

CITY COUNCIL MEETING AGENDA

APRIL 25, 2019

LOCATION:

City Administration Building
City Council Chambers
107 E. Main Street
Xenia, OH 45385

NOTE: Regular and Special Sessions are open to the public. Executive Sessions are closed to the public. There is an opportunity for Audience Comments during Regular Sessions only.

Regular Session

1. **CALL TO ORDER** 6:00 p.m.
2. **INVOCATION** Pastor Dr. John Freeman, United AME Church
3. **PLEDGE OF ALLEGIANCE** Councilman Dale Louderback
4. **ROLL CALL** Vice President Edgar Wallace, Councilman Will Urschel, Councilman Dale Louderback, Councilman Wesley Smith, Councilman Levi Dean, Mayor Sarah Mays, and President Michael Engle
5. **APPROVAL OF MINUTES** April 11, 2019, Regular Session
6. **SPECIAL PRESENTATION(S)** Marty Heidi, Outreach for Congressman Mike Turner ~ Ohio's New Driver's License and Identification Card (compliant vs. standard)
7. **AUDIENCE COMMENTS** (Time limit may be imposed by the Chair. Those who wish to speak must sign in and state their names/addresses for the record.)
8. **OLD BUSINESS**
 - A. RESOLUTION 2019-I
(Second Reading) PROVIDING FOR ASSESSMENTS TO BE LEVIED AND AUTHORIZING THE FINANCE DIRECTOR TO CERTIFY THOSE ASSESSMENTS TO THE GREENE COUNTY AUDITOR (*Introduced by Vice President Wallace on 04/11/19*)
9. **PUBLIC HEARING(S)** None.
10. **NEW BUSINESS**
 - A. RESOLUTION 2019-J
(Emergency) AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR HOUSE REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE USE OF CDBG AND/OR HOME FUNDS, AND DECLARING AN EMERGENCY (*City Manager*)
 - B. ORDINANCE 2019-09
(Introduction) DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CITY STREETS AND PUBLIC WAYS BY THE LIGHTING THEREOF WITHIN STREET LIGHTING DISTRICT #3 FOR THE YEARS 2020-2022 (*City Manager*)
 - C. Administrative Motion Authorizing the City Manager to Execute a Contract with Johnson, Mirmiran & Thompson, Inc. (JMT), at a Cost Not to

**CITY COUNCIL MEETING AGENDA
APRIL 25, 2019**

Exceed \$122,423, for Inspection Services Associated with the 2019 Water Tower Painting Project (*City Manager*)

D. Administrative Motion

Reappointing Two Members of the Economic Development Advisory Board (*Vice President Wallace*)

E. Administrative Motion

Authorizing the City Manager to Execute the Partnership Agreement with Greene County for a FY 2019 Community Housing Impact & Preservation (CHIP) Program Grant (*City Manager*)

F. Administrative Motion

Approving the Schedule of Bills in the amount of \$347,183.67 (*Finance Director*)

11. REPORTS OF COMMITTEES

- A. Mayors and Managers.....*Mayor Mays/City Manager*
- B. Miami Valley Regional Planning Commission (April meeting cancelled)....*Councilman Louderback*

12. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS

- A. City Manager, Finance Director, and Law Director
- B. Mayor and City Council

13. SPECIAL SESSION

Discussion on Building Inspection Services

14. ADJOURNMENT

Published upon approval of the Council President by:

Michelle D. Johnson, City Clerk

**XENIA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
APRIL 11, 2019
7:00 P.M.**

1. CALL TO ORDER: President Michael Engle called the April 11, 2019, Regular Session to order at 7:00 p.m. in the City Council Chambers, City Administration Building.

2. INVOCATION: Charlie Huff provided the Invocation.

3. PLEDGE OF ALLEGIANCE: Councilman Urschel led those present in the Pledge of Allegiance.

4. ROLL CALL: Vice President Edgar Wallace, Councilman Will Urschel, Councilman Dale Louderback, Councilman Wesley Smith, Councilman Levi Dean, Mayor Sarah Mays, and President Michael Engle were all present.

5. APPROVAL OF MINUTES: Motion by Councilman Louderback, seconded by Councilman Smith, to approve the March 28, 2019, Regular Session meeting minutes as written. No discussion followed. The Roll on this was the following:

Ayes: Louderback, Smith, Dean, Mays, Engle

Abstain: Wallace, Urschel

Nays: None motion carried.

Motion by Mayor Mays, seconded by Councilman Louderback, to approve the April 1, 2019, Special Session meeting minutes as written. No discussion followed. The Roll on this was the following:

Ayes: Urschel, Louderback, Smith, Dean, Mays, Engle

Abstain: Wallace

Nays: None motion carried.

6. SPECIAL PRESENTATION(S):

Proclamation ~ Eagle Scout Jacob Fox. Mayor Mays invited Eagle Scout Jacob Fox to the front of the Council Chambers for the presentation. She then read into the record the Proclamation, which highlighted his Eagle Scout project that included completely refurbishing his high school band trailer by soliciting both volunteers and monetary donations and investing over 400 man hours into the project. It was noted that only 4 percent of those involved in Boy Scouts achieve the rank of Eagle Scout. (Applause followed.)

Jacob Fox thanked Mayor Mays and City Council for the opportunity to be present at the meeting and receive the proclamation. Councilman Urschel said he was also an Eagle Scout and recognized the difficult process to achieve this accomplishment. He said the experience would serve him throughout his life and advised that Jacob should remember this difficult task, his success, and know that he can achieve other hard things in his future.

Hamvention ~ Jack Gerbs, General Chairman, and Ron Cramer, Dayton Amateur Radio President. President Engle invited the gentlemen to the podium.

Jack Gerbs, Hamvention General Chairman, congratulated Jacob on his accomplishment noting he was also an Eagle Scout. He was present to talk about Hamvention, which used to be held at Dayton's Hara Arena. When it was announced that the venue would close, they looked at five locations for the event and ended up here in Xenia due to its hospitality. He appreciated that all the community organizations welcomed and wanted them here. He shared the history of Ham radio, which is very important for communication, especially in times of natural disasters when repeaters and 9-1-1 systems are down. He said Hamvention is ran by volunteers and is a wonderful hobby. They mentor the next generation in an effort to get them involved and obtain skills for a lifetime. His mentor was so impactful on his life, and it was his time to give back, which is why he volunteered to be the current chair. In 2017, the first event was held in Xenia after a lot of work from a lot of people. Over 30,000 attendees are expected again this year including individuals from all over the USA and other countries. Hamvention works hard to be good citizens while they are here for the event, and they want the event to be a win for all involved, including the City of Xenia. He said the weekend entry fee is \$22 in advance and \$27 at the door; however, this year, the doors will be open to the public on Sunday. He thanked the City of Xenia and the entire community for their continued hospitality.

Councilman Louderback said he was glad they are in Xenia, and he wants them to stay. He noted he was hoping to hear two announcements this evening. Mr. Gerbs said they want to stay in Xenia, and they are working on a five-year agreement. Councilman Louderback said 30,000 visitors means a lot to the Xenia economy, and local restaurant owners should hand out coupons to attendees. He asked how many food vendors are at the event. Mr. Cramer said there were about 25 food vendors the first year, and they are up to about 30 now. Councilman Louderback said not everybody eats at the food tent—some patronize local restaurants and businesses. Mr. Gerbs agreed.

Councilman Urschel asked if those attending could obtain a license at the event. Mr. Gerbs said yes, which was not difficult to achieve, and he explained the three levels of tests. Councilman Urschel said his sister got her license last year, and she continues to tease him about it, especially since he spent 34 years as a technologist in the Air Force. He was amazed at the breadth of people involved in ham radio.

Councilman Smith shared that he worked for McDonalds in the 1980s near Hara Arena, and the impact and business from Hamvention was phenomenal. He appreciates them, and this event was wonderful for this community.

Councilman Louderback asked when the event would be held. Mr. Gerbs said May 17-19, 2019. President Engle thanked Hamvention for relocating the event in Xenia. (Applause followed.)

7. AUDIENCE COMMENTS: President Engle explained the procedures for audience comments and invited anyone who wished to speak to come forward.

John Caupp, 936 Orville Way, congratulated Jacob Fox on his Eagle Scout award. America needs more young men like him to carry on the tradition. In City Council's Special Session minutes from April 1, 2019, there was a discussion about the difficulty of finding someone to fill a Parks Maintenance position, which is paid at a rate of \$16.93 per hour. Unfortunately, the City's solution was to throw more money at it. He suggested they rethink how they test for the position and separate the Laborer from the Maintenance Worker or make a management decision and put the

Laborers on a rotation so they only work one weekend a month. Per his post on Facebook, people are interested in the position. He received six private messages from those interested, and he doesn't work for the City. Those interested were not complaining about the pay, the hours, the benefits, plus rating in the winter, etc. The problem is that people do not know about the position. He asked what the Human Resources Director was doing to promote job opportunities. Council will also be voting tonight on pay grade increases for all non-union employees. City revenues are down, and the City's tax base is not growing. The Finance Director wants to compare Xenia to other communities, but they have more tax revenue coming in, they are meeting their infrastructure needs, they are paving their roads, and Xenia is not. Xenia cannot be compared to other communities that do not have tax revenue issues. In the afore-mentioned minutes, President Engle stated "numbers don't lie." That is correct. The CPI is 1.9% but City wages are growing faster than that. They need 5% tax growth to hit the reserve requirement by the end of the year, and right now, it doesn't look like that will happen. If Resolution 2019-G is approved, the wage ranges would be increased for the next three years. He felt the City's non-union wages are extremely competitive. He said Wright State University was having major financial problems and their non-union employees made concessions with three-year pay freezes, paying more in health insurance, and HSA contributions reduced, but Xenia has not done any of that. When he was on Council in 2009, there as a pay freeze. Instead of increasing non-union wages, he suggested a pay freeze for 2019, 2020, and 2021 or until the City can meet the citizens' infrastructure needs.

Matt Johnson, 563 Jodee Drive, said the revenue base for Xenia is poor. There was no new revenue coming in and no new housing developments (other than Ryan Homes). Builders are not coming to Xenia asking to put infrastructure in for new housing starts. In November, citizens voted down the street levy. Since then, he has not heard anything about what the City was going to do now. He understands Second Street will be paved this year, but that's all. However, they want to throw more money at non-union pay grades that employees can earn with merit increases. He knows there are seven bargaining units (unions) that more or less control the City's budget. He is a union worker and understands that process. However, Resolution 2019-G gives a total of 6.75% increases over the next three years. He asked if Council has asked union and non-union employees to make concessions (pay freezes, etc.) so they can pave the roads. He suggested Council consider doing away with the civil service process. People want to know what is happening with road maintenance. There are potholes the size of craters, and cold patch will not work. He appreciates Council and the work they do, but he hopes they did not pass the non-union wage increases.

8. OLD BUSINESS:

A. President Engle presented **RESOLUTION 2019-G AMENDING APPENDIX 2 OF THE EMPLOYEES BENEFITS MANUAL (NON-UNION WAGE RANGES) OF THE CITY OF XENIA, OHIO, FOR THE YEARS 2019, 2020, AND 2021**, originally introduced by Councilman Smith, and it was read for a second time.

Motion by Councilman Smith, seconded by President Engle, to approve Resolution 2019-G as read. Discussion followed.

Councilman Urschel said if approved, he asked if it would raise the minimum, mid-point, and maximum wage ranges. Mr. Duke said yes. Councilman Urschel said he understands the context of increasing the top but asked if the minimum was a negotiable number or if employees have to be hired at the minimum number. Mr. Merriman said historically appointed official and department

heads have had different philosophies in terms of hiring employees at the low end and progress them quickly or hire in the middle and progress them more slowly up the range. The rationale for increasing both the minimum and the maximum is because the City's non-union ranges are regionally among the lowest. He noted that a few positions are a bit more competitive, but on the whole, the ranges are less competitive. Regarding the minimum, he explained when a position and pay range are published, job seekers are looking at that low end because they do not know at what rate they would be hired, which could impact their ability to successfully market the position. Councilman Urschel clarified they are not bound to hire employees at the minimum rate, and they can offer more based on experience and credentials. Mr. Merriman concurred; he further explained they can bring employees in at a specific starting rate, and in the offer letter, they can convey that once they complete their probationary period, they could be eligible for an increase. He also noted that many of the non-union positions are professional positions, and the pay is contingent upon the candidate's years of experience, credentials, etc. Councilman Urschel asked how many non-union employees are currently at the top of their pay ranges. Mr. Duke said about 15 employees are at the top (if court employees are included).

Motion by Councilman Urschel, seconded by Mayor Mays, to amend Resolution 2019-G to keep the current minimum numbers the same (no increase), increase the maximum by 2.25% each year as proposed, and recompute the mid-ranges accordingly. Discussion followed.

Vice President Wallace asked how the amendment compares to recent union contracts with regard to how much union employees are making vs. non-union employees. Mr. Duke said it is tough to compare because union employees are paid in ranges. He explained that employees start at the first step in a range and proceed to the next step each year on their anniversary dates. Non-union employees can be hired at any rate between the minimum and maximum. Mr. Merriman said the amendment would only affect new hires, but he reiterated that depending on qualifications, there is some flexibility in what they offer per hour. In addressing Vice President Wallace's question, he said all union employees have seen considerably more advancement in their ranges over non-union employees due to state mandates. During the recession period, non-union employees received far fewer increases. Councilman Louderback said 85% of the City's budget are for wages and benefits and 85% of employees are unionized. Non-union employees always get the blunt end of the stick. He said he has a union background, but the contracts are negotiated. He did not have any answer on how to solve this problem. However, union employees have had many more increases than non-union employees. Mr. Duke agreed; non-union pay ranges were frozen for several years that actually resulted in another union, which is the AFSCME clerical union, because Finance Clerks were seeing union employees getting regular increases while they received nothing for a long period of time.

President Engle said when dealing with a few of the City's union groups, if they cannot reach a consensus, they go to binding arbitration, which would negatively impact the City's budget.

Mayor Mays clarified the proposed amendment did not change the appointed officials' ability to give current non-union employees an increase in pay; it simply does not increase the minimum. Councilman Urschel said that was correct.

The Roll on the amendment was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

The Roll on the original motion to approve Resolution 2019-G as amended was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Mays, Engle

Nays: Dean motion carried.

