

CITY COUNCIL REGULAR MEETING AGENDA

APRIL 9, 2020

LOCATION:

City Administration Building
City Council Chambers
107 E. Main Street
Xenia, OH 45385

NOTE: Regular Meetings, Special Meetings, and Work Sessions are open to the public. Executive Sessions are closed to the public. There is an opportunity for Audience Comments during Regular Meetings only. **PLEASE SEE NOTE UNDER AUDIENCE COMMENTS BELOW.**

*** AGENDA IS SUBJECT TO CHANGE PER ONGOING COVID-19 SITUATION *
REVISED 04/08/2020**

1. **CALL TO ORDER** 6:00 p.m.
2. **INVOCATION** (or moment of silence)
3. **PLEDGE OF ALLEGIANCE** President Wesley Smith
4. **ROLL CALL** Vice President Edgar Wallace, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Levi Dean, Mayor Sarah Mays, and President Wesley Smith
5. **APPROVAL OF MINUTES** March 26, 2020, Regular Meeting
6. **SPECIAL PRESENTATION(S)** None.
7. **AUDIENCE COMMENTS** Due to COVID-19, the public should submit comments and/or questions for Council consideration by emailing the City Clerk at mjohnson@ci.xenia.oh.us by 3 p.m. on 04/09/2020. Attendance at the meeting is not permitted due to group gathering restrictions. Live streaming of the meeting is available on the City's government channel (via Spectrum/Ch 5 or ATT U-Verse/Ch 99) and YouTube channel (eXplore Xenia).
8. **OLD BUSINESS** None.
9. **PUBLIC HEARING(S)** None.
10. **NEW BUSINESS**
 - A. ORDINANCE 2020-08
(Emergency) AMENDING ORDINANCE 2020-07 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY (*Finance Director*)
 - B. Administrative Motion Awarding the Bid and Authorizing the City Manager to Execute a Contract with Matrix 5, LLC, for the Innovation Drive Extension Project (*City Manager*)
 - C. Administrative Motion Authorizing the City Manager to Execute Work Order No. 2020-01 with Quantum Network Integrators, LLC, for Fiber Installation Services under the Existing Master Services Agreement (*Finance Director*)

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D. Administrative Motion Approving the Schedule of Bills in the amount of \$690,284.48
(*Finance Director*)

E. Administrative Motion Authorizing the City Manager to Execute Proposal No. 18470
with Buckeye Power Sales Company, Inc., for the Purchase of a
Generator for the Ford Road Wastewater Treatment Plant (*City
Manager*)

11. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS

A. City Manager, Finance Director, and Law Director

B. Mayor and City Council

12. ADJOURNMENT

Published upon approval of the Council President by:

Michelle D. Johnson, City Clerk

**XENIA CITY COUNCIL
MEETING MINUTES
MARCH 26, 2020
6:00 P.M.**

- 1. CALL TO ORDER:** President Smith called the March 26, 2020, Regular Meeting to order at 6:00 p.m. in the City Council Chambers, City Administration Building.
- 2. INVOCATION:** President Wesley Smith provided the Invocation.
- 3. PLEDGE OF ALLEGIANCE:** Councilwoman Rebekah Dean led those present in the Pledge of Allegiance.
- 4. ROLL CALL:** Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Levi Dean, Mayor Sarah Mays, and President Wesley Smith were present. Vice President Edgar Wallace was supposed to be present via telephone; however, due to technical difficulties, he was unable to join the meeting.

Motion by Mayor Mays, seconded by Councilman Brannum, to excuse Vice President Wallace from the meeting due to technical difficulties. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

President Smith turned the gavel over to the City Manager Brent Merriman to review some important points with regard to how they are conducting the Council meeting. Mr. Merriman said changes have been made to tonight's meeting pursuant to orders from the Ohio Department of Health and recent legislation passed for the State of Ohio regarding COVID-19, which includes a stay at home order, social distancing, and limiting groups to fewer than 10 people. The State of Ohio has loosened some restrictions with regard to open meeting requirements and appropriate steps have been taken in an attempt to continue to do City business while also keeping everyone safe. Therefore, some staff members are participating via video/telephone conferencing and the meeting is being broadcast live on the City's cable government channel and YouTube channels.

- 5. APPROVAL OF MINUTES:** Motion by Councilman Scrivens, seconded by Councilman Dean, to approve the minutes from the March 12, 2020, Regular Meeting as written. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

- 6. SPECIAL PRESENTATION(S):** None.

- 7. AUDIENCE COMMENTS:** President Smith said the meeting was closed to the public; however, the public was given the opportunity to present comments or questions before 3 p.m. today. City Clerk Michelle Johnson reported that no emails were received. President Smith said those wishing to reach him, any other Council member, or staff should email them; their email addresses are listed on the City's website.

8. OLD BUSINESS:

A. President Smith presented **RESOLUTION 2020-F ESTABLISHING STREET LIGHTING DISTRICT #5 WITHIN THE STERLING GREEN CROSSING PHASE 4 SUBDIVISION AND DECLARING THE NECESSITY OF IMPROVING CITY STREETS AND PUBLIC WAYS WITHIN STREET LIGHTING DISTRICT #5 BY THE LIGHTING THEREOF FOR THE YEARS 2021-2022**, originally introduced by Vice President Wallace, and it was read for a second time.

Motion by Councilman Scrivens, seconded by Mayor Mays, to adopt Resolution 2020-F as written. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

9. PUBLIC HEARING(S): President Smith said the public hearing and subsequent second reading of Ordinance 2020-05 has been postponed.

