

Downtown Xenia

Application for Municipal Placard/Reserved Parking

COMPLETE THIS SECTION

Choose type of space:

(see table at bottom of page for explanation of types):

- Discounted Placard (Lot 3)
 Placard (Lots 2/7/8)
 Reserved
- Choose a Lot #: 2 7 8
 Choose a Space: Click or circle the desired space on the attached map.

Desired permit start/end dates: From _____ to _____

Name: _____

Email: _____ Phone: _____

May we email your invoice? Yes No

Address: _____

Billing address: _____
(if different from above):

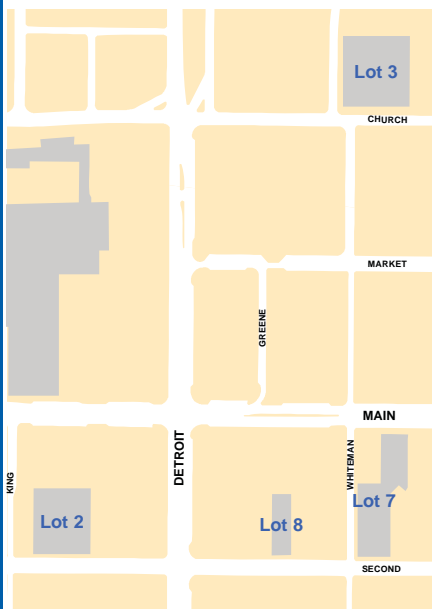
Car make: _____ License #: _____

Submit this application via email to parking@ci.xenia.oh.us or via mail/ in person to the City of Xenia, Police Division, 101 North Detroit Street, Xenia, Ohio 45385. You will receive an invoice for payment via check, cash or credit card (online or in-person). A placard (and sign for Reserved permits) will then be created for the desired parking space.

Applications will be considered on a first-come, first-served basis except:

- **Renter mix:** The City will prevent one company, organization or person from holding all of the placard/reserved spaces in a lot, unless no others apply.
- **Preference to previous renters:** During each rental period, persons who rented a space (and maintained on-time payments) in the previous period will be given preference over newcomers.

	Discounted Placard Lot 3	Placard Lots 2/7/8 - Spaces with yellow bumpers	Reserved Lots 2/7/8 - Space with "reserved" sign/placard
Location			
Time limit	None if placard is displayed in vehicle	None if placard is displayed in vehicle	None if placard is displayed in vehicle
Cost	\$15 per quarter (3-month period)	\$50 per quarter (3-month period)	\$150 per year
Eligibility	Downtown business employees/ owners	Downtown residents/ employees/ owners	Owners of residential units



All parking space renters must display their placard in a visible location inside their car.

If a parking spot is occupied by an unauthorized vehicle (i.e. without the required placard)....

Permit holders are allowed to park elsewhere in the lot free of charge. Placard permit holders should contact the Parking Enforcement Officer at (937)376-7215 to report the violation. Reserved permit holders may contact the numbers listed on the Tow-Away Zone sign to have the unauthorized vehicle towed at its owner's expense.

Questions? Contact the Parking Enforcement Officer at (937) 376-7215.

NOTE: PARKING FEES ARE NON-REFUNDABLE

EXPLOREXENIA.COM



LOT 2



LOT 7



LOT 8

