GRANT/REV LOAN FUND			\$0.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$0.00</u>
602 - LOAN TRUST FUND				
PERSONNEL	\$0.00			
OPERATING	\$265,649.00			
CAPITAL	\$0.00			
TOTAL LOAN TRUST FUND			\$265,649.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$265,649.00</u>
603 - HOUSING REHABILITATION GRANT FUND				
PERSONNEL	\$4,985.00			
OPERATING	\$487,142.75			
CAPITAL	\$0.00			
INTERFUND LOAN REPAYMENT	\$500,000.00		\$992,127.75	
TOTAL HOUSING REHABILITATION FUND				
Less Encumbrances - 12/31/17				(\$7,125.75)
2018 APPROPRIATION				<u>\$985,002.00</u>
611 - WATER REVENUE FUND				
PERSONNEL	\$2,172,304.00			
OPERATING	\$1,025,175.33			
DEBT SERVICE	\$229,078.00			
TRANSFERS	\$1,750,849.00			
TOTAL WATER REVENUE FUND			\$5,177,406.33	
Less Encumbrances - 12/31/17				(\$160,546.33)
2018 APPROPRIATION				<u>\$5,016,860.00</u>
612 - SEWER REVENUE FUND				
PERSONNEL	\$2,282,777.00			
OPERATING	\$1,260,167.42			
DEBT SERVICE	\$1,128,922.00			
TRANSFERS	\$3,077,174.00			
TOTAL SEWER REVENUE FUND			\$7,749,040.42	
Less Encumbrances - 12/31/17				(\$211,338.42)
2018 APPROPRIATION				<u>\$7,537,702.00</u>
613 - SANITATION REVENUE FUND				
PERSONNEL	\$464,899.00			
OPERATING	\$2,137,403.90			
CAPITAL	\$0.00			
DEBT SERVICE	\$629.00			
TRANSFERS	\$25,725.00			
TOTAL SANITATION REVENUE FUND			\$2,628,656.90	
Less Encumbrances - 12/31/17				(\$338,355.90)
2018 APPROPRIATION				<u>\$2,290,301.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
614 - STORM WATER FEES				
PERSONNEL	\$182,794.00			
OPERATING	\$108,324.43			
DEBT SERVICE	\$629.00			
TRANSFERS	\$150,000.00			
TOTAL STORM WATER FEES			\$441,747.43	
Less Encumbrances - 12/31/17				(\$19,272.43)
2018 APPROPRIATION				<u>\$422,475.00</u>
615 - PARKING REVENUE FUND				
PERSONNEL	\$47,590.00			
OPERATING	\$119,567.30			
CAPITAL	\$5,000.00			
TOTAL PARKING REVENUE FUND			\$172,157.30	
Less Encumbrances - 12/31/17				(\$253.30)
2018 APPROPRIATION				<u>\$171,904.00</u>
664 - WATER REPLACEMENT AND IMPROVEMENT FUND				
OPERATING	\$1,821,153.30			
CAPITAL	\$528,075.70			
TOTAL WTR REPL AND IMPROVEM			\$2,349,229.00	
Less Encumbrances - 12/31/17				(\$334,165.00)
2018 APPROPRIATION				<u>\$2,015,064.00</u>
665 - SEWER PLANT AND TRUNK FUND				
OPERATING	\$2,878,388.09			
CAPITAL	\$1,383,896.00			
TOTAL SEWER PLANT AND TRUNK			\$4,262,284.09	
Less Encumbrances - 12/31/17				(\$518,320.09)
2018 APPROPRIATION				<u>\$3,743,964.00</u>
666 - SANITATION CAPITAL IMPROVEMENT FUND				
OPERATING	\$164,789.73			
CAPITAL	\$205,000.57			
TOTAL SANITATION CAPITAL IMPROVMT FUND			\$369,790.30	
Less Encumbrances - 12/31/17				(\$69,790.30)
2018 APPROPRIATION				<u>\$300,000.00</u>
667 - STORM WATER CAPITAL IMPROVEMENT FUND				
OPERATING	\$188,002.74			
CAPITAL	\$185,000.00			
DEBT SERVICE	\$0.00			
TOTAL SANITATION CAPITAL IMPROVMT FUND			\$373,002.74	
Less Encumbrances - 12/31/17				(\$3,002.74)
2018 APPROPRIATION				<u>\$370,000.00</u>
GRAND TOTAL ENTERPRISE FUNDS			\$24,781,091.26	
Less Encumbrances - 12/31/17				(\$1,662,170.26)
2018 APPROPRIATION				<u>\$23,118,921.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
VI. INTERNAL SERVICE FUNDS				
708 - UTILITY BILLING FUND				
OPERATING	\$226,421.51			
TOTAL UTILITY BILLING FUND			\$226,421.51	
Less Encumbrances - 12/31/17				(\$40,476.51)
2018 APPROPRIATION				<u>\$185,945.00</u>
709 - CITY GARAGE FUND				
PERSONNEL	\$175,395.00			
OPERATING	\$944,283.49			
CAPITAL	\$8,500.00			
TOTAL CITY GARAGE FUND			\$1,128,178.49	
Less Encumbrances - 12/31/17				(\$313,762.49)
2018 APPROPRIATION				<u>\$814,416.00</u>
710 - INFORMATION TECHNOLOGY FUND				
OPERATING	\$845,372.04			
CAPITAL	\$362,544.99			
DEBT SERVICE	\$23,297.00			
TOTAL INFORMATION TECHNOLOGY FUND			\$1,231,214.03	
Less Encumbrances - 12/31/17				(\$230,586.03)
2018 APPROPRIATION				<u>\$1,000,628.00</u>
711 - SELF INSURANCE FUND				
PERSONNEL	\$0.00			
OPERATING	\$2,783,650.62			
CAPITAL	\$0.00			
REFUNDS	\$0.00			
TOTAL SELF INSURANCE FUND			\$2,783,650.62	
Less Encumbrances - 12/31/17				(\$5,080.62)
2018 APPROPRIATION				<u>\$2,778,570.00</u>
GRAND TOTAL INTERNAL SERVICE FUNDS			\$5,369,464.65	
Less Encumbrances - 12/31/17				(\$589,905.65)
2018 APPROPRIATION				<u>\$4,779,559.00</u>
VII. TRUST FUNDS				
901 - INSURANCE DEPOSIT				
OPERATING	\$40,000.00			
REFUNDS	\$40,000.00			
TOTAL INSURANCE DEPOSIT FUND			\$80,000.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$80,000.00</u>
GRAND TOTAL TRUST FUNDS			\$80,000.00	
Less Encumbrances - 12/31/17				\$0.00
2018 APPROPRIATION				<u>\$80,000.00</u>
GRAND TOTAL ALL FUNDS			\$68,857,253.69	
Less Encumbrances - 12/31/17				(\$5,385,933.74)
2018 APPROPRIATION				<u>\$63,471,319.95</u>