10. NEW BUSINESS:

A. **ORDINANCE 2020-07 AMENDING ORDINANCE 2020-04 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.** Finance Director Ryan Duke said the City borrowed funds in 2004 for the upgrade of meters throughout the City. A capital lease agreement was entered into between the City and Fifth Third bank to provide funding for the project. A part of that agreement stated that if there was a change in law that lowered the tax equivalent yield to the lessor, then a supplemental payment would be required of the City. In 2017, the Tax Cuts and Jobs Act reduced the corporate tax rate thereby requiring the City to make a supplemental payment. The City budgeted the original debt service amount for 2020; however, the supplemental amount was not budgeted. Staff requests that Council appropriate the necessary funds in order to cover the supplemental invoice provided by Fifth Third.

President Smith entertained passage of Ordinance 2020-07 as presented.

Motion by Councilman Dean, seconded by Mayor Mays, to adopt Ordinance 2020-07 as presented. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

B. Administrative Motion Approving the Schedule of Bills in the amount of \$381,199.17. Mr. Duke respectfully requested the payment of bills in the amount of \$381,199.17.

President Smith entertained a motion.

Motion by Councilman Scrivens, seconded by President Smith, to approve the schedule of bills in the amount of \$381,199.17. No discussion followed.

The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

C. Administrative Motion Authorizing the City Manager to Execute Service Quote SRE49844 with Buckeye Power Sales Company, Inc., for an Emergency Repair of the Ford Road WWTP Generator. Mr. Merriman said each year and as a part of the routine maintenance at each of the wastewater treatment plants, a full-load ampere test is conducted on the emergency generators. This particular test validates whether the electric current that the motor draws while producing its rated horsepower load at its rated voltage is operating as intended. Recently and while conducting the test on the Ford Road WWTP generator, the rings around the piston broke off and failed. Even though this generator is 30+ years old, the City's long-time generator service provider, Buckeye Power Sales Company, Inc., believes that this generator can be re-built without full replacement. Currently, the City is expending over \$3,000 per week to have a mobile backup generator on site so that the WWTP can remain functioning during power outages. He said Section 9.16 C. of the City's Charter authorizes the expenditure of funds in excess of \$25,000 without bidding in cases of emergency, and he has already authorized the work to proceed given the urgency of this repair so work can begin as soon as possible. Therefore, tonight's Council action would be retroactive.

President Smith entertained a motion.

Motion by Mayor Mays, seconded by Councilman Scrivens, to authorize the City Manager to Execute Service Quote SRE49844 with Buckeye Power Sales Company, Inc. in an amount of \$55,768.93. Discussion followed.

Councilman Scrivens asked how long he anticipated using the mobile backup generator. Mr. Merriman said it has been onsite for two weeks already, and staff was trying to expedite the repair as soon as possible. He expected it to be onsite for at least two more weeks. Councilman Scrivens said it is spring, and he anticipated significant rain events. Mr. Merriman agreed, noting they already experienced a significant rain event last week that required staff to bypass one of the wastewater treatment plants because the plant was pumping at max capacity. Councilman Scrivens asked if sewage was released. Mr. Merriman said it depends on how you look at it, but the bypass was reported to the Ohio EPA.

Councilman Brannum said there were many "extra" costs noted on the quote, and he asked how much those extra costs could be. Mr. Merriman said a change order can be done for up to 10% of the cost without Council approval. If any extra costs are beyond that threshold, he would bring it back for Council consideration. He assured there was money in the sewer fund budget for the repairs.

Mr. Merriman said he realized the price of the repair was significant and briefly explained the process of purchasing a new generator of this size, which is on a flatbed truck. A full scale replacement has to be designed and engineered, approvals are required by DP&L and EPA, it has to be competitively bid or purchased on state bid, and after all that, it is custom built after the order is placed, which could take up to a year, followed by many tests once the equipment is onsite. He

was hopeful that this repair would extend the life of the existing generator for a few more years. He and staff will plan for replacement in the next Five-Year Capital Improvement Plan.

The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

11. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS:

A. City Manager, Finance Director, and Law Director:

Mr. Merriman provided a brief update regarding the City's response to COVID-19:

- Regarding Governor DeWine's "stay at home" order under the recommendation of the Director of the Ohio Department of Health, he encouraged everyone to read the document and become familiar with its restrictions and allowances. He encouraged voluntary compliance to keep everyone safe; however, he noted the order is enforceable by the local Department of Health and local law enforcement. The order has shut down schools and put many restrictions on businesses, child and adult daycare facilities, etc. He encouraged everyone to visit odh.ohio.gov, noting a lot of information is posted there as well as on the City's website.
- In response to the order, he has had to put restrictions on City facilities including closing most buildings to the public and restricting use of playground equipment. Again, he asked for voluntary compliance. Non-safety staff are working a modified work schedule and divided into two platoons to limit the number of employees in the buildings.
- Public safety services are operating uninterrupted. However, some modifications are being made to protocol, including police officers making phone calls versus in-person visits for non-emergent issues. Dispatchers will let the caller know how the issue will be handled. He asked the public **not** to call 9-1-1 for non-emergencies or general questions about Governor's orders, general COVID-19 questions, etc.
- Mowing, code enforcement, and City-sponsored events are impacted. He and staff are putting together a plan to deal with these items, particularly the special events.
- The projected peak of the virus is late April/early May; therefore, he expected the restrictions to be extended for several weeks. He was very concerned about the timeline, and many issues will result from it. He knows they need to balance public health and economics, including the City's finances, and they will not know the outcome for many months.
- There are restrictions for public meetings, including City Council meetings. Most immediate lay board meetings are cancelled, with the exception of Planning and Zoning Commission next week.
- He has been in daily/constant dialogue with the Greene County Combined Health District, Greene County Emergency Management Agency, Kettering Health Network, fellow City Managers in Greene County, etc. They have talked about how they are each handling this situation so they are consistent, mutual aid situations, etc. He appreciated the collaborative spirit.
- Emergency contingency staffing plans are in place, and they are trying to adjust services to provide the best staffing possible.
- He and staff are using conference calls, videoconferences, etc., and they are trying to provide as much timely information as possible using all social media platforms and the City website.
- He reported that a lot of assistance measures are being offered by the State of Ohio and the federal government to help businesses as much as possible. He encouraged local business owners to visit the City's website, which includes a COVID-19 page where many links to information has been provided.