9. PUBLIC HEARING(S): None.

10. NEW BUSINESS:

A. ORDINANCE 2019-07 ENACTING CHAPTER 269, TITLED “GENERAL PROVISIONS,” OF THE CITY’S BOARDS, COMMISSIONS, AND COMMITTEES CODE, AND DECLARING AN EMERGENCY. City Manager Brent Merriman said staff recommends that City Council take action to address a legislative deficiency that creates an impediment to the functioning of several of the City’s boards and commissions. Three of the standing lay boards—Planning and Zoning Commission, Board of Zoning Appeals, and Civil Service Commission—were created specifically through the City’s Charter, which sets forth that each of these bodies be constituted by five Xenia residents. Further, the Charter requires that for any action of these bodies, whether to approve or disapprove a measure before it, “a majority of the total membership” is required. As a result, for any action requested, three of the five members of these bodies must vote in accord to arrive at a decision, either approving an action or disapproving it. Any tally short of three members voting one way or another renders the body incapable of completing its Charter responsibilities. They have historically and recently experienced situations in which members abstained on a decision leaving only three members to vote on a measure. In other cases, board or commission vacancies have created a problem, especially if the body has additional intermittent absences among otherwise active members. The core problem is that due to the Charter-required vote threshold, anything short of three concurring votes prevents the body from taking any definitive action. Such circumstances do a tremendous disservice to residents who are presenting the bodies with action items expecting a definitive outcome. The legislation is intended to address this problematic circumstance. If approved as written, Ordinance 2019-07 would automatically refer to City Council for final action any matter before these boards and commissions that, for whatever reason, a definitive vote outcome cannot be reached. To be clear, this change does not supersede the board and commissions responsibilities; rather, it provides for a definitive outcome measure when the board or commission cannot otherwise give a final answer to an applicant. The ordinance enacts Chapter 269, within which the law director has also recommended inclusion of some additional housekeeping items intended to address other structural deficiencies not delineated in the City Charter, including the following:

- 269.02: Reminds all Board and Commission members they are required to take an oath of office;
- 269.03: The Council would authorize the Chairs of the Boards and Commissions to set their meeting dates and times if not otherwise instructed by council; and
- 269.04: States that in the absence of rules of order prescribed by City Council, the Boards and Commissions are to follow Robert’s Rules of Order.

Additionally, this legislation prohibits elected officials and City employees from serving on a Board or Commission, unless otherwise authorized (such as a Councilmember serving as Chair of a Commission). The City Charter and ordinances are silent on this matter, but they feel it makes the most sense to prohibit City employees and officials from serving on City Boards and Commissions at this time as allowing such service could create an even greater issue with

abstentions beyond what currently exists. Staff recommends this issue as a topic for a future Charter review discussion. Emergency approval is recommended as they have recently encountered concerns regarding this inaction issue and by expediting this stop-gap measure, they are ensuring any citizens seeking board and commission action can get a speedy, definitive resolution to their issues. If Council wishes to introduce, that would be satisfactory.

President Engle entertained a motion to pass Ordinance 2019-07 as an emergency.

Motion by Councilman Louderback, seconded by Councilman Dean, to adopt Ordinance 2019-07 as presented. Brief discussion followed. Vice President Wallace asked if the Chair could vote to break a tie. Mr. Merriman yes; however, he noted there are other situations where there are not enough members to render a decision. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle

Nays: None motion carried.

B. ORDINANCE 2019-08 AMENDING SECTION 298.01(a) OF THE CITY'S FEE SCHEDULE, AS CONTAINED IN THE CODIFIED ORDINANCES OF THE CITY OF XENIA, OHIO, AND DECLARING AN EMERGENCY. Mr. Merriman said staff respectfully recommends approval of an emergency ordinance to address operational concerns at two of the City's premier park locations. The City has for many years accommodated reservations for spaces in city parks, specifically the Pavilion at Shawnee Park and the open-air Shelter at Xenia Station. Historically, these reservations have been made for both City and non-City residents at various rates. Presently, these are the only spaces for which reservations are taken; all other shelters are first-come, first-served at no cost to users. With the staffing reductions made in 2010, one of the two parks positions along with ten other administrative positions were eliminated to cut costs and were never reinstated. As a result, and since then, they have been operating with only one full-time parks worker to provide maintenance at the City's 13 parks. Some mowing and landscaping assistance is provided through summer help, but core maintenance is provided by one employee working a modified schedule to ensure some degree of parks maintenance coverage at peak usage and on weekends. The majority of that effort is focused on Shawnee Park and Xenia Station due to their high degree of utilization and the limited staff capacity. With the recent opening for the parks laborer position that they have been unable to fill, staff has been forced to evaluate their approach to parks maintenance, and among other things, the policies on reservations and space usage. Due to staffing limitations for the maintenance of our City parks, specifically the reservation and cleanup of the City facilities prior to and following their scheduled use (typically on weekends), staff recommends adjusting the reservation hours as detailed in the agenda report to allow for morning rental sessions and afternoon rentals session with a standard break in between to allow for proper clean-up. A combined day-long rental would still be available as well; however, under the new policy, staff will not be available after 4 p.m. to provide assistance or immediate clean-up. He believed this step would significantly reduce overtime expenses without too much impact on the reservation service and would also accommodate a slight fee increase intended to help offset the added cost for the additional services necessary for the reservation convenience. If approved as an emergency, staff would reinstitute the reservation service immediately under this new system.

President Engle entertained a motion to pass Ordinance 2019-08 as an emergency.

Motion by Vice President Wallace, seconded by Councilman Smith, to adopt Ordinance 2019-08 as presented. Brief discussion followed. Councilman Louderback asked if the reservations are for residents only. Mr. Merriman said reservations can be made by both residents and non-residents, but non-residents have to pay a higher rate. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

C. RESOLUTION 2019-H AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE GREENE COUNTY ENGINEER’S OFFICE AND THE JOHN R. JURGENSEN COMPANY TO COMPLETE THE CITY’S 2019 STREET PROGRAM, AND DECLARING AN EMERGENCY. Mr. Merriman said staff respectfully recommends emergency passage of this Resolution to allow them to move forward with plans for the 2019 Street Rehabilitation Program, which is in addition to the Second Street project. The City of Xenia partners with other municipalities through the Greene County Engineer’s Office each year to complete its annual street program as their combined buying power provides an economy of scale value that improves bid results. This Resolution will authorize the execution of the standard agreement with the County Engineer for the 2019 bidding and awarding process and also authorizes the actual award of a contract for the 2019 paving to John R. Jurgensen Company, who was determined to be the lowest and best bidder by the County Engineer. He noted the County Engineer received bids from two (2) qualified paving contractors to complete street resurfacing for participating jurisdictions in Greene County. The bid tabulation received from the Greene County Engineer’s Office was included in the agenda report, and the City’s portion totaling \$310,427.61 is noted on page 3. This year’s program includes the curb-to-curb reconstruction of Montana Drive and a portion of the driveway throughout the Ford Road WWTP along with sporadic concrete repairs. As is typically the case, the Greene County Engineer’s Office will need all documents executed immediately to proceed forward with the overall bid/award prior to the pre-construction meeting.

President Engle entertained a motion to pass Resolution 2019-H as an emergency.

Motion by Councilman Louderback, seconded by Vice President Wallace, to adopt Resolution 2019-H as presented. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

D. Introduction of Resolution 2019-I Providing for Assessments to be Levied and Authorizing the Finance Director to Certify Those Assessments to the Greene County Auditor. Finance Director Ryan Duke said each year staff requests that Council authorize the assessment of various unpaid fees that typically include mowing tall grass and weeds, utility bills, etc. The County Auditor will allow the City to assess up to three (3) times a year with this being the first assessment in 2019. The assessment amounts are as follows:

- Weeds..... \$46,779.27
- Trees/Shrubs \$1,614.02
- Trash Cleanup..... \$5,235.00
- Utilities..... \$76,574.70

President Engle entertained introduction of Resolution 2019-I as presented.

Vice President Wallace presented RESOLUTION 2019-I PROVIDING FOR ASSESSMENTS TO BE LEVIED AND AUTHORIZING THE FINANCE DIRECTOR TO CERTIFY THOSE ASSESSMENTS TO THE GREENE COUNTY AUDITOR, and it was read for the first time.

E. Administrative Motion Reappointing Two Members of the Board of Zoning Appeals. Mayor Mays said the current BZA Vice Chair Ms. Tara Macduff's term and recently appointed Mr. Rick Hilliard's term on the Board of Zoning Appeals are both due to expire on April 11, 2019. Both members have expressed their desire to be reappointed to four-year terms.

President Engle entertained a motion.

Motion by Mayor Mays, seconded by Councilman Smith, to reappoint Ms. Tara Macduff and Mr. Rick Hilliard to the Board of Zoning Appeals for four-year terms, expiring on April 11, 2023. Brief discussion followed. Councilman Smith thanked all the City's lay board volunteers for donating their time and for serving the City. Vice President Wallace concurred. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

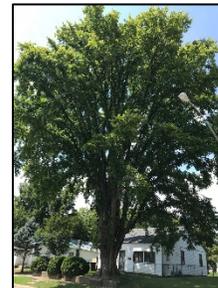
F. Administrative Motion Approving 2019 Heritage Tree Nominations. President Engle said in 2011, the Board for Recreation, Arts, and Cultural Activities' Tree Committee developed the Heritage Tree Program, which was approved by City Council in 2011, to recognize, honor, and foster appreciation of trees on public or private property for their unique history, shape, size, beauty and specie that have cultural, historical, and aesthetic value. Since that time, 33 nominations for Heritage Trees have been approved. Plaques denoting pertinent information have been installed near each tree or grove of trees. For 2019, the Xenia Tree Committee nominated, and on March 5, BRACA endorsed three nominations for 2019 Heritage Trees as follows:



Dawn Redwood
551 Marshall Dr.
Trunk Diameter: 35"
Height: 80'
Canopy Spread: 57'
Approx. Age: 50 yrs



American Sweetgum
386 N. Galloway St.
Trunk Diameter: 36"
Height: 90'
Canopy Spread: 54'
Approx. Age: 144 yrs



American Elm
928 E. Market St.
Trunk Diameter: 51"
Height: 104'
Canopy Spread: 78'
Approx. Age: 204 yrs

He thanked BRACA and the Tree Committee for managing this program and making these nominations.

Motion by President Engle, seconded by Councilman Louderback, to approve the 2019 Heritage Trees as noted above. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

Administration Motion appointing a volunteer to fill a vacancy on the Civil Service Commission. President Engle wished to add another item to the agenda. He received a request

from the City Clerk earlier in the day regarding an appointment to fill a vacancy on the Civil Service Commission, which has been operating with only three (3) members for over a year versus five (5) members per the City Charter. The City Clerk advertised the vacancies on the City's website, government channel, and via other media outlets. Ms. Melody Anderson contacted the City Clerk to express her interest in being appointed to the Commission. Ms. Anderson is the Business Manager at the Miami Valley Juvenile Rehabilitation Center in Xenia and will be a welcome addition to the Commission. Since there is a background check on file with Greene County, a background check was not conducted by the City of Xenia.

Motion by President Engle, seconded by Vice President Wallace, to appoint Ms. Melody Anderson to fill a vacancy on the Civil Service Commission with a term expiration date of December 31, 2023. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

G. Administrative Motion Approving the Schedule of Bills in the amount of \$138,722.25. Mr. Duke requested the payment of bills in an amended amount of \$137,597.25 due to a credit received from a vendor.

President Engle entertained a motion.

Motion by Councilman Louderback, seconded by Mayor Mays, to approve the schedule of bills in the amount of \$137,597.25. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle
Nays: None motion carried.

11. REPORTS OF COMMITTEES:

A. Board for Recreation, Arts, and Cultural Activities: President Engle said BRACA met on April 2, 2019, and discussed the heritage trees, which was already handled this evening. They also discussed the successful completion of the Youth Basketball Program and the upcoming Easter Egg Hunt to take place on April 20 at Shawnee Park. Volunteers and Easter basket donations are still needed. Discussion is still underway for Hometown Christmas. Mayor Mays noted registration starts at 10 a.m. with the egg hunts beginning at 11 a.m. with staggered starts for different age groups and those with special needs. She said the Easter Bunny would be available for pictures and several churches will be providing food and beverages. She encouraged everyone to attend this free event, and she encouraged her fellow Councilmembers to donate an Easter basket. Councilman Urschel said there are a few times the community really comes together each year, and this is one of those community events. It was amazing to see 10,000 eggs collected in a matter of minutes. He encouraged families, and even those who do not have anyone participating, to attend the event and enjoy the fellowship. Mayor Mays said she was excited to share that several bikes are being donated as "grand prizes."

B. Traffic Commission: Councilman Dean said the April meeting was cancelled.

C. Planning and Zoning Commission: Councilman Smith said the Planning and Zoning Commission held two recent meetings on March 21, 2019, and April 4, 2019, on the following:

- March 21, 2019: Alternative Equivalent Review to allow a proposed grocery store with an alternative design that does not meet Façade Design and Mass standards in 1228.04(c)(4) or minimum window coverage requirements in Section 1228.04(c)(7) of the Land Development Code for the property located at the northeast corner of W. Main Street and Hospitality Drive, filed by Russ White on behalf of Aldi, which was approved.
- April 4, 2019: Two actions for one property as follows: Conditional Use to allow construction of a 26,586 sq. ft. public building to be used for administrative offices and vehicle/equipment maintenance at 641 Dayton-Xenia Road and Alternative Equivalent Review to allow construction of a 26,586 sq. ft. administrative and maintenance building with exposed metal siding, contrary to the requirements of Section 1228.04(c)(3)D, at 641 Dayton-Xenia Road, filed by Brentwood Builders on behalf of Greene County Parks and Trails, which were approved.

D. Board of Zoning Appeals: Mayor Mays said BZA met on March 25, 2019, on one request as follows:

- Variance to allow an 8' tall solid fence to be approximately 4' from the Vine Street right-of-way instead of the required 50' on a double-frontage lot for the purpose of enclosing and screening an outdoor materials storage area at 138 Dayton Avenue, filed by Joan Hammond from Hammond-Drierite, which was approved.

12. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS:

A. City Manager, Finance Director, and Law Director:

Mr. Merriman said he appreciated Mr. Caupp's and Mr. Johnson's attendance and comments this evening. He realized they may not all necessarily agree on how problems are solved, but it starts with dialogue. In response to some of their comments about the Park Maintenance employee and how they fill that position, the City used to have four, then two, and now only one Park Maintenance worker in an effort to keep the budget solvent. The position used to be a Maintenance Worker and was changed to a Laborer in an attempt to save some money and give that employee an opportunity for promotion. The City had a really great Parks worker who passed away from cancer. Since that time, they've struggled to fill the position and keep it filled. The biggest issue is the schedule; it is tough to find someone to work every single weekend in the spring, summer, and into the fall. He agreed it is a good wage with good benefits, but many workers value time off and time with family sometimes over pay. Regarding making changes to the position, he noted the positions are classified, civil service positions that per Ohio Law have to be filled through the civil service system, which means they have to either utilize the State's process or the City adopts its own process. Xenia has its own civil service system, which has not been substantively updated since the 1960s. However, due to the City's Charter, they cannot just make changes to the City's civil service system. Upon review with the City's Law Director, they have to go through the charter process and make changes to the language regarding those procedures, which requires voter approval. Regarding making "management decisions," he noted the schedules are outlined in the current union contract, and they cannot unilaterally make any changes without negotiating those changes. However, they can assign individuals to positions, which they have done, because they offered the Park Maintenance position to every person on the eligibility list, and they all declined due to the schedule. He mentioned changing the position back to a Maintenance Worker (with an increase in pay) to provide some measure to entice someone to take the job because they have looked at everything else in trying to get a qualified candidate. He noted a "warm body" is not good enough for this particular position because the employee interacts with the public on a daily basis, works around children and family events, and must be very friendly. In response to what the

City is doing to solicit applications for jobs, he said staff posts employment opportunities in the newspaper, on Facebook, on Twitter, on the website (which includes emails to those who have completed a job interest card), and in other ways per civil service procedures. They are open to other ideas. The bottom line is candidate pools continue to dwindle, and the number of applications received is down due to a labor shortage for most positions including police, fire, maintenance workers, and non-union positions. Regarding the City's financial situation, they are up about 2% in revenue and moving in the right direction and expenditures are down as compared to last year at this time. He disagreed with the statement that other communities are meeting their infrastructure needs, which is evidenced by the fact that a very conservative Governor just convinced a conservative legislature to substantially increase the gas tax. Infrastructure issues are statewide. Regarding Council conversation on the streets and what they are doing since the levy failure, he reported the Council's Budget and Finance Subcommittee has had in depth discussions. He feels Engineering Department staff have done a great job obtaining grants to maximize the City's dollars to get a major project done, which is Second Street, and they are still able to invest over \$300,000 in additional street improvements. He agreed with Mr. Johnson's comment that cold patches are not effective for pot holes, which is why he requested approval at the last Council meeting for a hot box. Once the equipment is received, they will put it to good use. They all recognize the streets are a huge problem and will take some time. If the solution was easy, his and Council's predecessors would have already solved it. He said it was difficult for citizens to fully understand the full nature of some issues, but he and staff are attempting to inform citizens with the second series of the Citizens Academy. They are currently accepting applications, and the academy has been modified a bit based on last year's participant feedback. Six sessions will start in May and cover a myriad of issues including municipal government, finance, economic development, public service and utilities, and safety services, including some hands-on opportunities and tours of City facilities. He said the Second Street project is underway with base repairs being done now. Within the next few days, the leveling course will be done, and the final travel course will be completed later this summer. Finally, he said a number of Public Service Department employees¹ volunteered their time a few weeks ago on a Saturday to go out and pick up trash. He appreciated and thanked them for stepping up and giving back to this community. They work very hard and many times do not get the credit they deserve.

