



EXPLORE XENIA...TO START OR GROW YOUR BUSINESS!

Regardless of your business plan, enterprises big and small will find a welcome home and excellent opportunities in Xenia. Our community offers the resources, people and accessibility to facilitate a wide variety of business endeavors. Below is a guide to key considerations as you get started.

Permits



Start here: www.explorexenia.com – click Permits

A virtual “One Stop Shop” for all your City/County permitting needs! Guides you to which permits you need based on information you provide. See the table to the right for more information.

Taxes/Utilities








- City of Xenia Income Tax Withholding
800-860-7482 www.ritaohio.com
- City of Xenia Water/Sewer Utility Billing
937.376.7242 www.explorexenia.com
- DP&L Electric
800.253.5801 www.dpandl.com
- Vectren Gas
800.227.1376 www.vectren.com

Resources

- Local Information
 - City of Xenia Development Department
937.372.6389 www.explorexenia.com
 - Greene County Department of Development
937.372.3591 www.greenecountyohio.gov
 - Xenia Area Chamber of Commerce
937.372.3591 www.xacc.com
 - Greene County Library
937.352.4000 www.greenelibrary.info
- Business Counseling
 - Small Business Development Center
937.775.4761
 - Dayton SCORE
937.225.2887 www.dayton.score.org
- State/Federal Resources
 - Ohio Development Services Agency
www.development.ohio.gov -> Business -> Business Assistance
 - US Small Business Administration
www.sba.gov
 - Ohio Means Jobs
937.562.6565 www.ohiomeansjobs.com
 - JobsOhio
www.jobsohio.com



Permit Process

Project Type	Start Here	Permit Types
Occupy existing building		Zoning, Building, Food Service (for food service businesses)
Building construction/expansion/renovation		Zoning, Building (Zoning not required for interior renovation)
Building or site utilities		Water/Sewer Tap, Electric, HVAC/Mechanical, Gas Line, Fire Suppression, Pressure Pipe, Plumbing
Build/expand a fence or parking lot		Zoning
Public sidewalk, curb, gutter or apron		Right-of-Way
Permanent Sign		Zoning, Building
Temporary Sign		Zoning

AGENCIES

Zoning: City of Xenia Planning and Zoning Department
Building, Electric, HVAC, Mechanical, Gas Line, Fire Suppression, Pressure Pipe: Greene County Department of Building Regulation
Water/Sewer Tap, Right-of-Way: City of Xenia Engineering Division
Food Service and Plumbing: Greene County Public Health

State Permits: 1st Stop Business Connection - 800.248.4040
www.ohio.gov -> Click Business -> Start a Business

QUESTIONS? CONTACT US!

CITY OF XENIA PLANNING AND ZONING: 937.372.6389 WWW.EXPLOREXENIA.COM

CITY OF XENIA ENGINEERING: 937.376.7265 WWW.EXPLOREXENIA.COM

GREENE COUNTY DEPARTMENT OF BUILDING REGULATION: 937.562.7420 WWW.GREENECOUNTYOHIO.GOV

GREENE COUNTY PUBLIC HEALTH: 937.374.5607 WWW.GCPH.INFO