President Smith asked if signage was installed at City parks to discourage use. Mr. Merriman said signs were posted at the playgrounds, but he did not outright close all public amenities. He was trying to balance Governor DeWine's orders with practical application, but he plans to follow up with the Director of Greene County Public Health.

Councilman Scrivens thanked and complimented Mr. Merriman and staff for the contingency plans to keep the City running. He asked how customers can pay their utility bills if the building is closed to the public. Mr. Duke said customers can pay their bills online, by regular mail, over the phone, or use the drop box located outside the building.

Mr. Duke said state legislature passed a bill to move the State's tax filing deadline to July 15. By default, the City follows that deadline. No further action by City Council is required. He and staff are still working through how to aid taxpayers with preparing their City tax returns, noting the signature requirement is the biggest hurdle. He said Utility Billing and Income Tax Division staff are in the office on Mondays/Tuesdays and Thursdays/Fridays via telephone. For tax filing, regular and secure email are also available, or taxpayers can also print hard copies and mail.

Law Director Donnette Fisher said as Mr. Merriman mentioned, emergency legislation was passed by the state. She is reading through the bill and will provide a summary soon. She is continuing to work with Xenia Municipal Court, and most court events have been pushed back to May 8th. They are trying to abide by all guidelines to maintain the safety of staff. She is currently working from home, and she encouraged everyone to take care of themselves and stay well.

B. Mayor and City Council:

Mayor Mays thanked city leadership and staff for doing a phenomenal job keeping Council members—and everyone—informed. She knows this situation has taken a toll on them. The website looks great also and includes a lot of valuable information. When out in the community, she encouraged everyone to be friendly. She hopes the spirit of generosity extends long after this is over.

Councilwoman Dean also thanked city leadership. Stay safe. Stay home.

Councilman Scrivens said Governor DeWine's order was 12 pages long, and he thanked Ms. Fisher for making sense of it all. Compliments to City staff for keeping the City running. He inquired about Greene Memorial Hospital. Mr. Merriman said he and Fire Chief Riggsby participated in a conference call with GMH leadership, and Kettering Health Network is taking a network wide approach to ramp up for an influx of patients in the coming weeks relative to COVID-19. GMH's emergency room will remain open, but the OR has been shuttered for now as well as at other regional sites. They are consolidating operating rooms at larger medical facilities due to the limited number of staff and lack of personal protective equipment. GMH's intensive care unit is not open at this time, but when demand reaches that point, they are ready to open it. Councilman Scrivens said this too shall pass. There is no need to get upset, and people just need to do what has been asked. Pretty soon, they will get back to "normal." He extended condolences to the family of Rock McColaugh, who passed away last week, as well as former City employee Paul Gultice who recently lost his mother.

Councilman Brannum thanked city staff for all they do. He said, “Remember that hope is greater than fear.”

Councilman Dean said everyone had already shared everything; therefore, he had nothing further to share.

President Smith said Xenia Community Schools recently announced that any child aged 1-18 can pick up bagged breakfast and lunches Monday through Friday from 10 to 11 a.m. at Arrowood, Cox, Shawnee, and McKinley Schools. He encouraged everyone to stay calm. If they are hungry, community resources are available. He knows the situation is very sad, especially with regard to spring sports, dance recitals and other school events, proms, graduations, etc. If you can stay home, stay home. Practice social distancing. Work from home if you can. Wash your hands. He thanked citizens for watching and thanked them for their continued prayers.

12. ADJOURNMENT: Motion by Mayor Mays, seconded by Councilman Dean, to adjourn the Regular Meeting at 6:43 p.m. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

Michelle D. Johnson
City Clerk

Wesley E. Smith
President, Xenia City Council



**XENIA CITY
COUNCIL**
LEGISLATIVE COVER MEMO

Meeting Date: April 9, 2020
Emergency: YES
Effective Date: April 9, 2020

Agenda Item: **Ordinance 2020-08**
AMENDING ORDINANCE 2020-07 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY

Submitted By: Jason Lake, Assistant Finance Director
Presented By: Ryan Duke, Finance Director

Scope/Description: The Probation Department has been awarded the 2020 Remote Technology Grant by The Supreme Court of Ohio in the amount of \$23,300.00. The purpose of this grant is to provide Probation with funding to purchase software and equipment to better allow them to interact with their clients without face-to-face interactions.

Cover Memo Attachments: N/A

Budgetary Impact: 214-1201-53740 \$23,300

Recommendation: Approve this Ordinance to make amendments to the appropriation of funds for 2020, as described above, as an emergency.