Vice President Wallace asked when the invitations would go out to First Friday vendors. His church is interested and he has not received any information. Mr. Merriman said he has a meeting tomorrow and will ask that question and respond to Council via email. Councilman Smith noted he received something in the mail just a few days ago.

Mr. Duke said they are nearing the income tax filing deadline on Monday, April 15, and he encouraged people to come in sooner rather than later. He said City staff can assist in filing City taxes at no cost.

Ms. Fisher was not present at the meeting.

B. Mayor and City Council:

Mayor Mays shared the following:

- March 29: She attended the Clark State Advisory Board meeting and learned about their general education curriculum. She also attended the swearing in of Greene County Treasurer Kraig Hagler.

¹ Mike Creswell, Adam Jones, Johnny Shingleton, Shawn Crall, DJ Crawford, James Langan, and Dave Morrow

- April 2: Anthony Barwick from the CSU Extension Office invited her and several others to the REACH Center, CSU Xenia, for an extensive information session. They provide a lot of information about many subjects including agriculture and 4-H, diabetes, etc.
- April 4: She was so pleased to have the Antioch Shriner Circus at the Greene County Fairgrounds for the first time, and she had the delightful opportunity to kick off the four-day event.
- April 7: She kicked off the Xenia marathon by singing the National Anthem. There was a great turnout and she loved the fact that participants ran all throughout our city!
- April 10: She enjoyed participating in the Frisch's Big Boy ribbon cutting for their grand reopening. She thanked Frisch's for including City Police and Fire personnel, as well as several city staff, in the festivities.
- April 11: Anna Allison did some amazing work with some children this morning at the Coffee Hub and taught them about art. She invited those interested to visit her website, CopperPaperCo.com. She has some beautiful designs and products, and she is right here in Xenia!

Councilman Louderback said a renewal levy is on the May 7 ballot, which is no new taxes. He asked how much revenue the levy brings in each year. Mr. Duke said the County Auditor's recent estimate was over \$400,000 annually. Mr. Merriman said this levy has been in place since the 1950s and is used for critical core services including police and fire.

Councilman Smith thanked all those watching and in the audience this evening. He commented on all the positive things mentioned this evening including the Eagle Scout proclamation, the City's Maintenance Workers volunteering their time to clean up, the upcoming Easter Egg Hunt and Hamvention event, etc. Xenia has really turned around and is moving in the right direction since he came on Council 10 years ago when there were pay freezes, etc. He said the City Manager and others work very hard including Mayor Mays who attends many events on the City's behalf. He said Facebook posts are not accurate. He suggested those on Facebook spend some time with their families and spend time outside. He looks forward to continuing to move the City forward.

Councilman Urschel said he has been on Council for only three months, and he takes the road issue very seriously. He has been looking at everything, including studying technical reports on asphalt, base courses, surfaces, stormwater drainage and removal, what other cities—and other nations—are doing, etc. He even spent some time on Facebook, but he has stopped doing that because solutions are not being given on Facebook—he has only seen a lot of complaining. He has learned a lot after spending some time with the City Engineer, the City Manager, and the Finance Director. Basically, the City is in a hole with regard to streets, and it has taken about 40 years to get there. Potholes are a much bigger problem than just whether to fix it with cold or hot patches. Potholes indicate substantial degradation of the base of that road. The solution to the street issue will not be solved in a few years. It took decades to get here, and it will take decades to fix. His biggest concern is laying out a strategy and a plan that Council can with confidence present to the community that is actually achievable. He realizes all communities have problems, but they need to do better. They can start with dealing with stormwater removal because water affects streets, and it will be a substantial cost. When driving down Second Street, he said all the work that has been done to date represents where the base of the road was destroyed. The contractor has removed and replaced the 6" base. In the future, they need to be proactive in maintaining new or newer roads by developing a structured strategy. He did not believe they could tax their way out of this problem, and they need to take a hard look at services they are providing and study how they provide those services. Further, they cannot wait for the State of Ohio to bail them out either. He appreciated being part of the Council's Budget and Finance Subcommittee. He admitted he was ignorant to many issues, but he did not plan to remain ignorant. He appreciates the amount of time

staff has spent with him to educate him on these matters. Streets are not the City Manager's, Finance Director's, or City Engineer's problem—they are Council's problem—and they will have some tough decisions to make in the near future. On a more personal note, he was very happy to serve on Council and serve this City; however, he would not be on Facebook. For whatever reason, there seems to be fair game to disparage anybody in the City environment, which he did not understand. He spent 34 years giving his life to the United States Air Force and decades of spending 200+ days a year away from his family, people still felt compelled to take shots at him on Facebook simply because he ran for City Council. He did not understand it, and he was done with it. He works really hard for the City and its citizens, but he was staying off of social media. Many people are allowing by their actions social media to be extremely negative in this City. He said his personal cell phone and address are on the City's website, and he invited anyone to contact him if they wish to have a constructive conversation. The disparaging comments on Facebook are rude, and they are not helping the City move forward. He has literally done rocket science before, and fixing the streets was not rocket science. As noted, he was WPAFB's Technical Director for Material Command overseeing all the weapons systems in the Air Force, and he was also a pastor. He shared some exciting news. Xenia has 80 churches and the pastors of those churches are coming together to serve this community. The week after Easter, they will get out into the community and look for ways to serve this community. He was very excited to be a servant to the City, both as a Councilmember and a pastor.

Councilman Dean had nothing further to share.

Vice President Wallace asked Mr. Duke what the 11-cent gas tax would do for Xenia. Mr. Duke said ODOT has released some estimates for each community, and Xenia should receive about \$537,000 in 2020, \$550,000 in 2021, etc. Mr. Merriman said he and Mr. Duke will discuss with Council's Budget and Finance Subcommittee, and ultimately Council as a whole, how to use that revenue. Councilman Louderback asked about the 1% increase in local government funding. Mr. Duke concurred there was a slight increase, but it was not substantial. Councilman Louderback said in total the City has lost over \$600,000 in local government funds annually. Mr. Duke agreed and noted other cuts were made including the elimination of estate taxes, etc. Mr. Merriman said he was thankful there were no additional cuts. Vice President Wallace said with the gas tax revenue, the City should be able to invest over \$1 million per year, in addition to grants, in street improvements. Mr. Merriman agreed; unfortunately, they need two to three times that amount per year to begin catching up.

President Engle said Xenia High School's spring play is "Footloose," with the first show this evening. Other shows will be Friday and Saturday. He reported that Councilman Smith, Mr. Merriman, and he met with several members of the Xenia School Board and the Superintendent to discuss ways to partner and cooperate with one another. There was some very positive discussion, and they planned additional meetings. He echoed Councilmen Smith's and Urschel's comments. He has deep respect for the City's appointed officials and employees. They are very dedicated in tackling problems in the most cost-effective way possible for Xenia's citizens. He was in awe of their positivity despite the magnitude of problems they face every day and the voices of negativity. He also stays off of social media platforms for the same reasons Councilman Urschel described. Persistent negativity never solves anything and is a poisonous attitude. He offered his sincere condolences to former Councilman/Vice President Joshua Long and his family, who lost his father a few years ago and his mother this week.

13. ADJOURNMENT: Motion by Councilman Louderback, seconded by Vice President Wallace, to adjourn the Regular Session at 9:04 p.m. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Urschel, Louderback, Smith, Dean, Mays, Engle

Nays: None motion carried.

Michelle D. Johnson
City Clerk

Michael D. Engle
President, Xenia City Council



First Reading: April 11, 2019
2nd Reading & Vote: April 25, 2019
Effective Date: April 25, 2019

Agenda Item: **Resolution 2019-I**
PROVIDING FOR ASSESSMENTS TO BE LEVIED AND
AUTHORIZING THE FINANCE DIRECTOR TO CERTIFY THOSE
ASSESSMENTS TO THE GREENE COUNTY AUDITOR
Introduced by Vice President Wallace on April 11, 2019

Submitted By: Ryan Duke, Finance Director
Presented By: Ryan Duke, Finance Director

Scope/Description: The City must sometimes utilize its internal resources or a contractor to abate certain violations of the City’s Property Maintenance Code on private property when a property owner fails to heed notices of violation and address the violations. These types of violations typically include mowing tall grass and weeds; removing trees, plant or shrubs that overhang or otherwise create a danger in the right-of-way; demolition of unsafe structures; and cleanup of trash that has been improperly strewn about a property or cannot be picked up by the City’s sanitation service. Correcting these types of violations require services for which the City incurs direct costs and/or staff time.

The Property Maintenance Code allows the City to recover its costs, plus a service charge, by sending an invoice to the property owner. If the property owner fails to pay, then the City is permitted to assess the costs to the owner’s property taxes.

There are also circumstances where the City assesses a property for an outstanding utility bill. This typically occurs when a property is vacant and disconnected for a long period of time. There is no incentive to reconnect the water and, therefore, the City must assess the property to collect the outstanding utility bill.

The County Auditor will allow the City to assess up to three (3) times a year. This is the first assessment in 2019.

Cover Memo Attachments: None.

Budgetary Impact: The City plans to certify the following amounts:

Weeds	\$46,779.27
Trees/Shrubs	\$1,614.02
Trash Cleanup	\$5,235.00
Utilities	\$76,574.70

A detailed list of the assessed properties can be obtained from the Finance Department upon request.

RECOMMENDATION: It is staff’s recommendation that Council adopt a Resolution to certify assessments to the County Auditor for unpaid invoices for the City’s costs of correcting Property Maintenance Code violations.

**CITY OF XENIA, OHIO
RESOLUTION 2019 - I**

**PROVIDING FOR ASSESSMENTS TO BE LEVIED AND AUTHORIZING THE FINANCE
DIRECTOR TO CERTIFY THOSE ASSESSMENTS TO THE GREENE COUNTY AUDITOR**

WHEREAS, Ohio Revised Code Sections 715.261 and 731.54 state that the costs incurred in abating violations of the City’s Property Maintenance Code are a tax lien upon the property where such violations were abated;

WHEREAS, Ohio Revised Code Section 729.49 states that the rates or charges for use of sewer systems, including sanitary sewer systems and stormwater sewer systems, constitute a tax lien upon the property served by such systems if not paid when due;

WHEREAS, Ohio Revised Code Section 743.04 states that the rates or charges for use of the water system constitute a tax lien upon the property served by such system if not paid when due, subject to the exceptions set forth in ORC Section 743.04; and

WHEREAS, the Greene County Auditor requires that Council approve the levying of such assessments upon the tax duplicate before such tax liens can be collected and returned to the City;

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, at least four (4) members of the City Council concurring, that:

Section 1. The Finance Director is authorized to certify the following amounts for the following purposes to the Greene County Auditor:

<u>Amount</u>	<u>Purpose</u>
\$46,779.27	Unpaid Weed Mowing Invoices
\$1,614.02	Unpaid Trees/Shrub Trimming Invoices
\$5,235.00	Unpaid Trash Cleanup Invoices
\$76,574.70	Unpaid Utility Bills

Section 2. Any unpaid invoice that is paid to the City prior to the County deadline may be removed from the list of assessments.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 4. This Resolution shall become effective immediately upon its passage.

Introduction: April 11, 2019
Passed: April 25, 2019

Attest: Michael D. Engle
President, Xenia City Council

Michelle D. Johnson
City Clerk



**XENIA CITY COUNCIL
LEGISLATIVE COVER MEMO**

Meeting Date: April 25, 2019
EMERGENCY: Yes
Effective Date: April 25, 2019

Agenda Item: **Resolution 2019-J**
AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR HOUSE REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE USE OF CDBG AND/OR HOME FUNDS, AND DECLARING AN EMERGENCY

Submitted By: Steve Brodsky, Development Director
Presenter: Brent Merriman, City Manager

Scope/Description: Staff is requesting City Council adopt a Resolution, as required by the State of Ohio, to authorize the execution of a three-year House Revolving Loan Fund Administration Agreement with the Ohio Development Services Agency (ODSA). The City of Xenia is required by the U.S. Department of Housing and Urban Development (HUD) and ODSA to enter into a House Revolving Loan Fund Administration Agreement basically every three years.

The purpose of the agreement is to maintain adequate program oversight and ensure that communities understand and adhere to its terms in conjunction with administering the Housing RLF program.

Cover Memo Attachments: None.

Budgetary Impact: None.

Recommendation: It is the recommendation of City Staff that this Resolution be approved to meet compliance requirements under the Ohio Development Services Agency rules for the execution of program services regarding the City's House Revolving Loan Funds, and to approve it as an emergency because it is a requirement of the CHIP program, which application is due to the State on or before May 3, 2019.

**CITY OF XENIA, OHIO
RESOLUTION 2019-J**

**AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR HOUSE REVOLVING
LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES
AGENCY FOR THE USE OF CDBG AND/OR HOME FUNDS, AND DECLARING AN EMERGENCY**

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, the Ohio Development Services Agency (ODSA) is authorized to provide financial assistance to local governments for undertaking and carrying out community development activities;

WHEREAS, the City seeks to administer a House Revolving Loan Fund (House RLF) using its Community Development Block Grant (CDBG) and/or HOME Investment Partnership (HOME) Program Income for the purposes of improving affordable housing stock and providing for the affordable housing needs of low- and moderate-income persons; and

WHEREAS, it is desirable and in the public interest that the City of Xenia, Ohio, to administer a House RLF using the CDBG and/or HOME Program Income for the purposes stated above,

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, at least five (5) members of the City Council concurring, that:

Section 1. This Resolution is an emergency for the reason that an executed copy of this Agreement is required to be returned to the ODSA on or before May 3, 2019.