**CITY OF XENIA, OHIO
ORDINANCE 2020 – 08**

AMENDING ORDINANCE 2020-07 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY

WHEREAS, this Council finds it necessary, upon the recommendation of the City Manager and the Finance Director, to make certain amendments to the appropriations made by Ordinance 2020-07, passed by this Council on March 26, 2020, which provides appropriations for the fiscal year ending December 31, 2020, in order to meet current expenses and to authorize certain other expenditures; and

WHEREAS, Sections 5.04 and 9.07 of the City’s Charter provides for such emergency appropriations, when such appropriations are made pursuant to an emergency ordinance,

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least five (5) members of the City Council concurring, that:

Section 1. This Ordinance is an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Xenia, Ohio. The reason for such necessity arises from the need to provide appropriations for current expenses and other expenditures, for the fiscal year ending December 31, 2020, to ensure the continued, usual, daily operation of the City Government.

Section 2. To provide for current expenses and other expenditures of the City of Xenia, Ohio, for the fiscal year ending December 31, 2020, the following sums in Exhibit A are hereby appropriated, with the following sums to show the following amendments:

214 – Probation Fund

Contractual Services	Increase by \$23,300.00
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Section 3. Existing Ordinance 2020-07 is hereby repealed.

Section 4. The Finance Director is hereby authorized to make payments from any of the appropriations herein made, upon receiving proper claims, certificates and or vouchers approved by the officials, department heads, or their respective designees, authorized by law, City Charter or this Ordinance to approve the same, or upon an ordinance or resolution of Council to make expenditures; provided, however, that no payments for salaries or wages shall be made except to persons employed in accordance with the ordinances of the City of Xenia and/or laws of the State of Ohio.

Section 5. In accordance with the City’s Charter, no warrant for payment of any claim shall be issued by the Finance Director until such claim has first been approved by the City Manager and funds therefore appropriated by Council. No warrant for payment of any contract for goods or services shall be issued by the Finance Director unless the contract has been executed by the City Manager and endorsed by the Law Director. No warrant for payment for legal services of outside counsel shall be issued by the Finance Director unless such special counsel has been employed by the Law Director, who is hereby authorized to employ special counsel to handle particular legal matters for the City within the limits of the appropriation for such services made by this Council.

Section 6. The Finance Director is hereby authorized, in accordance with the Charter and Ordinances of the City, to adjust appropriations within any Fund or Department, so long as the adjustments made do not exceed the total appropriations authorized within any Fund. In addition, the Finance Director is hereby authorized to establish additional accounts within any Fund as may from time to time be required to ensure proper accounting or by the State of Ohio.

Section 7. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Chapter 121 of the Ohio Revised Code.

Section 8. This Ordinance shall take effect upon its adoption, in accordance with Sections 5.04 and 9.07 of the City's Charter.

Adopted: April 9, 2020

Attest:

Wesley E. Smith
President, Xenia City Council

Michelle D. Johnson
City Clerk

EXHIBIT A
Ord 2020-08

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
1. 101 - GENERAL FUND				
1001 - GEN GOVT/LEG AFF PERSONNEL	\$37,382.00			
OPERATING	\$288,136.58	\$325,518.58		
1002 - MUNICIPAL COURT PERSONNEL	\$1,087,779.00			
OPERATING	\$360,837.02	\$1,448,616.02		
1003 - LAW DIRECTOR PERSONNEL	\$213,597.00			
OPERATING	\$96,712.15	\$310,309.15		
1004 - CITY MANAGER PERSONNEL	\$165,195.00			
OPERATING	\$30,940.46	\$196,135.46		
1005 - HUMAN RESOURCES PERSONNEL	\$29,597.00			
OPERATING	\$33,398.82	\$62,995.82		
1006 - FINANCE OFFICE PERSONNEL	\$142,590.00			
OPERATING	\$64,350.18	\$206,940.18		
1007 - INCOME TAX PERSONNEL	\$307,687.00			
OPERATING	\$133,560.02	\$441,247.02		
1009 - MUNICIPAL BLDG & GENERAL SERVICES OPERATING	\$191,680.14	\$191,680.14		
1010 - MANAGEMENT INFORMATION SERVICES PERSONNEL SERVICES	\$174,893.00			
OPERATING	\$20.00	\$174,913.00		
1011 - CITY CLERK PERSONNEL	\$45,969.00			
OPERATING	\$52,506.81	\$98,475.81		
1013 - PUBLIC AFFAIRS AND CATV ADMIN PERSONNEL	\$0.00			
OPERATING	\$81,574.57	\$81,574.57		