Section 2. The City Manager is hereby authorized to execute a three-year (2019-2021) House RLF Administration Agreement (“Agreement”) with ODSA, and to execute any other documents that may be necessary to administer said House RLF or to meet the requirements of the Agreement.

Section 3. The Finance Director is hereby authorized to establish and administer a separate House RLF, as needed, for the purpose of accounting for CDBG and/or HOME Program Income and for carrying out the activities permitted by the Agreement.

Section 4. The City Manager and the Finance Director are hereby authorized and directed to establish a RLF Plan that includes the policies and procedures established by ODSA and that meets all requirements of the Agreement.

Section 5. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.

Section 6. This Resolution shall become effective upon its passage, in accordance with Section 5.04 of the City Charter.

Passed: April 25, 2019

Attest:

Michael D. Engle
President, Xenia City Council

Michelle D. Johnson
City Clerk



First Reading: April 25, 2019
2nd Reading & Vote: May 9, 2019
Effective Date: June 8, 2019

Agenda Item: **Ordinance 2019-09**
DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CITY STREETS AND PUBLIC WAYS BY THE LIGHTING THEREOF WITHIN STREET LIGHTING DISTRICT #3 FOR THE YEARS 2020-2022

Submitted By: Chris Berger, Public Service Director/City Engineer
Presenter: Brent Merriman, City Manager

Scope/Description: With the adoption of the new Zoning Code by City Council in 2016, a new requirement was established where a developer of a subdivision that is interested in including street lights within its subdivision must agree to a street light assessment for the benefitting lots within the subdivision.

Accordingly, the developer (M One Development, LLC) for the Sterling Green Crossing Subdivision, Section 3, has received a cost to install nine street lights, along with the monthly electricity fee per the City’s contract with Miami Valley Lighting (MVL). The developer is responsible for the initial cost to install the lights, but the City of Xenia is responsible for paying the monthly electricity costs as it has been doing for many years on its other street lights.

Council adopted the required Resolution of Necessity to establish Street Lighting District No. 3 on March 28, 2019. This is the second step in the street lighting assessment process, and after the third and final step, a streetlight assessment will be included on the individual lot owners’ property tax duplicate from the Greene County Auditor.

Based upon the City of Xenia’s current contract with MVL, and including the administrative fees associated with the continued assessment of each lot on a yearly basis, the owner of each of the forty-six lots within Section 3 of the Sterling Green Crossing Subdivision would pay an annual fee of \$23.41. This street lighting assessment will be included on the individual lot owner’s property taxes. We are recommending a two-year period on the assessments, as the assessments for Street Lighting District #1 and District #2 will both also expire in 2022. This will allow us to renew the street lighting assessments for all three Districts at the same time.

Cover Memo Attachments: None.

Budgetary Impact: None.

RECOMMENDATION: It is the recommendation of City staff that this Ordinance be approved so that street lights may be installed in the Sterling Green Crossing Subdivision Section 3, and the cost of lighting them will be covered through 2022.

**CITY OF XENIA, OHIO
ORDINANCE 2019-09**

**DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CITY STREETS AND
PUBLIC WAYS BY THE LIGHTING THEREOF WITHIN STREET LIGHTING DISTRICT #3
FOR THE YEARS 2020-2022**

WHEREAS, Section 727.23 of the Ohio Revised Code requires the legislative authority of a municipal corporation that has adopted a Resolution of Necessity, pursuant to Section 727.12 of the Ohio Revised Code, to determine whether it will proceed with the proposed improvement;

WHEREAS, this Council adopted such Resolution of Necessity, by Resolution 2019-E, on March 28, 2019, and the passage of such Resolution has been advertised as required by law;

WHEREAS, the Finance Director, in accordance with Resolution 2019-E, has filed with the City Clerk estimated assessments, showing the amount of the special assessment against each lot to be assessed;

WHEREAS, in accordance with Sections 727.15, 727.18 and 727.23 of the Ohio Revised Code, the time for filing claims for damages and objections has passed, and no claims for damages nor any objections were filed; and

WHEREAS, this Council finds it to be in the best interests of the health, safety and welfare of the City of Xenia, Ohio, and its residents to proceed with the proposed improvement,

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least four (4) members of the City Council concurring, that:

Section 1. It is determined to proceed with improving the streets and other public ways within Street Lighting District #3 by the lighting thereof for the years 2020 - 2022, said lighting to be provided by electrical lighting, in accordance with the provisions of Resolution 2019-E, passed by this body on March 28, 2019.

Section 2. The estimated special assessments, prepared and filed in accordance with Resolution 2019-E, are hereby adopted.

Section 3. All claims for damages resulting from the improvement that have been filed in accordance with law shall be judicially inquired into before commencement of the improvement.

Section 4. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 5. This Ordinance shall be effective as of June 8, 2019.

Introduced: April 25, 2019

Adopted:

Michael D. Engle
President, Xenia City Council

Attest:

Michelle D. Johnson
City Clerk



Meeting Date: April 25, 2019

Agenda Location: New Business

Title: **Administrative Motion** – Authorizing the City Manager to Execute a Contract with Johnson, Mirmiran & Thompson, Inc. (JMT), at a Cost Not to Exceed \$122,423.00, for Inspection Services Associated with the 2019 Water Tower Painting Project

Submitted By: Chris Berger, Public Service Director/City Engineer

Presenter: Brent Merriman, City Manager

Summary: The Public Service Department plans to award a contract for the painting of the Springhill Water Tower and the two (2) Patton Street Standpipes later this spring. In anticipation of commencing this Water Tower Painting Project, the City of Xenia first needs to contract with a painting inspection firm. We need to retain a firm that has experienced professionals who possess the requisite knowledge and experience to provide inspection services during the painting of these three (3) water towers during this 2019 project.

On Tuesday, April 2, 2019, the City of Xenia received two (2) proposals from qualified firms with the experience to inspect the painting of the water towers. The fee proposals that were submitted are as follows:

Johnson, Mirmiran & Thompson, Inc.	\$122,423.00
World International Testing, Inc.	\$126,000.00

Johnson, Mirmiran & Thompson, has extensive experience in performing this particular function, and City staff recommends a contract with this firm in a not-to-exceed amount of \$122,423.00.

Item Report Attachment(s): None

Budgetary Impact: Account # 664-6602-53290 \$122,423.00

RECOMMENDATION: It is the recommendation of City staff that the City Manager be authorized to execute a contract with Johnson, Mirmiran & Thompson, Inc., for inspection services associated with the painting of three (3) City water towers in 2019, in a not-to-exceed amount of \$122,423.00.



**XENIA CITY COUNCIL
AGENDA ITEM REPORT**

Meeting Date: April 25, 2019

Agenda Location: New Business

Title: **Administrative Motion** – Reappoint Two Members to the Economic Development Advisory Board

Submitted By: Michelle Johnson, City Clerk

Presenter: Vice President Edgar Wallace, Chair of EDAB

Summary: Two (2) members' terms on the Economic Development Advisory Board (EDAB) are due to expire on April 25, 2019. Both longtime member David Thompson and recently appointed member Forest Wilson have expressed their desire to be reappointed to the EDAB for new four-year terms.

Item Report

Attachment(s): N/A

Budgetary Impact: N/A

RECOMMENDATION: It is recommended that Council reappoint Mr. David Thompson and Mr. Forest Wilson to the Economic Development Advisory Board for four-year terms, expiring on April 25, 2023.

Meeting Date: April 25, 2019

Agenda Location: New Business

Title: **Administrative Motion** – Authorizing the City Manager to Execute the Partnership Agreement with Greene County for a FY 2019 Community Housing Impact & Preservation (CHIP) Program Grant

Submitted By: Steve Brodsky, Development Director

Presenter: Brent Merriman, City Manager

Summary: The Ohio Development Services Agency, Office of Community Development, has again provided an opportunity for cities and counties to jointly apply for – and if successful in application – implement CHIP housing funding. The City successfully received and executed a FY 2014 CHIP grant in partnership with Greene County. We applied but were unsuccessful in 2018.

The County/City would be eligible for \$400,000 in CHIP funding in 2019 through the Partnership Agreement. In addition to the additional funding for Xenia residents through the partnership with the County, this arrangement will greatly reduce the burden placed on Xenia staff with the County taking on the lion's share of duties under the Partnership Agreement.

Additional information on the Partnership Agreement: The County will be the lead applicant and implementer of the FY 2019 CHIP Grant. As part of the Agreement, the County will provide \$100,000 in HOME Program Income towards owner-occupied rehab, and the City will provide \$55,000 in HOME Program Income to that program, in addition to \$38,000 in CDBG Program Income for the owner-occupied repair program.

We are requesting the above activities be budgeted for by the County in the City of Xenia/Greene County Partnership-led CHIP grant due to the State on May 3, 2019. (The City will be applying separately for one or several CDBG-funded grants through the State). Therefore, we respectfully request authorization for the City Manager to execute the Partnership Agreement with Greene County, which will subsequently authorize the County to apply for a FY 2019 Community Housing Impact & Preservation (CHIP) Program Grant on behalf of the City and the County.

Item Report

Attachment(s): Partnership Agreement

Budgetary Impact: N/A

Recommendation: It is recommended the City Manager be authorized to execute the Partnership Agreement with Greene County that will subsequently authorize the County to apply for a FY 2019 Community Housing Impact & Preservation (CHIP) Program Grant on behalf of the City and the County.

HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT

This Housing Revolving Loan Fund Administration Agreement (the "Agreement") is made and entered into by and between the **State of Ohio, Development Services Agency**, located at 77 South High Street, P.O. Box 1001, Columbus, Ohio 43216-1001 (the "Grantor"), and the **City of Xenia** located at **107 E Main Street, Xenia, Ohio 45385** with F.T.I. Number: FTI **31-6000133** (the "Grantee"), and shall be effective beginning **January 1, 2019** (the "Effective Date") and terminate **December 31, 2021** (the "Termination Date").

BACKGROUND INFORMATION

A. Grantor, through its Office of Community Development ("OCD"), administers the federal Community Development Block Grant ("CDBG") Program and the HOME Investment Partnerships ("HOME") Program for the State of Ohio.

B. Grantee has been determined to be an eligible recipient of CDBG and/or HOME funds and Grantee has been awarded CDBG and/or HOME funds from the Grantor for use to finance eligible activities that may generate Program Income as defined herein.

C. Grantor has recognized the positive impact on community development initiatives when the use of Program Income is locally determined. Grantor has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1) improving the affordable housing stock; and 2) providing for the affordable housing needs of low-and moderate-income persons in designated areas of the Housing Revolving Loan Fund.

D. Grantor desires to have Grantee to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income and Grantee desires to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income for the purposes stated above.

E. Grantee has adopted a Resolution or Ordinance authorizing the execution of this Agreement.

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

STATEMENT OF THE AGREEMENT

1. **Housing Revolving Loan Fund Capitalization.** Grantee shall deposit any and all Housing Program Income into a Housing Revolving Loan Fund account held by the Grantee.

2. **Definitions.**

a.) Housing Revolving Loan Fund ("RLF") is a separate fund established for the purpose of accounting for Housing Program Income and of carrying out the specific activities designated in OCD's Housing Handbook and the applicable Community Housing Impact and Preservation (CHIP) Program Application Instructions, which, in turn, generate payments to the fund ("RLF Funds") for the continued use in carrying out the same activities.

b.) Housing Program Income is defined as gross income received by the recipient directly generated from the use of Ohio State Administered CDBG Program funds and/or Ohio State Administered HOME Program funds for housing activities.

3. **RLF Plan and Use of Funds.** Grantee has adopted the Local Housing Policy and Procedures Manual that has been previously submitted and approved by the Grantor. The Local Housing Policy and Procedures Manual must include the policies and procedures established by Grantor. Any changes to the Local Housing Policy and Procedures Manual must be submitted to Grantor for review and approval. Grantee shall use the Housing RLF Funds solely for the stated purposes set forth in this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and the Local Housing Policy and Procedures Manual. All Housing Program Income funds must be expended in compliance with all CHIP Program requirements, including those found in Grantor's Non-Participating Jurisdiction Housing Handbook and the current Ohio Consolidated Plan.

4. **Program Income Distribution for CHIP Program Partnerships.** Grantee shall distribute Housing Program Income generated by an activity partially assisted with RLF Funds contributed by multiple CHIP Program Partners in conformance with the Grantee's OCD-approved CHIP Program Partnership Agreement.

5. **Project Approvals.** Grantee shall submit to Grantor a request for approval if the proposed project does not meet the requirements of this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and/or the Local Housing Policy and Procedures Manual. Grantee must receive Grantor's written approval prior to the commencement of the Grantee's local project.

6. **National Objective/Income Eligibility Requirements.** Grantee shall ensure that all projects funded as a result of this Agreement meet the applicable CDBG national objective and HOME income eligibility requirements of the provision of a housing related direct benefit for low-and-moderate income persons.

7. **Subrecipient Agreements.** Grantee shall not subgrant the Housing Program Income funds to any other local political jurisdiction or non-profit agency. Grantee may contract with a non-profit agency to administer the RLF Funds, but the funds are to remain with the Grantee in the Revolving Loan Fund Account. If there is a change in the designated administrative agent of the RLF Funds, it is the responsibility of the Grantee to notify OCD within fifteen (15) days of any change in status of the designated administrative agent.

8. **Accounting of RLF Funds.** CDBG RLF Funds and HOME RLF Funds shall be deposited and maintained in separate fund accounts upon the books and records of Grantee (the "Accounts"). Grantee shall keep all records of the Accounts in a manner that is consistent with generally accepted accounting principles. All disbursements from the Accounts shall be for obligations incurred in the performance of this Agreement and shall be supported by contracts, invoices, vouchers, and other data, as appropriate, evidencing the necessity of such expenditure.

9. **Reporting Requirements.** Grantee shall submit RLF Status Reports to Grantor no more than (30) days after notification of the RLF Status Report request. RLF Status Reports may include but are not limited to the following: program income; program activities; and program outcomes.

10. **Compliance with General CDBG and HOME Requirements.** Grantee shall comply with all applicable provisions of the statutes, rules, regulations and guidelines as passed by Congress or promulgated by the Secretary of the Department of Housing and Urban Development (HUD).

11. **Compliance with Environmental Requirements.** Grantee shall comply with the provisions of 24 CFR Part 58, Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities, for all activities funded with Housing Program Income.

a. **Use of Housing Program Income in association with an active Community Housing Impact and Preservation (CHIP) Program Grant.**

i. If Grantee is the responsible entity for an active CHIP grant and Grantee uses its Housing Program Income to assist a CHIP-funded activity, the environmental procedures associated with the CHIP grant shall fulfill the environmental requirements for the Housing Program Income. Grantee does not submit separate Request for Release of Funds and/or Certification documentation to Grantor for the Housing Program Income, and Grantor does not issue a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income.

ii. If Grantee is a partnering jurisdiction committing Housing Program Income to an active CHIP Program partnership, Grantee must prepare environmental review records, publish applicable public notices, and submit Request for Release of Funds and/or Certification documentation to Grantor for each activity assisted with Housing Program Income. Grantee may not commit Housing Program Income or initiate project work until Grantor issues a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income and Grantee fulfills any applicable site-specific environmental review requirements.

b. **Use of Housing Program Income independent of a Community Housing Impact and Preservation (CHIP) Program Grant.** If Grantee uses Housing Program Income independent of an active CHIP-funded activity, Grantee must prepare environmental review records, publish any applicable public notices, and submit Request for Release of Funds and/or Certification documentation to Grantor. Grantee may not commit Housing Program Income or initiate project work until Grantor issues a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income and Grantee fulfills any applicable site-specific environmental review requirements.