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
1018 - MUNICIPAL ADMINISTRATIVE BUILDING PERSONNEL OPERATING	\$18,566.00 \$98,862.70	\$117,428.70		
1020 - OTHER FACILITIES/PROPERTIES OPERATING	\$56,230.65	\$56,230.65		
1050 - CEMETERY OPERATING	\$23,035.00	\$23,035.00		
1227 - BLDG INSPECTION OPERATING	\$21,094.00	\$21,094.00		
1228 - STREET LTS OPERATING	\$266,556.34	\$266,556.34		
1229 - HOMELAND SECURITY/RISK MGT. OPERATING	\$30,110.90	\$30,110.90		
1442 - GEN PARK MAINT PERSONNEL OPERATING	\$143,429.00 \$164,230.19	\$307,659.19		
1550 - ECONOMIC DEVELOPMENT PERSONNEL OPERATING	\$104,704.00 \$33,990.42	\$138,694.42		
1551 - NEIGHBORHOOD SERVICES PERSONNEL OPERATING	\$66,475.00 \$40,518.19	\$106,993.19		
1552 - PLANNING PERSONNEL OPERATING	\$121,859.00 \$86,572.15	\$208,431.15		
1553 - PROPERTY MAINT. PERSONNEL OPERATING	\$47,254.00 \$91,540.23	\$138,794.23		
1555 - ENGINEERING PERSONNEL OPERATING	\$42,392.00 \$63,359.38	\$105,751.38		
1556 - CONSTRUCTION INSPECTION PERSONNEL OPERATING	\$30,525.00 \$10,738.63	\$41,263.63		
1557 - XENIA STATION OPERATING	\$34,539.13	\$34,539.13		
7001 - INTERFUND LOANS INTERFUND LOANS	\$1,000,000.00	\$1,000,000.00		
9001 - TRANSFERS	\$6,313,403.00	\$6,313,403.00		
TOTAL GENERAL FUND			\$12,448,390.66	
Less Encumbrances - 12/31/19				(\$349,705.66)
2020 APPROPRIATION				<u>\$12,098,685.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
II. SPECIAL REVENUE FUNDS				
203 - RECREATION SPECIAL				
OPERATING	\$38,839.51			
TOTAL RECREATION SPECIAL			\$38,839.51	
Less Encumbrances - 12/31/19				(\$3,439.51)
2020 APPROPRIATION				<u>\$35,400.00</u>
212 - INDIGENT DRIVER ALCOHOL TREATMENT				
OPERATING	\$147,632.00			
TOTAL INDIGENT DRIVER ALCOHOL TREATMENT			\$147,632.00	
Less Encumbrances - 12/31/19				(\$61,132.00)
2020 APPROPRIATION				<u>\$86,500.00</u>
213 - LAW ENFORCEMENT AND EDUCATION				
OPERATING	\$3,100.00			
TOTAL LAW ENFORCEMENT AND EDUCATION			\$3,100.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u>\$3,100.00</u>
214 - PROBATION SERVICES FUND				
PERSONNEL	\$440,079.00			
OPERATING	\$103,966.68	80,666.68		
CAPITAL	\$500.00			
TOTAL PROBATION SERVICES FUND		521,245.68	\$544,545.68	
Less Encumbrances - 12/31/19				(\$35,661.68)
2020 APPROPRIATION			485,584.00	<u>\$508,884.00</u>
221 - STATE GASOLINE LICENSE VEHICLE FUND				
PERSONNEL	\$1,032,650.00			
OPERATING	\$590,917.33			
CAPITAL	\$120,000.00			
REFUND	\$2,000.00			
TOTAL STATE GASOLINE LICENSE VEHICLE FUND			\$1,745,567.33	
Less Encumbrances - 12/31/19				(\$137,022.33)
2020 APPROPRIATION				<u>\$1,608,545.00</u>
222 - STATE ROUTE REPAIR FUND				
PERSONNEL	\$32,926.00			
OPERATING	\$103,452.17			
TOTAL STATE ROUTE REPAIR FUND			\$136,378.17	
Less Encumbrances - 12/31/19				(\$17,016.17)
2020 APPROPRIATION				<u>\$119,362.00</u>
228 - MUNICIPAL MOTOR VEHICLE LICENSE FEE FUND				
CAPITAL	\$326,147.97			
DEBT SERVICE	\$33,004.00			
TOTAL MUN MOTOR VEHICLE LICENSE FEE FUND			\$359,151.97	
Less Encumbrances - 12/31/19				(\$151,147.97)
2020 APPROPRIATION				<u>\$208,004.00</u>
229 - COUNTY AUTO TAX FUND				
CAPITAL	\$0.00			
INTERFUND LOAN	\$0.00			
TOTAL COUNTY AUTO TAX FUND			\$0.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u>\$0.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
233 - SPECIAL MISCELLANEOUS IMPROVEMENT FUND				
PERSONNEL	\$17,353.00			
OPERATING	\$230,105.10			
CAPITAL	\$50,000.00			
TOTAL SPECIAL MISC IMPROVEMENT FUND			\$297,458.10	
Less Encumbrances - 12/31/19				(\$51,068.10)
2020 APPROPRIATION				<u>\$246,390.00</u>
234 - TAX INCREMENT EQUIVALENT FUND				
OPERATING	\$35,559.64			
TOTAL TAX INCREMENT EQUIVALENT FUND			\$35,559.64	
Less Encumbrances - 12/31/19				(\$500.00)
2020 APPROPRIATION				<u>\$35,059.64</u>
250 - 911 FEE FUND				
PERSONNEL	\$111,279.00			
OPERATING	\$59,683.00			
CAPITAL	\$350,000.00			
DEBT SERVICE	\$51,104.00			
TOTAL 911 FEE FUND			\$572,066.00	
Less Encumbrances - 12/31/19				(\$8,340.00)
2020 APPROPRIATION				<u>\$563,726.00</u>
251 - LAW ENFORCEMENT FUND				
OPERATING	\$53,753.00			
CAPITAL	\$22,370.11			
TOTAL LAW ENFORCEMENT FUND			\$76,123.11	
Less Encumbrances - 12/31/19				(\$12,423.11)
2020 APPROPRIATION				<u>\$63,700.00</u>
252 - DRUG LAW ENFORCEMENT FUND				
OPERATING	\$15,000.00			
TOTAL DRUG LAW ENFORCEMENT FUND			\$15,000.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u>\$15,000.00</u>
253 - MUNIC.CT VICTIM FD.				
PERSONNEL	\$280,077.00			
OPERATING	\$36,241.37			
TOTAL MUNICIPAL COURT VICTIM FUND			\$316,318.37	
Less Encumbrances - 12/31/19				(\$5,189.37)
2020 APPROPRIATION				<u>\$311,129.00</u>
270 - POLICE & FIRE FUND				
PERSONNEL	\$14,230,807.00			
OPERATING	\$2,403,782.22			
TOTAL POLICE & FIRE FUND			\$16,634,589.22	
Less Encumbrances - 12/31/19				(\$332,803.72)
2020 APPROPRIATION				<u>\$16,301,785.50</u>
GRAND TOTAL SPECIAL REVENUE FUNDS				
Less Encumbrances - 12/31/19		\$20,899,029.10	\$20,922,329.10	(\$815,743.96)
2020 APPROPRIATION			<u>\$20,083,285.14</u>	<u>\$20,106,585.14</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
III. CAPITAL PROJECTS FUNDS				
361 - GENERAL CAPITAL IMPROVEMENT FUND				
OPERATING	\$338,757.11			
CAPITAL	\$3,223,407.86			
DEBT SERVICE	\$337,109.00			
INTERFUND LOAN	\$329,982.00			
TOTAL GENERAL CAPITAL IMPROVEMENT FUND			\$4,229,255.97	
Less Encumbrances - 12/31/19				(\$1,246,371.97)
2020 APPROPRIATION				<u><u>\$2,982,884.00</u></u>
362 - ISSUE 2 CAPITAL IMPROVEMENT FUND				
CAPITAL	\$0.00			
TOTAL ISSUE 2 CAPITAL IMPROVEMENT FUND			\$0.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u><u>\$0.00</u></u>
363 - MUN CT CAPITAL IMPROVEM				
PERSONNEL	\$18,893.00			
OPERATING	\$53,826.00			
CAPITAL	\$14,000.00			
TOTAL MUN COURT CAPITAL IMPROVEMENT FUND			\$86,719.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u><u>\$86,719.00</u></u>
364 - POLICE/FIRE CAPITAL FUND				
OPERATING	\$98,615.00			
CAPITAL	\$482,083.05			
DEBT SERVICE	\$365,191.00			
TOTAL POLICE/FIRE CAPITAL FUND			\$945,889.05	
Less Encumbrances - 12/31/19				(\$2,583.05)
2020 APPROPRIATION				<u><u>\$943,306.00</u></u>
365 - BOND CONSTRUCTION FUNG				
OPERATING	\$34,101.68			
CAPITAL	\$0.00			
TOTAL BOND CONSTRUCTION FUND			\$34,101.68	
TOTAL INDIGENT DRIVER ALCOHC				(\$18,101.68)
Less Encumbrances - 12/31/19				\$16,000.00
2020 APPROPRIATION				<u><u>\$16,000.00</u></u>
GRAND TOTAL CAPITAL PROJECTS FUNDS				
			\$5,295,965.70	
Less Encumbrances - 12/31/19				(\$1,267,056.70)
2020 APPROPRIATION				<u><u>\$4,028,909.00</u></u>
IV. DEBT SERVICE FUNDS				
471 - GENERAL OBLIGATION BOND PYMT. FD.				
OPERATING	\$1,000.00			
DEBT SERVICE	\$68,547.00			
TOTAL GEN. OB. BOND PAYMENT FUND			\$69,547.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u><u>\$69,547.00</u></u>
472 - 2015 GENERAL OBLIGATION BOND RETIREMENT FUND				
DEBT SERVICE	\$511,600.00			
TOTAL 2015 GENERAL OBLIGATION BOND RETIREMENT FUND			\$511,600.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u><u>\$511,600.00</u></u>
GRAND TOTAL DEBT SERVICE FUNDS				
			\$581,147.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u><u>\$581,147.00</u></u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
V. ENTERPRISE FUNDS				
601 - COMMUNITY DEVELOPMENT BLOCK GRANT/REVOLVING LOAN FUND				
CAPITAL	\$83,610.00			
TOTAL COM DEV BLOCK GRANT/REV LOAN FUND			\$83,610.00	
Less Encumbrances - 12/31/19				(\$28,623.00)
2020 APPROPRIATION				<u>\$54,987.00</u>
602 - LOAN TRUST FUND				
OPERATING	\$115,970.00			
TOTAL LOAN TRUST FUND			\$115,970.00	
Less Encumbrances - 12/31/19				(\$115,358.00)
2020 APPROPRIATION				<u>\$612.00</u>
603 - HOUSING REHABILITATION GRANT FUND				
PERSONNEL	\$5,533.00			
OPERATING	\$599,762.00			
CAPITAL	\$574,157.88			
TOTAL HOUSING REHABILITATION FUND			\$1,179,452.88	
Less Encumbrances - 12/31/19				(\$478,784.88)
2020 APPROPRIATION				<u>\$700,668.00</u>
611 - WATER REVENUE FUND				
PERSONNEL	\$2,431,141.00			
OPERATING	\$1,162,717.19			
DEBT SERVICE	\$333,617.48			
TRANSFERS	\$2,354,912.00			
TOTAL WATER REVENUE FUND			\$6,282,387.67	
Less Encumbrances - 12/31/19				(\$185,204.67)
2020 APPROPRIATION				<u>\$6,097,183.00</u>