12. **Acquisition and Relocation.** Grantee shall comply with the relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementation regulations set forth in 570.488 and 49 CFR Part 24 as they apply to the activities covered by this Agreement. Grantee shall comply with the process established under the Anti-Displacement and Relocation Plan.

13. **Term of the Agreement.** This Agreement shall begin on the Effective Date and shall terminate on the Termination Date, unless otherwise modified pursuant to Section 30(f) herein. At least sixty (60) days prior to the Termination Date, Grantor will determine if the Grantee continues to have the capacity to administer the Housing RLF Funds based on the performance of the Grantee and its designated administrative agent. Grantor shall promptly notify Grantee in writing of a determination questioning administrative capacity. Grantor reserves the right to determine if the State of Ohio will renew this Agreement to allow the Grantee to continue to administer the RLF, have the Grantee close out the RLF by executing a CDBG and/or HOME Closeout Agreement or recapture the RLF Funds.

14. **Records, Access and Maintenance.** Grantee shall establish and maintain for at least three (3) years from the expiration of this Agreement, all direct information and such records as are reasonably related to the administration of an RLF as set forth in OCD's Housing Handbook. Both parties further agree that records required by the Grantor with respect to any questioned costs, audit disallowances, litigation or dispute between the Grantor and the Grantee shall be maintained for the time needed for the

resolution of said question and that in the event of early termination of this Agreement as provided in Section 21 of this Agreement, or if for any other reason the Grantor shall require a review of the records related to the RLF Funds, the Grantee shall, at its own cost and expense, segregate all such records related to the Housing RLF Funds from its other records of operation.

15. Inspections. At any time during normal business hours upon three days prior written notice and as often as Grantor may deem necessary and in such a manner as not to interfere unreasonably with the normal business operations, Grantee shall make available to Grantor and its agents, appropriate state agencies or officials, HUD officials and the U.S. Government Accountability Office (GAO) for examination, all of its records with respect to matters covered by this Agreement including, but not limited to, records of personnel and conditions of employment and shall permit Grantor to audit, examine and make excerpts or transcripts from such records.

16. Audits. The Grant Funds shall be audited according to the requirements of 2 CFR 200. In addition, Grantee must follow the guidelines provided in the OCD Financial Management Rules and Regulations Handbook. The Grantee shall submit to the Federal Audit Clearinghouse (FAC) and make available for public inspection a copy of the single audit, data collection form, and reporting package as described in 2 CFR 200 within the earlier of 30 days after receipt of the auditor's report(s) or nine months after the end of the audit period. No later than seven (7) days following submission to the FAC, the Grantee must notify ODSA at singleaudit@development.ohio.gov that the single audit was submitted to the FAC. A copy of the audit report may be attached, but is not required.

17. Equal Employment Opportunity. Grantee will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will take affirmative action to ensure that applicants are considered for employment and that employees are treated during employment, without regard to their race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will, in all solicitations or advertisements for employees placed by or on behalf of Grantee, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, disability, age, military status or ancestry. Grantee will incorporate the requirements of this paragraph in all of its respective contracts for any of the work for which the RLF Funds are expended (other than subcontracts for standard commercial supplies or raw materials), and Grantee will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

18. Prevailing Wage Rates and Labor Standards. In the commission of any Project(s) wherein federal funds are used to finance construction work as defined in the Code of Federal Regulations (CFR) Title 29, Part 5 to the extent that such activity is subject to the Davis-Bacon Act (40 United States Code (U.S.C.) 3141 to 3148, as amended), all laborers and mechanics employed by contractors or subcontractors on any such construction work assisted under this Agreement shall be paid the wages that have been determined by the U.S. Secretary of Labor to be the wages prevailing for the corresponding classes of laborers and mechanics employed on project(s) of a character similar to the contract work in the civil subdivision of the state wherein the work is to be performed. In addition, all laborers and mechanics employed by contractors or subcontractors on such construction work assisted under this Agreement shall be paid overtime compensation in accordance with the provisions of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701 to 3708. Furthermore, Grantee shall require that all contractors and subcontractors shall comply with all regulations issued pursuant to these acts and with other applicable federal and state laws and regulations.

In the event that the construction work to be undertaken does not lie within the purview of the Davis-Bacon Act, and neither the federal government nor any of its agencies prescribes predetermined minimum wages to be paid to mechanics and laborers to be employed in the construction work to be assisted by this Project(s), Grantee will comply with the provisions of Ohio Revised Code (ORC) Sections 4115.03 to 4115.16, inclusive, as applicable, with respect to the payment of all mechanics and laborers employed in such construction work.

19. Use of Federal Grant Funds. Grantee acknowledges that this Agreement involves the use of federal funds and as such, is subject to audit by the agency of the United States Government granting the funds to Grantor for the purposes of performing the work and activities as listed in the Grantee's RLF project report forms and in conformance with OCD's Revolving Loan Fund Policies and Procedures Manual, OCD's Housing Handbook, and the Local Housing Policy and Procedures Manual. Grantee shall fully reimburse Grantor for any cost of Grantee which is disallowed by said federal agency and which must be refunded thereto by Grantor.

20. Property and Equipment Purchases. All items purchased by Grantee are and shall remain the property of Grantee, except if Grantor exercises its right to terminate this Agreement pursuant to paragraph 21, in which case all property and equipment purchased by Grantee with any Grant Funds herein awarded shall revert to Grantor. Grantee shall provide for the security and safekeeping of all items obtained through this Agreement.

21. Termination.

- a. Grantor may immediately terminate this Agreement by giving reasonable written notice of termination to Grantee for any of the following occurrences:
 - i. Failure of Grantee to fulfill in a timely and proper manner any of its obligations under this Agreement.
 - ii. Failure of Grantee to submit any report required by this Agreement that is complete and accurate.
 - iii. Failure of Grantee to use the Grant Funds for the stated purposes in this Agreement.
 - iv. Cancellation of the grant of funds from HUD.

- b. **Early Termination:** Grantor may also terminate this Agreement if Grantee (i) defaults under another Agreement between the Grantor and/or the Tax Credit Authority and Grantee and/or the Clean Ohio Council, (ii) admits Grantee's inability to pay its debts as such debts become due, (iii) Grantee commences a voluntary bankruptcy, (iv) an involuntary bankruptcy action occurs against Grantee which remains undismissed or unstayed for 60 days, (v) Grantee fails to meet the minimum funding requirements under the Employee Retirement Income Security Act or other such employee benefits plan, or (vi) Grantor has reason to believe Grantee has ceased operations at the Project location. The events permitting early termination by Grantor shall be considered a default by Grantee and subject to the Effects of Termination under Section 18 of this Agreement.
- c. Grantor reserves the right to suspend the administration of the RLF at any time for failure of the Grantee or its designated administrative agent to administer the local RLF in compliance with the OCD's Housing Policies and Procedures Manual which is not attached but incorporated herein by reference. Throughout this Agreement, Grantee and any designated administrative agent must continue to demonstrate administrative capacity in the administration of the RLF. Failure to accurately report on the RLF Funds could result in Grantor placing the RLF Funds on hold or recapturing the RLF Funds. Grantor also reserves the right to request the RLF Funds be returned to the State of Ohio upon failure to comply with the OCD RLF Policies and Procedures Manual.

22. Effects of Termination. Within 60 days after termination of this Agreement, Grantee shall surrender all reports, documents, and other materials assembled and prepared pursuant to this Agreement, which shall become the property of Grantor, unless otherwise directed by Grantor. After receiving written notice of termination, Grantee shall incur no new obligations and shall cancel as many outstanding obligations as possible. Upon compliance with this Section, Grantee shall receive compensation for all activities satisfactorily performed prior to the effective date of termination.

23. Forbearance Not a Waiver. No act of forbearance or failure to insist on the prompt performance by Grantee of its obligations under this Agreement, either express or implied, shall be construed as a waiver by Grantor of any of its rights hereunder.

24. Conflict of Interest. No personnel of Grantee, contractor of Grantee or personnel of any such contractor, and no public official who exercises any functions or responsibilities in connection with the review or approval of any work completed under this Agreement, shall, prior to the completion of such work, voluntarily or involuntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge or fulfillment of his or her functions or responsibilities with respect to the completion of the work contemplated under this Agreement. Grantee shall immediately disclose in writing to Grantor any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily. Grantee shall cause any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily, to immediately disclose such interest to Grantor in writing. Thereafter, such person shall not participate in any action affecting the work under this Agreement unless Grantor determines that, in light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

25. Liability. Unless Grantee is an Ohio political sub-division and can prove to Grantor that it is self-insured, Grantee shall maintain liability and property insurance to cover actionable legal claims for liability or loss which are the result of injury to or death of any person, damage to property (including property of Grantor) caused by the negligent acts or omissions, or negligent conduct of Grantee, to the extent permitted by law, in connection with the activities of this Agreement. Furthermore, each party to this Agreement agrees to be liable for the negligent acts or negligent omissions by or through itself, its employees, agents and subcontractors. Each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one to the other.

26. Adherence to State and Federal Laws, Regulations.

- a. **General.** Grantee shall comply with all applicable federal, state and local laws in the performance of Grantee's obligations under this Agreement, the completion of the Project and the operation of the Project as long as Grantee has any obligation to Grantor under this Agreement. Without limiting the generality of such obligation, Grantee shall pay or cause to be paid all unemployment compensation, insurance premiums, workers' compensation premiums, income tax withholding, social security withhold, and any and all other taxes or payroll deductions required for all employees engaged by Grantee in connection with the Project, and Grantee shall comply with all applicable environmental, zoning, planning and building laws and regulations.
- b. **Ethics.** Grantee, by its signature on this document, certifies: (1) it has reviewed and understands the Ohio ethics and conflicts of interest laws including, without limitation, ORC Section 102.01 et seq., Sections 2921.01, 2921.42, 2921.421, 2921.43, and 3517.13(I) and (J), and (2) will take no action inconsistent with those laws, as any of them may be amended or supplemented from time to time. Grantee understands that failure to comply with the Ohio ethics and conflict of interest laws, is in itself, grounds for termination of this Agreement and the grant of funds made pursuant to this Agreement and may result in the loss of other contracts or grants with the State of Ohio.

27. Outstanding Liabilities. Grantee represents and warrants that it does not owe: (1) any delinquent taxes to the State of Ohio (the "State") or a political subdivision of the State; (2) any amount to the State or a state agency for the administration or enforcement of any environmental laws of the State; and (3) any other amount to the State, a state agency or a political subdivision of the State that are past due, whether or not the amounts owed are being contested in a court of law.

28. Falsification of Information. Grantee affirmatively covenants that it has made no false statements to Grantor in the process of obtaining this award of the Grant Funds. If Grantee has knowingly made a false statement to Grantor to obtain this award of the Grant Funds, Grantee shall be required to return all the Grant Funds immediately pursuant to ORC Section 9.66(C) (2) and shall be ineligible for any future economic development assistance from the State, any state agency or a political subdivision pursuant to ORC Section 9.66(C) (1). Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree, pursuant to ORC 2921.13(F)(1), which is punishable by a fine of not more than \$1,000 and/or a term of imprisonment of not more than one hundred eighty (180) days.

29. Public Records. Grantee acknowledges that this Agreement and other records in the possession or control of Grantor regarding the Project are public records under ORC Section 149.43 and are open to public inspection unless a legal exemption applies.

30. Miscellaneous.

- a. Governing Law. This Agreement shall be governed by the laws of the State of Ohio as to all matters, including but not limited to matters of validity, construction, effect and performance.
- b. Forum and Venue. Grantee irrevocably submits to the non-exclusive jurisdiction of any federal or state court sitting in Columbus, Ohio, in any action or proceeding arising out of or related to this Agreement, Grantee agrees that all claims in respect of such action or proceeding may be heard and determined in any such court, and Grantee irrevocably waives any objection it may now or hereafter have as to the venue of any such action or proceeding brought in such court or that such court is an inconvenient forum. Nothing in this Agreement shall limit the right of Grantor to bring any action or proceedings against Grantee in the courts of any other jurisdiction. Any actions or proceedings by Grantee against Grantor or the State of Ohio involving, directly or indirectly, any matter in any way arising out of or related to this Agreement shall be brought only in a court in Columbus, Ohio.
- c. Entire Agreement. This Agreement, including its exhibits and documents incorporated into it by reference, constitutes the entire agreement and understanding of the parties with respect to its subject matter. Any prior written or verbal agreement, understanding or representation between parties or any of their respective officers, agents, or employees is superseded and no such prior agreement, understanding or representation shall be deemed to affect or modify any of the terms or conditions of this Agreement.
- d. Severability. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this Agreement.
- e. Notices. All notices, consents, demands, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.

i. In the case of Grantor, to:

Ohio Development Services Agency
Office of Community Development
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001
Attention: Deputy Chief

ii. In the case of Grantee, to:

Grantee Name: City of Xenia

Address: 107 E Main St

City, State, Zip: Xenia, Ohio 45385

Attention: Brent W Merriman

- f. Amendments or Modifications. Either party may at any time during the term of this Agreement request amendments or modifications, as described in the applicable State of Ohio Consolidated Plan Submission. Requests for amendment or modification of this Agreement shall be in writing and shall specify the requested changes and the justification of such changes. The parties shall review the request for modification in terms of the regulations and goals relating to the Project(s). Should the parties consent to modification of this Agreement, then an amendment shall be drawn, approved, and executed in the same manner as the original agreement.