612 - SEWER REVENUE FUND				
PERSONNEL	\$2,514,243.00			
OPERATING	\$1,612,914.85			
DEBT SERVICE	\$790,331.96			
TRANSFERS	\$4,601,280.00			
TOTAL SEWER REVENUE FUND			\$9,518,769.81	
Less Encumbrances - 12/31/19				(\$629,356.81)
2020 APPROPRIATION				<u>\$8,889,413.00</u>
613 - SANITATION REVENUE FUND				
PERSONNEL	\$512,328.00			
OPERATING	\$2,175,266.32			
DEBT SERVICE	\$629.00			
TRANSFERS	\$25,427.00			
TOTAL SANITATION REVENUE FUND			\$2,713,650.32	
Less Encumbrances - 12/31/19				(\$326,868.32)
2020 APPROPRIATION				<u>\$2,386,782.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
614 - STORM WATER FEES				
PERSONNEL	\$217,998.00			
OPERATING	\$115,397.53			
DEBT SERVICE	\$629.00			
TRANSFERS	\$100,000.00			
TOTAL STORM WATER FEES			\$434,024.53	
Less Encumbrances - 12/31/19				(\$23,988.53)
2020 APPROPRIATION				<u>\$410,036.00</u>
615 - PARKING REVENUE FUND				
PERSONNEL	\$53,134.00			
OPERATING	\$68,457.00			
TOTAL PARKING REVENUE FUND			\$121,591.00	
Less Encumbrances - 12/31/19				(\$859.00)
2020 APPROPRIATION				<u>\$120,732.00</u>
664 - WATER REPLACEMENT AND IMPROVEMENT FUND				
OPERATING	\$1,331,753.00			
CAPITAL	\$2,997,237.46			
TOTAL WTR REPL AND IMPROVEM			\$4,328,990.46	
Less Encumbrances - 12/31/19				(\$1,053,237.46)
2020 APPROPRIATION				<u>\$3,275,753.00</u>
665 - SEWER PLANT AND TRUNK FUND				
OPERATING	\$3,094,229.00			
CAPITAL	\$2,920,481.25			
TOTAL SEWER PLANT AND TRUNK			\$6,014,710.25	
Less Encumbrances - 12/31/19				(\$752,481.25)
2020 APPROPRIATION				<u>\$5,262,229.00</u>
666 - SANITATION CAPITAL IMPROVEMENT FUND				
OPERATING	\$131,139.00			
CAPITAL	\$720,809.26			
TOTAL SANITATION CAPITAL IMPROVMT FUND			\$851,948.26	
Less Encumbrances - 12/31/19				(\$535,809.26)
2020 APPROPRIATION				<u>\$316,139.00</u>
667 - STORM WATER CAPITAL IMPROVEMENT FUND				
OPERATING	\$209,458.00			
CAPITAL	\$16,878.00			
TOTAL SANITATION CAPITAL IMPROVMT FUND			\$226,336.00	
Less Encumbrances - 12/31/19				(\$6,878.00)
2020 APPROPRIATION				<u>\$219,458.00</u>
GRAND TOTAL ENTERPRISE FUNDS			\$31,871,441.18	
Less Encumbrances - 12/31/19				(\$4,137,449.18)
2020 APPROPRIATION				<u>\$27,733,992.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL	ENCUMBRANCE TYPE GRAND TOTAL
VI. INTERNAL SERVICE FUNDS				
708 - UTILITY BILLING FUND				
OPERATING	\$246,217.93			
TOTAL UTILITY BILLING FUND			\$246,217.93	
Less Encumbrances - 12/31/19				(\$27,915.93)
2020 APPROPRIATION				<u>\$218,302.00</u>
709 - CITY GARAGE FUND				
PERSONNEL	\$208,387.00			
OPERATING	\$920,195.00			
CAPITAL	\$3,359.00			
TOTAL CITY GARAGE FUND			\$1,131,941.00	
Less Encumbrances - 12/31/19				(\$152,791.00)
2020 APPROPRIATION				<u>\$979,150.00</u>
710 - INFORMATION TECHNOLOGY FUND				
OPERATING	\$1,513,527.76			
CAPITAL	\$823,700.00			
DEBT SERVICE	\$23,297.00			
TOTAL INFORMATION TECHNOLOGY FUND			\$2,360,524.76	
Less Encumbrances - 12/31/19				(\$336,100.76)
2020 APPROPRIATION				<u>\$2,024,424.00</u>
711 - SELF INSURANCE FUND				
PERSONNEL	\$0.00			
OPERATING	\$3,426,028.98			
CAPITAL	\$0.00			
REFUNDS	\$0.00			
TOTAL SELF INSURANCE FUND			\$3,426,028.98	
Less Encumbrances - 12/31/19				(\$3,401.98)
2020 APPROPRIATION				<u>\$3,422,627.00</u>
GRAND TOTAL INTERNAL SERVICE FUNDS			\$7,164,712.67	
Less Encumbrances - 12/31/19				(\$520,209.67)
2020 APPROPRIATION				<u>\$6,644,503.00</u>
VII. TRUST FUNDS				
901 - INSURANCE DEPOSIT				
OPERATING	\$40,000.00			
REFUNDS	\$40,000.00			
TOTAL INSURANCE DEPOSIT FUND			\$80,000.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u>\$80,000.00</u>
902 - UNCLAIMED FUNDS				
OPERATING	\$0.00			
REFUNDS	\$40,000.00			
TOTAL INSURANCE DEPOSIT FUND			\$40,000.00	
203 - RECREATION SPECIAL PERSONNEL				\$0.00
				<u>\$40,000.00</u>
GRAND TOTAL TRUST FUNDS			\$120,000.00	
Less Encumbrances - 12/31/19				\$0.00
2020 APPROPRIATION				<u>\$120,000.00</u>
GRAND TOTAL ALL FUNDS			\$78,403,986.31	
Less Encumbrances - 12/31/19				(\$7,090,165.17)
2020 APPROPRIATION				<u>\$71,313,821.14</u>
		\$78,380,686.31		
			\$71,290,521.14	