- g. Pronouns. The use of any gender pronoun shall be deemed to include all the other genders, and the use of any singular noun or verb shall be deemed to include the plural, and vice versa, whenever the context so requires.
- h. Headings. Section headings contained in this Agreement are inserted for convenience only and shall not be deemed to be a part of this Agreement.
- i. Assignment. Neither this Agreement nor any rights, duties, or obligations described herein shall be assigned, subcontracted or subgranted by Grantee without the prior express written consent of Grantor.
- j. Permissible Expenses. If "travel expenses," as defined in Ohio Administrative Code Section 126-1-02 (the "Expense Rule"), are a cost of the Project eligible for reimbursement with Grant Funds, Grantee shall be reimbursed accordingly. Grantee agrees that it shall not be reimbursed and Grantor shall not pay any items that are deemed to be "non-reimbursable travel expenses" under the Expense Rule, whether purchased by the Grantee or Grantor or their respective employees or agents.
- k. Binding Effect. Each and all of the terms and conditions of this Agreement shall extend to and bind and inure to the benefit of Grantee, its successors and permitted assigns.
- l. Survival. Any provision of this Agreement which, by its nature, is intended to survive the expiration or other termination of this Agreement shall so survive and shall benefit the parties and their respective successors and permitted assigns.
- m. Counterparts: PDF Accepted. This Agreement may be executed in any number of counterparts, each of which when so executed shall be deemed to be an original and all of which taken together shall constitute one and the same agreement. Copies of signatures sent by facsimile transmission or provided electronically in portable document format ("PDF") shall be deemed to be originals for purposes of execution and proof of this Agreement

Signature: Each of the parties has caused this Housing Revolving Loan Fund Administration Agreement to be executed by its authorized representatives as of the dates set forth below, their respective signatures effective as of the Effective Date:

GRANTEE:

GRANTOR:

Xenia

**State of Ohio
Development Services Agency**

Brent W Merriman

Lydia Mihalki, Director

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

City of Xenia

Schedule of Bills

4/25/2019

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
A&A SAFETY INC	2019-04-03	156726	GRABBER CONES	\$858.00	612-1332-54299
	2019-04-03	156726	GRABBER CONES	\$884.00	221-1441-54299
	2019-04-03	156726	GRABBER CONES	\$858.00	611-1338-54299
			Total for Vendor	\$2,600.00	
AG-PRO	2019-04-09	P03895	WASHER/DRAIN PLUG V1210	\$10.33	709-1446-54505
	2019-04-05	P03674	BLADE WASHER V1925	\$78.59	709-1446-54505
			Total for Vendor	\$88.92	
AIM MEDIA MIDWEST OPERATING LLC	2019-03-08	70111304	DIGITAL AD-JOB FAIR	\$150.00	101-1013-53290
	2019-03-11	70111312	DIGITAL AD-JOB FAIR	\$150.00	101-1013-53290
	2019-03-16	90056261	PUB ORD 19-05/RES 19-C	\$169.06	101-1011-53290
	2019-03-05	90054934	PUB ORDS 19-03-04/RES 19-B-D	\$187.78	101-1011-53290
	2019-03-09	70111262	2 ADS-JOB FAIR	\$300.00	101-1550-53290
			Total for Vendor	\$956.84	
ADVANCED WILDLIFE MGMT	2019-04-01	5848	APR NUISANCE ANIMAL REMOVAL	\$2,000.00	101-1001-53290
			Total for Vendor	\$2,000.00	
AGILE NETWORK BUILDERS LLC	2019-04-01	76553	2ND QTR ETHERNET SVC	\$3,048.00	270-1222-53290
			Total for Vendor	\$3,048.00	
AIRGAS USA LLC	2019-04-11	9087582264	PSI GAUGE V2150	\$13.43	709-1446-54505
			Total for Vendor	\$13.43	
AMERICAN HEALTH HOLDING INC	2019-04-01	APRIL	APRIL TELE-DOC	\$333.20	711-1773-53290
			Total for Vendor	\$333.20	
AMERICAN SAFETY & HEALTH INSTITUTE	2019-03-31	1061206	DIGITAL CERTIFICATION CARDS	\$155.70	270-1225-54299
			Total for Vendor	\$155.70	
AMERICAN WATER WORKS ASSN	2019-05-11	00621640	6/1-5/31 MEMBERSHIP-J BATES	\$75.00	611-1337-52110
			Total for Vendor	\$75.00	
ANKENEY XENIA TRUCK SERV INC	2019-04-08	5531	CLUTCH BRAKES V1414/1226	\$164.38	709-1446-54505
			Total for Vendor	\$164.38	
AUTOMOTIVE DIST WAREHOUSE	2019-04-03	15684008	BRAKE KIT/ROTORS	\$187.72	709-1446-54505
	2019-04-02	15681395	HOSES/CONNECTORS V1917	\$107.90	709-1446-54505
			Total for Vendor	\$295.62	
GREGORY BEEGLE	2019-04-02	19-38	REIMB SPRING 2019 TUITION	\$1,500.00	270-1225-51403
			Total for Vendor	\$1,500.00	
BOBCAT OF DAYTON-DIVISION OF DEHAAI	2019-04-11	W49530	SERVICE BOBCAT	\$61.69	612-1331-53290
			Total for Vendor	\$61.69	
BOONE WATER SYSTEMS INC	2019-04-09	22438	REPAIR-WELL 2	\$9,727.50	665-1331-53290
	2019-04-05	22434	WELL CLEANING/REHAB	\$9,727.50	665-1331-53290
			Total for Vendor	\$19,455.00	
BOUND TREE MEDICAL LLC	2019-04-02	83160888	TAMPER EVIDENT SEALS	\$59.08	270-1221-54299
			Total for Vendor	\$59.08	

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
BOWLING GREEN STATE UNIVERSITY	2019-04-01	SFS00001702	RESCUE TECH SCHOOL-B STRUNK	\$3,200.00	270-1225-52110
			Total for Vendor	\$3,200.00	
BROWN SUPPLY COMPANY	2019-04-10	216922	TP/TOWELS/BAGS/WAX/SOAP/GLOVES	\$929.22	101-1009-54299
	2019-04-09	216628	VACUUM CLEANER/BAGS	\$431.69	101-1009-54299
	2019-04-10	216925	TRASH BAGS/TP/BLEACH	\$1,263.88	101-1442-54299
	2019-04-10	216924	TOWELS/TOILET TISSUE	\$1,345.52	709-1447-54299
	2019-04-10	216923	DISINFECTANT/SOAP/GLOVES	\$368.04	101-1018-54299
	2019-04-10	216925	CLEANERS/MOPS/BUCKETS	\$1,158.93	101-1557-54299
			Total for Vendor	\$5,497.28	
BUCKEYE BUSINESS SOLUTIONS	2019-04-04	72909	BI-WEEKLY CONSULTING	\$1,111.25	710-1010-53290
	2019-03-26	72844	MAINT/NETWORK ADMIN	\$923.75	710-1010-53290
			Total for Vendor	\$2,035.00	
CAL TEC PROCESS MGMT LLC	2019-04-04	109015	RADAR CALIBRATION V1109	\$68.00	270-1221-53792
			Total for Vendor	\$68.00	
CDW GOVERNMENT INC	2019-04-02	RPX2704	MINUTEMAN SNMP X 4	\$774.52	710-1010-54299
			Total for Vendor	\$774.52	
CINTAS CORPORATION LOC G62	2019-04-10	4019748082	UNIFORM SVC-MAINT/LABORER	\$26.29	221-1441-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT/LABORER	\$26.29	221-1441-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT/LABORER	\$7.34	613-1333-53290
	2019-04-10	4019748082	UNIFORM SVC-MAINT/LABORER	\$7.34	613-1333-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT/LABORER	\$37.90	612-1332-54299
	2019-04-10	4019748082	UNIFORM SVC-MAINT/LABORER	\$37.90	612-1332-54299
	2019-04-03	4019348845	UNIFORM SVC-2 EMPLOYEES	\$14.72	709-1446-53290
	2019-04-10	4019748013	UNIFORM SVC-2 EMPLOYEES	\$14.72	709-1446-53290
	2019-04-10	4019748082	UNIFORM SVC-MAINT/LABORER	\$10.00	101-1442-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT/LABORER	\$10.00	101-1442-53290
	2019-04-01	4019148856	MAT SVC	\$72.90	101-1018-53290
	2019-04-08	4019569215	MAT SVC	\$72.90	101-1018-53290
	2019-04-10	4019748030	MAT/UNIFORM SVC-6 EMPLOYEES	\$63.58	612-1331-53290
	2019-04-03	4019348886	MAT/UNIFORM SVC-6 EMPLOYEES	\$63.58	612-1331-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT/LABORER	\$37.90	611-1338-54299
	2019-04-10	4019748082	UNIFORM SVC-MAINT/LABORER	\$37.90	611-1338-54299
	2019-04-08	4019569238	MAT SVC	\$45.50	101-1009-53290
	2019-04-01	4019148866	MAT SVC	\$42.50	101-1009-53290
	2019-04-09	4019665201	MAT SVC	\$28.50	709-1447-53290
	2019-04-02	4019267038	MAT SVC	\$28.50	709-1447-53290
	2019-04-02	4019267012	MAT SVC	\$8.50	101-1557-53290
	2019-04-09	4019665232	MAT SVC	\$8.50	101-1557-53290
	2019-04-10	4019748476	MAT/UNIFORM SVC-2 EMPLOYEES	\$19.40	612-1336-53290
	2019-04-03	4019349303	MAT/UNIFORM SVC-2 EMPLOYEES	\$19.40	612-1336-53290
	2019-04-03	4019349010	UNIFORM SVC-LABORER	\$3.69	222-1441-53290
	2019-04-10	4019748082	UNIFORM SVC-LABORER	\$3.69	222-1441-53290
	2019-04-10	4019740668	MAT/UNIFORM SVC-7 EMPLOYEES	\$44.69	611-1337-53290
	2019-04-03	4019340737	MAT/UNIFORM SVC-7 EMPLOYEES	\$59.69	611-1337-53290
	2019-04-10	4019748082	UNIFORM SVC-MAINT	\$11.40	614-1340-53290
	2019-04-03	4019349010	UNIFORM SVC-MAINT	\$11.40	614-1340-53290
			Total for Vendor	\$876.62	
CITRAN OCCUPATIONAL HEALTH LLC	2019-03-29	5152	AFTER HOURS DRUG SCREEN X 2	\$464.00	270-1221-53290
			Total for Vendor	\$464.00	
CITY ELECTRIC SUPPLY #426	2019-03-27	BEC/075600	WIRE/COVER	\$32.68	101-1018-54299
			Total for Vendor	\$32.68	
CLARKSVILLE STAVE & LUMBER CO	2019-04-12	11071	WOODEN STAKES	\$150.00	101-1442-54299

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-04-12	11071	WOODEN STAKES	\$315.00	221-1441-54299
			Total for Vendor	\$465.00	
COLUMBUS EQUIPMENT CO	2019-03-28	578434	BRADCO TEETH V1402F	\$741.83	709-1446-54505
			Total for Vendor	\$741.83	
COMMUNITY MERCY OCC HEALTH & MEDICINI	2019-04-01	30661	ONSITE DRUG SCREENS	\$11.64	101-1442-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$11.36	101-1442-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$68.22	221-1441-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$69.91	221-1441-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$22.72	709-1446-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$11.36	613-1333-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$11.64	613-1333-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$23.29	709-1446-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$56.85	612-1331-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$58.26	612-1331-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$45.49	612-1336-53290
	2019-04-01	27172	PRE EMPL EXAM-BURRELL/MOORE	\$1,320.00	270-1221-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$46.62	612-1336-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$68.21	612-1332-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$69.91	612-1332-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$128.17	611-1338-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$125.07	611-1338-53290
	2019-04-01	30661	ONSITE DRUG SCREENS	\$23.29	614-1340-53290
	2019-04-01	27172	DRUG SCREEN/HEP B VACC	\$22.72	614-1340-53290
	2019-04-01	29842	PRE EMPL DRUG SCREEN-P HORSTMAN	\$50.00	101-1002-53290
			Total for Vendor	\$2,244.73	
COMPMANAGEMENT INC	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$115.92	101-1442-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$397.23	214-1201-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$14.49	101-1018-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$594.76	611-1334-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$40.47	615-1223-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$100.50	613-1333-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$73.89	611-1008-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$152.85	709-1446-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$31.49	101-1555-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$776.37	221-1441-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$146.05	101-1001-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$14.77	233-1441-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$436.95	612-1331-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$34.25	614-1334-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$73.63	613-1008-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$85.79	250-1246-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$61.50	101-1551-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$29.19	101-1011-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$103.12	101-1552-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$4.25	603-1006-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$4,554.40	270-1225-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$22.79	101-1556-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$319.30	101-1007-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$34.86	613-1553-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$562.00	612-1332-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$82.48	101-1006-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$158.08	253-5345-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$590.00	612-1334-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$31.56	222-1441-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$4,714.30	270-1221-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$78.50	270-1224-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$277.06	612-1336-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$84.61	253-1014-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$66.39	710-1010-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$119.29	101-1003-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$886.75	101-1005-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$590.34	611-1337-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$26.28	101-1002-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$21.13	101-1004-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$128.18	614-1340-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$1,387.94	270-1222-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$565.55	611-1338-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$73.75	612-1008-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$181.33	613-1334-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$90.80	270-1213-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$75.08	101-1550-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$35.66	101-1553-53290
	2019-04-04	1170983	9/1-8/31 BWC ADMIN FEE	\$14.12	363-1002-53290
			Total for Vendor	\$19,060.00	
CONTRACT SWEEPERS & EQUIPMENT					
	2019-03-27	I0032174	WIRE ASSY/BROOMS V1738/1736	\$1,599.90	709-1446-54505
			Total for Vendor	\$1,599.90	
COSTAR REALTY INFORMATION INC					
	2019-04-03	109146685	APR REAL ESTATE DATABASE SVC	\$412.78	101-1550-53290
			Total for Vendor	\$412.78	
COURTVIEW JUSTICE SOLUTIONS					
	2019-03-31	XENIAOH9102	ECITATION INTERFACE FEES	\$555.00	710-1002-53792
			Total for Vendor	\$555.00	
CRYSTAL WATER COMPANY INC					
	2019-03-14	1085688	DISTILLED WATER	\$53.75	612-1331-54299
			Total for Vendor	\$53.75	
CUSTOM CABS & TRAILERS INC					
	2019-03-19	532769	TIE DOWNS/E-TRACK RET V2302	\$66.00	709-1446-54505
			Total for Vendor	\$66.00	
D AND D PROPERTY MAINTENANCE					
	2019-04-03	408861	PVT PROP TRASH REM-794 CINCY	\$200.00	101-1553-53290
	2019-03-26	408860	PVT PROP TRASH REM-251 S COL	\$225.00	101-1553-53290
	2019-04-04	408862	PVT PROP TRASH REM-393 CINCY	\$275.00	101-1553-53290
	2019-04-04	408863	PVT PROP TRASH REM-407 N COL	\$450.00	101-1553-53290
			Total for Vendor	\$1,150.00	
DE LAGE LANDEN FINANCIAL SERVICES					
	2019-04-06	63228902	APRIL COPIER LEASE	\$1,880.37	710-1010-53521
			Total for Vendor	\$1,880.37	
D&M AUTO PARTS					
	2019-04-11	3222	HYDRAULIC FITTINGS	\$79.08	709-1446-54505
			Total for Vendor	\$79.08	
D & S AUTO PARTS INC					
	2019-04-02	35582	HORN V1413	\$16.94	709-1446-54505
	2019-04-02	35642	WIPER BLADES RETURN	-\$30.48	709-1446-54505
	2019-04-04	35857	CLAMPS V1940	\$21.47	709-1446-54505
	2019-03-26	35022	CLAMP RETURN	-\$72.00	709-1446-54505
	2019-03-29	35289	OIL FILTERS	\$14.66	709-1446-54505
	2019-04-09	36208	HYD/FUEL/OIL FILTERS/LAMP	\$73.84	709-1446-54505
	2019-04-12	36530	HYDRAULIC OIL RETURN	-\$103.66	709-1446-54505
	2019-04-08	36113	RADIATOR	\$146.21	709-1446-54505
	2019-04-08	36178	RADIATOR V1103	\$128.02	709-1446-54505
	2019-04-03	35748	CONNECTOR V1213	\$2.90	709-1446-54505
	2019-04-11	36476	HYDRAULIC OIL V1738	\$69.10	709-1446-54505
	2019-03-29	35328	GEAR OIL RETURN	-\$10.77	709-1446-54505
	2019-04-09	36212	RADIATOR RETURN	-\$146.21	709-1446-54505
	2019-04-01	36474	HYD/FUEL/OIL FILTERS/LAMP	\$164.01	709-1446-54505
	2019-04-11	36472	TRANSMISSION FILTERS	\$22.42	709-1446-54505
	2019-04-01	35494	CLAMP/WIPER BLADES V3051	\$26.39	709-1446-54505

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-03-29	35329	CLAMPS V1309	\$21.98	709-1446-54505
	2019-04-11	36502	HYDRAULIC OIL	\$155.49	709-1446-54505
	2019-04-01	35511	HORN	\$16.94	709-1446-54505
	2019-04-04	35804	FUEL/AIR/OIL FILTERS	\$68.98	709-1446-54505
			Total for Vendor	\$586.23	
A E DAVID COMPANY					
	2019-03-25	208490-02	SGT CHEVRONS/CAPT BARS	\$142.40	270-1221-54201
			Total for Vendor	\$142.40	
DAYTON PARTS COMPANY					
	2019-04-05	328593	SPLASH GUARDS/BATTERY	\$227.42	709-1446-54505
			Total for Vendor	\$227.42	
DAYTONA MILLS INC					
	2019-03-19	56065	100' PIPE/TS/REDUCERS	\$248.75	613-6905-54299
	2019-03-28	56203	PIPE ELBOW	\$20.00	613-6905-54299
			Total for Vendor	\$268.75	
DETROIT TIRE SALES					
	2019-04-11	650092223	TUBE V1226	\$48.99	709-1446-54505
	2019-04-05	650092026	2 TIRES V1940	\$149.98	709-1446-54505
	2019-04-09	650092111	2 TIRES V1204	\$172.56	709-1446-54505
	2019-03-28	650091694	FLAT REPAIR V1205	\$35.00	709-1446-53740
	2019-04-02	650091910	FLAT REPAIR V1940	\$17.50	709-1446-53740
	2019-04-09	650092111	ALIGNMENT V1204	\$59.95	709-1446-53740
	2019-04-01	650091857	FLAT REPAIR V1102	\$22.95	709-1446-53740
	2019-04-11	650092223	TIRE REPAIR V1226	\$40.00	709-1446-53740
	2019-04-02	650091921	FLAT REPAIR V1406	\$35.00	709-1446-53740
	2019-04-11	650092220	TIRE REPAIR V1913	\$22.95	709-1446-53740
	2019-04-03	650091947	FLAT REPAIR V1108	\$22.95	709-1446-53740
			Total for Vendor	\$627.83	
DICKMAN DIRECTORIES INC					
	2019-03-25	130698	CRISS CROSS DIRECTORY	\$198.60	270-1222-54299
			Total for Vendor	\$198.60	
DATA YARD					
	2019-03-27	409037	4/15-5/15 INTERNET SVC	\$1,203.00	710-1010-53290
			Total for Vendor	\$1,203.00	
EJ PRESCOTT INC					
	2019-04-09	5504603	BOLTS/WASHERS/GASKETS	\$44.11	612-1331-54299
			Total for Vendor	\$44.11	
ELAN FINANCIAL SERVICES					
	2019-03-15	INV124800	REACHERS	\$120.30	221-1443-54299
	2019-03-05	5823418	LIGHT BULBS/HDMI CONVERTER	\$45.99	270-1225-54299
	2019-03-01	12810	RETIREMENT GIFTS-WILSON/MILLER	\$400.00	101-1005-54299
	2019-02-25	H66593	BIB OVERALLS-D CRAWFORD	\$99.99	101-1442-54299
	2019-03-15	INV124800	REACHERS	\$120.29	101-1442-54299
	2019-02-25	873374	JACKET-D CRAWFORD	\$90.99	101-1442-54299
	2019-03-05	948340	MAR ISSUU	\$39.00	101-1013-53290
	2019-03-14	155745	FOOD SUPPLIES-BUDGET COMM MTG	\$37.61	101-1004-54299
	2019-03-12	074125	FOOD SUPPLIES-COL SHERMAN MTG	\$115.38	101-1004-54299
	2019-03-01	081311	STAMPS	\$55.00	101-1003-53930
	2019-02-25	274867	IAFC MEMBERSHP-MULLIKIN	\$290.00	270-1225-52110
	2019-02-28	88336	EXTERNAL IP MONITORING	\$54.00	710-1010-53290
	2019-03-15	315	DOT MATRIX PRINTER X 2	\$312.70	710-1010-54299
	2019-03-15	7093838	DOCUMENT SCANNER/ECO UPS SYS	\$747.16	710-1010-54299
	2019-02-27	4921868	OTTERBOX PHONECASE	\$44.95	710-1010-54299
	2019-03-12	7735432	STAND UP DESK CONVERTER	\$172.49	710-1010-54299
	2019-03-19	5545049	8-PORT GIGABIT SWITCHES	\$35.98	710-1010-54299
	2019-03-19	61246	TWINAX CABLES	\$100.00	710-1010-54299
	2019-03-12	9533038	2 MICROSOFT SURFACE DOCKS	\$440.34	710-1010-54299
	2019-03-22	06749	REG-OEDA CONF-S BRODSKY	\$119.00	101-1550-52110
	2019-02-27	107716750	MAR ALARM SYS PHONE	\$7.48	270-1221-53290
	2019-03-08	SP32243890	MAR SIMPLI SAFE-34 S ALLISON	\$24.99	270-1221-53290
	2019-03-12	040544	VINYL BANNER-INCOME TAX	\$20.70	101-1011-54299

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-03-01	52733	TASER INSTR RE-CERT X 2	\$990.00	270-1221-53183
	2019-02-22	6209002	JUMP DRIVES-PATROL CASES	\$293.80	270-1221-54299
	2019-02-27	R01BD9WJ8YG	OTOA CONF LDG-C STUTES	\$144.47	270-1221-52110
	2019-02-27	R019684VUBW	OTOA CONF LDG-S BEEGLE	\$144.47	270-1221-52110
	2019-03-21	15044	HEAVY STOCK PAPER	\$22.95	101-1551-54299
			Total for Vendor	\$5,090.03	
ELAVON					
	2019-03-31	8015508776	MARCH BANK SVCS-CV	\$101.45	101-1002-52140
	2019-03-31	490003533	MARCH BANK SVCS-TR/CR	\$1,828.55	101-1002-52140
			Total for Vendor	\$1,930.00	
ENTERPRISE FM TRUST					
	2019-04-03	FBN3685064	APR TRUCK LEASE	\$627.62	361-1553-53521
	2019-04-03	FBN3685064	APR TRUCK LEASE	\$627.62	361-1552-53521
			Total for Vendor	\$1,255.24	
ENVIRONMENTAL RESOURCE ASSOC					
	2019-03-22	894633	COLIFORMS/MICROBE	\$779.07	612-1331-54299
			Total for Vendor	\$779.07	
FASTENAL COMPANY					
	2019-04-05	OHXEN48118	CLEVIS GRAB HOOKS	\$23.32	709-1446-54505
	2019-04-09	OHXEN48151	CLEVIS GRAB HOOKS RETURN	-\$23.32	709-1446-54505
	2019-04-05	OHXEN48114	GRAB HOOK/RATCHET/BINDER V1512	\$68.31	709-1446-54505
			Total for Vendor	\$68.31	
FIRE APPARATUS SERVICE & REP					
	2019-03-29	25346	LUBE/OIL/FILTER E-31	\$936.88	270-1225-53740
	2019-03-29	25347	DRAIN WATER FROM FUEL E-31	\$262.50	270-1225-53740
	2019-03-29	25345	REGEN TRUCK/ADD DPF FLUID E-31	\$225.00	270-1225-53740
			Total for Vendor	\$1,424.38	
GALLS INC					
	2019-03-12	BC0793067	MEDICAL KITS/BAGS	\$230.93	270-1221-54299
			Total for Vendor	\$230.93	
GEYER'S OFFICE SUPPLY INC					
	2019-04-02	15079	CLEAR DESK PAD	\$39.99	611-1334-54299
	2019-04-08	15103	SELF INK STAMP-PARKING BUREAU	\$40.00	270-1221-54299
			Total for Vendor	\$79.99	
GOOD VALLEY WATER					
	2019-04-05	14998	WATER X 2/RENTAL	\$17.90	101-1003-54299
	2019-04-05	14999	DRINKING WATER X 2/RENTAL	\$17.90	214-1201-53521
			Total for Vendor	\$35.80	
GRAINGER INC					
	2019-04-09	9140199861	CALIBRATION GAS X 3	\$121.29	612-1331-54299
	2019-04-09	9140791352	FLAGS/WIDE LOAD BANNER V1219	\$70.56	709-1446-54505
	2019-04-04	9136178580	HEX KEY SET	\$37.60	709-1446-54505
	2019-04-10	9141966177	SHAFT SEALS/MINI LAMP	\$46.23	612-1336-54299
			Total for Vendor	\$275.68	
GREATER DAYTON IT ALLIANCE					
	2019-01-07	8070	11/1-10/31 MEMBERSHIP	\$600.00	710-1010-52110
			Total for Vendor	\$600.00	
GREENE COUNTY PUBLIC HEALTH					
	2019-04-01	4012019	2ND QTR HEALTH SVCS	\$15,351.00	101-1001-59102
			Total for Vendor	\$15,351.00	
GREENE COUNTY DEPT OF DEVELOPMENT					
	2019-04-12	43466	CDBG HOME REPAIR-464 E CHURCH	\$3,100.00	603-5362-53607
			Total for Vendor	\$3,100.00	
GREENE COUNTY FAMILY VIOLENCE					
	2019-04-01	591	2ND QTR SUBSTATION RENTAL	\$450.00	270-1221-53521
			Total for Vendor	\$450.00	
GREENE INC DOCUMENT SOLUTIONS					
	2019-03-31	21304	DOCUMENT SHREDDING	\$72.60	101-1009-53290
	2019-03-31	21249	DOCUMENT SHREDDING	\$30.00	709-1447-53290
	2019-03-31	21305	DOCUMENT SHREDDING	\$30.00	270-1221-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
			Total for Vendor	\$132.60	
H-M COMPANY	2019-04-01	191100	EXTRACTOR MAINTENANCE	\$194.99	270-1225-53792
			Total for Vendor	\$194.99	
HACH COMPANY	2019-03-28	11399917	REAGENT	\$114.10	612-1331-54299
			Total for Vendor	\$114.10	
HANDYMAN ACE HARDWARE	2019-03-30	103906	TOGGLE BOLTS	\$4.29	270-1225-54299
	2019-03-31	3-2019	MARCH ACCOUNT DISCOUNT	-\$18.49	270-1225-54299
	2019-03-30	103902	FASTENERS/DRILL BIT	\$14.59	270-1225-54299
	2019-04-09	104053	KEYS V2199	\$8.76	709-1446-54505
	2019-04-10	104067	TAPE V1738	\$9.99	709-1446-54505
	2019-03-31	3-2019	MARCH ACCOUNT DISCOUNT	-\$5.49	709-1446-54505
	2019-03-31	3-2019	MARCH ACCOUNT DISCOUNT	-\$3.17	101-1442-54299
	2019-03-31	3-2019	MARCH ACCOUNT DISCOUNT	-\$1.31	221-1441-54299
	2019-04-01	103922	CHAINSAW CHAINS	\$66.58	221-1441-54299
	2019-04-04	103983	HAMMER	\$15.99	611-1338-54505
			Total for Vendor	\$91.74	
HARRIS CALORIFIC SALES INC	2019-04-02	296343	REPLACEMENT CUTTING TORCH	\$693.24	270-1225-54299
			Total for Vendor	\$693.24	
HECKMANN SALES & LEASING	2019-03-22	038536	DELIVERY	\$450.00	666-6905-53290
	2019-03-22	038536	RENTAL-TRENCHING BOXES	\$1,400.00	666-6905-53521
	2019-03-28	38711	SPREADER PINS	\$71.88	666-6905-53521
	2019-03-22	038536	RENTAL-TRENCHING BOXES	\$6,700.00	666-6905-53521
			Total for Vendor	\$8,621.88	
HINEY TRUCKING	2019-04-02	30184	DEBRIS HAULING-LANDFILL	\$1,680.00	666-6905-53290
			Total for Vendor	\$1,680.00	
I-70/75 DEVELOPMENT ASSOCIATION	2019-04-14	6007	BRONZE SUMMIT SPONSORSHIP	\$300.00	101-1550-52110
			Total for Vendor	\$300.00	
INSOURCE SOLUTIONS GROUP INC	2019-01-18	106264	EFORMS-UTB	\$1,200.00	710-1010-53792
	2019-01-18	106264	SECURE CONTACT-UTB	\$2,400.00	710-1010-53792
	2019-01-18	106264	SECURE CONTACT-TAX	\$2,400.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-FIRE	\$240.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-HR	\$120.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-FINANCE	\$480.00	710-1010-53792
	2019-01-18	106264	EFORMS-TAX	\$1,200.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-ASST CITY MGR	\$120.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-UTB	\$660.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-TAX	\$660.00	710-1010-53792
	2019-01-18	106264	SECURE EMAIL-CITY CLERK	\$120.00	710-1010-53792
			Total for Vendor	\$9,600.00	
J & A CONSTRUCTION INC	2019-04-11	2798	CRACK SEALING	\$24,663.60	361-5102-55508
			Total for Vendor	\$24,663.60	
JOHN DEERE FINANCIAL	2019-03-14	H79921	2 RUBBER MATS	\$25.98	709-1446-54505
	2019-03-18	H84097	STRAPS/BATTERY CHARGER	\$123.50	611-1337-54299
	2019-03-29	H93050	2 ROLLS CHAIN	\$59.98	611-1337-54299
	2019-03-18	H83738	SWEATSHIRT/JACKET-J VEST	\$144.98	221-1441-54299
			Total for Vendor	\$354.44	
JOHNSON CONTROLS INC	2019-04-03	85603961973	HVAC REPAIR	\$374.93	101-1018-53290
			Total for Vendor	\$374.93	
JOHNSON'S TOWING LLC					

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-03-01	2605	TOWING V1101	\$40.00	709-1446-53740
			Total for Vendor	\$40.00	
JUST INK TEES	2019-03-22	14731	20 CITY FLAGS	\$1,200.00	101-1009-54299
			Total for Vendor	\$1,200.00	
K E ROSE INC	2019-03-28	67584	INST RADIOS/MODEM-MEDIC	\$2,119.00	270-1225-53740
	2019-01-11	66616	4 STROBE LIGHTS V1320	\$440.00	709-1446-54505
	2019-03-21	67656	PRESSURE REGULATOR/SWITCH V1417	\$188.00	709-1446-54505
			Total for Vendor	\$2,747.00	
KEY CHRYSLER JEEP DODGE	2019-04-09	91034	RADIATOR RETURN	-\$280.50	709-1446-54505
	2019-04-08	91000	COOLING FAN V1103	\$32.89	709-1446-54505
	2019-04-08	90996	RADIATOR/FAN V1103	\$372.95	709-1446-54505
			Total for Vendor	\$125.34	
KUSTERS ZIMA CORPORATION	2019-03-25	74037	FREIGHT	\$56.00	665-1336-55305
	2019-03-25	74037	CLARIFIER SKIMMER PARTS	\$609.56	665-1336-55305
			Total for Vendor	\$665.56	
L S COMBS INC	2019-03-29	12004	TREE REMOVAL-734 MURRAY HILL	\$350.00	101-1553-53290
			Total for Vendor	\$350.00	
LAWSON PRODUCTS INC	2019-03-28	9306601284	SHOP TOWELS	\$28.08	709-1446-54505
	2019-04-02	9306612019	COTTER PINS/WASHERS	\$38.31	709-1446-54505
			Total for Vendor	\$66.39	
LEADER MACHINERY COMPANY LTD	2019-04-08	7970	AGGREGATE HOSE V1940	\$219.23	709-1446-54505
			Total for Vendor	\$219.23	
LEXISNEXIS RISK SOLUTIONS	2019-03-31	1476820-331	MARCH LOCATOR SVC-TAX	\$25.00	101-1007-53290
	2019-03-31	1476820-331	MARCH LOCATOR SVC-UTB	\$25.00	708-1008-53290
			Total for Vendor	\$50.00	
LOWE'S COMPANIES INC	2019-04-03	18202	DOOR LEVER RETURN	-\$43.21	101-1009-54299
	2019-04-11	11343	PLUGS	\$13.09	101-1009-54299
	2019-04-03	11151	ENTRY DOOR LEVER	\$43.21	101-1009-54299
	2019-04-02	11074	TORX KEY SET	\$14.23	221-1441-54505
	2019-04-11	10883	PIPE GLUE/CAP SOCKETS	\$12.32	612-1332-54299
	2019-04-10	10739	PIPE TEES/ADAPTERS/BUSHINGS	\$23.07	612-1331-54299
	2019-04-09	23700	LAG SCREWS	\$23.75	221-1441-54299
	2019-04-09	11129	BREAKERS	\$17.48	101-1018-54299
			Total for Vendor	\$103.94	
MKD TECHNICAL SVCS LTD	2019-04-15	19-0415-01	SCADA UPDATES	\$1,132.00	611-1337-53290
			Total for Vendor	\$1,132.00	
MPH INDUSTRIES INC	2019-03-29	6007516	RADAR REPAIR	\$70.73	270-1221-53740
			Total for Vendor	\$70.73	
MARTIN MARIETTA MATERIALS	2019-03-25	25451809	90TN STONE	\$1,201.65	611-1338-54299
			Total for Vendor	\$1,201.65	
JERRY MAYS LOCKSMITH SVC LLC	2019-04-05	50654	EMERGENCY LOCK REPAIR	\$220.00	101-1009-53290
	2019-04-15	50676	REPLACE DOOR HANDLE	\$195.00	101-1557-53290
			Total for Vendor	\$415.00	
MAYS SHEDD SALES AND SVC	2019-04-03	162713	LUBRICANTS	\$96.50	612-1331-54299
			Total for Vendor	\$96.50	
MELVIN STONE CO LLC					

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-03-28	96272314RI	197TN LIMESTONE	\$4,024.10	664-1338-54299
			Total for Vendor	\$4,024.10	
MITCHELL 1					
	2019-03-26	22769218	6/1-5/31 WEB MTR SOFTWARE	\$895.97	709-1446-53792
			Total for Vendor	\$895.97	
NITV FEDERAL SERVICES LLC					
	2019-01-18	8187	CVSA RECERT-J MOORE	\$395.00	270-1221-53183
	2019-01-18	8184	CVSA EXAMINERS COURSE-S LANE	\$1,295.00	270-1221-53183
			Total for Vendor	\$1,690.00	
MINDY LANE					
	2019-04-12	19-39	REIMB 47M/MEALS/PKG-TYLER CONF	\$517.52	270-1222-52110
			Total for Vendor	\$517.52	
OHIO ASSOC MUN/COUNTY COURT CLERKS					
	2019-04-01	2019	CLERKS CONF-CREAMER/STUTES	\$200.00	101-1002-52110
			Total for Vendor	\$200.00	
OHIO MUNICIPAL CLERKS ASSOCIATION					
	2019-04-10	2019	2019 MEMBERSHIP-M JOHNSON	\$70.00	101-1011-52110
			Total for Vendor	\$70.00	
OSL SOLUTIONS					
	2019-02-04	338	4/1-3/31 OSL MAINT	\$7,500.00	710-1010-53792
			Total for Vendor	\$7,500.00	
OHIO UTILITIES PROTECTION SERV					
	2019-03-31	117069	UTILITIES PROTECTION SVC	\$4.00	612-1332-53290
	2019-03-31	117069	UTILITIES PROTECTION SVC	\$4.00	611-1338-53290
			Total for Vendor	\$8.00	
OPEN ONLINE LLC					
	2019-03-31	498508	MARCH BACKGROUND CHECKS	\$48.00	101-1005-53290
			Total for Vendor	\$48.00	
PCM-G					
	2019-04-09	R16956260101	HARDWARE TOKENS	\$540.94	710-1225-53792
			Total for Vendor	\$540.94	
PACE ANALYTICAL SERVICES INC					
	2019-03-30	195205692	LAB TESTING	\$308.77	612-1336-53241
	2019-03-30	195205692	LAB TESTING	\$1,235.08	612-1331-53241
	2019-03-30	195205691	LAB TESTING	\$535.15	611-1337-53241
			Total for Vendor	\$2,079.00	
JASON PARSONS					
	2019-04-05	19-40	REIMB FUEL PURCHASE-TRAINING	\$10.02	214-1201-52110
			Total for Vendor	\$10.02	
PATTERSON POPE					
	2019-01-29	318563-1	LABELS	\$70.00	101-1002-54299
	2019-01-29	318672-1	FILE FOLDERS/LABELS	\$331.24	101-1002-54299
	2019-01-29	318672-1	SHIPPING	\$45.56	101-1002-53930
			Total for Vendor	\$446.80	
PAYMENT SERVICE NETWORK INC					
	2019-04-03	192118	MAR PHONE PAYMENT PROCESSING	\$12.95	708-1008-53290
			Total for Vendor	\$12.95	
PHILLIPS COMPANIES					
	2019-04-09	27575	1.5CY CONCRETE	\$207.38	614-1340-54299
	2019-04-09	27576	1CY CONCRETE	\$138.25	614-1340-54299
	2019-03-31	26795	1CY CONCRETE	\$133.00	614-1340-54299
	2019-03-31	26796	PARKING BLOCK	\$25.00	101-1442-54299
	2019-03-31	26794	66TN LIMESTONE	\$1,221.39	221-1441-54299
			Total for Vendor	\$1,725.02	
PITNEY BOWES GLOBAL FINANCIAL SVC LLC					
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1552-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1006-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1551-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1550-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1005-53521

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	708-1008-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1007-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1553-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1004-53521
	2019-03-20	011595604	1ST QTR POSTAGE METER RENTAL	\$15.60	101-1011-53521
			Total for Vendor	\$156.00	
PROSOURCE INC					
	2019-03-28	1170852	3/28-4/27 COPIER MAINT	\$440.00	710-1010-53792
			Total for Vendor	\$440.00	
PUBLIC ENTITIES POOL OF OHIO					
	2019-04-17	25280	GEN LIAB INS-NEW MEDIC	\$230.00	270-1225-53420
			Total for Vendor	\$230.00	
QUILL CORP					
	2019-04-01	6237381	THERMAL LAMINATOR/POUCHES	\$99.97	611-1337-54299
			Total for Vendor	\$99.97	
REYNOLDS FARM EQUIPMENT					
	2019-04-01	P64527	ROPE	\$1.50	101-1442-54299
			Total for Vendor	\$1.50	
RUMPKE OF OHIO INC					
	2019-03-20	2975787	MARCH 40YD DUMPSTER	\$1,488.16	613-1335-53261
	2019-03-20	2975600	MARCH REFUSE COLLECTION	\$122,799.17	613-1335-53261
			Total for Vendor	\$124,287.33	
SWOWEA					
	2019-04-05	E31460	REG-OPERATOR ED DAY X 2	\$20.00	612-1331-52110
			Total for Vendor	\$20.00	
SECURITY FENCE GROUP INC					
	2019-04-05	S-2935	SHAWNEE SCHOOL FLASHERS REPAIR	\$220.00	221-1444-53740
			Total for Vendor	\$220.00	
SHARP BUSINESS SYSTEMS					
	2019-04-06	9001864180	MAR FINANCE COPIER MAINT	\$65.71	710-1010-53792
			Total for Vendor	\$65.71	
SIERRA WIRELESS AMERICA INC					
	2019-04-01	229110	5 MOUNTING BRACKETS	\$375.00	270-1225-54299
	2019-04-01	229109	ROUTER MOUNTING BRACKETS	\$225.00	710-1221-54299
	2019-04-01	229111	ANTENNA/MOUNTING BRACKET	\$805.00	270-1221-54505
			Total for Vendor	\$1,405.00	
SOFTWARE SOLUTIONS					
	2019-02-28	INV-0004063	APRIL SOFTWARE SUPPORT	\$3,102.03	710-1010-53792
			Total for Vendor	\$3,102.03	
SOLUPAY PAYMENT SOLUTIONS					
	2019-03-31	4880	MAR UTB CREDIT CARD FEES	\$2,638.30	708-1008-53290
	2019-03-31	4880	MAR TAX CREDIT CARD FEES	\$829.37	101-1007-53290
			Total for Vendor	\$3,467.67	
SOUND COMMUNICATIONS INC					
	2019-04-11	19-1129	4/25-4/24 FTR MAINT	\$892.08	710-1010-53792
			Total for Vendor	\$892.08	
SOUTHWEST OHIO AWWA					
	2019-04-09	4/9/2019	SPRING STUDY SESSION/GUIDES	\$85.00	611-1337-52110
			Total for Vendor	\$85.00	
STEINKE TRACTOR SALES INC					
	2019-04-11	89515	FILTERS	\$127.05	709-1446-54505
			Total for Vendor	\$127.05	
STUDIO B SIGNS					
	2019-04-04	58753	84 X 84 CITY SEAL/MOUNTING	\$2,500.00	365-1018-53290
			Total for Vendor	\$2,500.00	
SUEZ TREATMENT SOLUTIONS INC					
	2019-03-26	900099636	UV LAMPS/RELAYS	\$4,172.58	665-1331-55305
	2019-03-26	900099636	UV LAMPS/RELAYS	\$1,251.58	665-1336-55305
			Total for Vendor	\$5,424.16	
STANLEY SUTTER JR					

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2019-04-10	19-41	REIMB 23.9M-TRAINING	\$13.84	611-1337-52110
			Total for Vendor	\$13.84	
JASON SWENEY	2019-04-12	19-42	REIMB TAXI/MEALS-TYLER CONF	\$451.38	270-1222-52110
			Total for Vendor	\$451.38	
TEC ENGINEERING INC	2019-04-02	009610	S HOSP DR TRAFFIC STUDY	\$2,000.00	101-1555-53290
			Total for Vendor	\$2,000.00	
THYSSENKRUPP ELEVATOR	2019-04-01	3004489138	4/1-3/31 ELEVATOR MAINT AGREE	\$2,420.00	101-1557-53792
	2019-04-01	3004489138	4/1-3/31 ELEVATOR MAINT AGREE	\$2,420.00	101-1018-53792
	2019-04-01	3004489138	4/1-3/31 ELEVATOR MAINT AGREE	\$2,422.66	101-1009-53792
			Total for Vendor	\$7,262.66	
TRANSACT TECHNOLOGIES INC	2019-03-29	1331551	RECEIPT PAPER	\$100.00	708-1008-54299
	2019-03-29	1331551	SHIPPING	\$17.46	708-1008-53930
			Total for Vendor	\$117.46	
TREASURER OF STATE FUND 83F	2019-03-20	19L3237	MARCH LEADS SVC	\$1,050.00	270-1222-54505
			Total for Vendor	\$1,050.00	
TREASURER STATE OF OHIO	2019-04-08	1286430	TECH ASSIST-HOOVEN/ALLISON RISK	\$11.20	101-1550-53290
			Total for Vendor	\$11.20	
TREASURER STATE OF OHIO	2019-04-02	EL4746497	ELEVATOR INSPECTION	\$271.25	101-1009-53607
			Total for Vendor	\$271.25	
TROPHY SPORTS CENTER	2019-04-03	43485	ENGRAVED TROPHY PLATE-A WILSON	\$7.00	270-1221-54299
			Total for Vendor	\$7.00	
USA BLUEBOOK 924577	2019-04-01	853871	NOZZLES	\$92.15	612-1332-54299
	2019-03-29	852611	BOOT BRUSH	\$85.79	612-1332-54299
	2019-03-29	852611	BOOT BRUSH	\$85.77	614-1340-54299
	2019-03-29	852541	BEAKERS	\$169.20	612-1331-54299
	2019-04-03	856740	AMMONIA ELECTRODE RETURN	-\$733.45	612-1331-54299
	2019-03-29	852611	BOOT BRUSHES	\$164.74	611-1338-54299
	2019-03-29	852611	BOOT BRUSH	\$85.79	221-1441-54299
	2019-04-02	855280	DIPPER	\$105.37	612-1336-54299
			Total for Vendor	\$55.36	
VALLEY ASPHALT CORPORATION	2019-04-05	95184929RI	COLD PATCH	\$1,755.00	221-1441-54299
			Total for Vendor	\$1,755.00	
VAN KLEY & WALKER LLC	2018-11-30	6292	LEGAL SVCS-LANDFILL OPERATIONS	\$105.00	613-6905-53114
			Total for Vendor	\$105.00	
VERTIV	2019-04-01	57686737	3/31-3/30 UPS SERVICE	\$4,367.00	270-1222-53792
	2019-04-01	57686737	3/31-3/30 UPS SERVICE	\$4,367.00	101-1009-53792
			Total for Vendor	\$8,734.00	
WBZI	2019-03-31	19030099	RADIO ADS-JOB FAIR	\$500.00	101-1013-53290
			Total for Vendor	\$500.00	
WALMART COMMUNITY	2019-04-09	5498	BINDERS/RUBBING ALCOHOL	\$41.35	270-1221-54299
			Total for Vendor	\$41.35	
WARREN FIRE EQUIPMENT INC	2019-03-29	IN1325941	AIR PAK REPAIR	\$229.97	270-1225-53290
			Total for Vendor	\$229.97	
WASH IT DEAN LLC	2019-02-28	1833	VEHICLE WASHES	\$35.00	709-1446-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>		<u>Amount</u>	<u>Account Number</u>
				Total for Vendor	\$35.00	
WEST PAYMENT CENTER						
	2019-04-04	840111442	3/5-4/4 LIBRARY PLAN CHGS		\$217.30	101-1003-53290
	2019-04-01	840029675	MARCH INFORMATION CHGS		\$398.99	101-1003-53290
				Total for Vendor	\$616.29	
XENIA ADULT RECREATION SVCS						
	2019-03-22	617852	WTR SOFTENER REIMB-130 E CHURCH		\$65.60	101-1020-53290
				Total for Vendor	\$65.60	
XENIA SHOE & LEATHER INC						
	2019-04-10	1482	WORK BOOTS-J VEST		\$159.96	221-1441-54201
				Total for Vendor	\$159.96	
XEROX CORPORATION						
	2019-04-01	096458540	APRIL COPIER MAINT AGREE		\$22.00	709-1446-53792
				Total for Vendor	\$22.00	
PETTY CASH UTILITY BILLING						
	2019-04-03	PC19-18	FILING FEES-GR CO RECORDER		\$50.50	101-1003-53607
				Total for Vendor	\$50.50	
					\$347,183.67	