Meeting Date: April 9, 2020

Agenda Location: New Business

Title: Administrative Motion – Awarding the Bid and Authorizing the City Manager to Execute a Contract with Matrix 5, LLC, for the Innovation Drive Extension Project

Submitted By: Chris Berger, Public Service Director/City Engineer
Presenter: Brent Merriman, City Manager

Summary: On December 30, 2019, this Council authorized a contract to install water and sewer mains within the Innovation Drive right-of-way between Union Road and U.S. 68. As this project continues to advance, the second phase involves the construction of the roadway itself. The roadway extension is approximately 2000 linear feet with a center turn lane. Initially, the primary beneficiary of the extension will be the Greene County Career Center, which plans to open in August 2020. Long term, this extension will be a critical improvement to attract future industrial end users to the Greene Business Park.

On March 24, 2020, nine (9) bids were received from qualified contractors to construct the extension of Innovation Drive. The bids received are summarized below:

<u>Firm</u>	<u>Bid</u>
Matrix 5, LLC	\$1,147,044.20
Outdoor Enterprises, LLC	\$1,151,835.70
Phillips Companies	\$1,154,000.00
Kelchner, Inc.	\$1,158,604.00
Brumbaugh Construction	\$1,194,480.00
John R. Jurgensen Co.	\$1,210,067.10
R.B. Jergens Contractors	\$1,242,859.96
Kinnison Excavating	\$1,249,779.00
Barrett Paving Materials	\$1,369,696.39

The Engineering staff recommends awarding the bid, in the amount of \$1,147,044.20, to Matrix 5, LLC. Based upon a check of references with similar work completed in other local communities, Staff is confident in Matrix 5's ability to successfully complete this project.

Agenda Item Attachment(s): Bid Tabulation for Innovation Drive Extension Project

Budgetary Impact: Account # 361-1441-55508 \$1,147,044.20

Recommendation: It is the recommendation of City staff that Council award the bid for the Innovation Drive Extension Project and authorize the City Manager to execute a contract with Matrix 5, LLC, to complete this project, at a cost not-to-exceed \$1,147,044.20.



Meeting Date: April 9, 2020

Agenda Location: New Business

Title: **Administrative Motion** - Authorizing the City Manager to Execute Work Order No. 2020-01 with Quantum Network Integrators, LLC, for Fiber Installation Services under the Existing Master Services Agreement

Submitted By: Keith Pagett/IT Director
Presenter: Ryan Duke, Finance Director

Summary: Staff is requesting Council's approval of the second Work Order with Quantum Network Integrators for the installation of fiber under the Master Services Agreement. This is the second phase of projects that will connect the Spring Hill Water Tower, the OVCH Lift Station, the Greene Regional Business Park, the Ford Road Wastewater Treatment Plant, and provide a direct connection to MVECA, thereby reducing monthly internet charges. The work being requested in this Work Order is within rights-of-way currently owned by the City and within easements or permits that have been obtained by Quantum and Staff.

The cost of the work specifically covered by this Work Order is expected to be \$224,314.85. The total project cost for all work orders to connect these sites is estimated at \$468,464.31.

Cover Memo Attachment(s): None

Budgetary Impact: Account # 710-6015-55599 \$224,314.85.

Recommendation: It is the recommendation of City staff that Council authorize, by administrative motion, the City Manager to Execute Work Order No. 2020-01 with Quantum Network Integrators for fiber installation services, in the amount of \$224,314.85.

City of Xenia

Schedule of Bills

4/9/2020

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
AERZEN USA CORPORATION	2020-02-10	SEPI-20-000665	GM 15 BLOWER	\$7,969.21	665-1336-55305
			Total for Vendor	\$7,969.21	
AIRGAS USA LLC	2020-03-20	9099611014	MEDICAL OXYGEN X 4	\$205.92	270-1225-54299
	2020-03-20	9099611135	MEDICAL OXYGEN X 4	\$205.92	270-1225-54299
			Total for Vendor	\$411.84	
ALL LINES TECHNOLOGY	2020-03-16	A153442	8 WORKSTATION PC'S	\$253.84	710-1221-54299
			Total for Vendor	\$253.84	
AMERICAN SAFETY & HEALTH INSTITUTE	2020-03-19	1211011	CPR CERTIFICATION CARDS	\$26.00	270-1221-53183
			Total for Vendor	\$26.00	
AMERICAN STRUCTURE POINT INC	2020-03-19	125709	S COLUMBUS ST BRIDGE DESIGN	\$6,009.04	361-1441-53290
			Total for Vendor	\$6,009.04	
B5 SYSTEMS INC	2020-03-20	3202020	RIFLE CHARGING HANDLES	\$940.00	270-1221-54505
			Total for Vendor	\$940.00	
BEHAVIOR MGMT ASSOC INC	2020-03-26	47468	APRIL EMPL ASST PROG	\$13.84	611-1338-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$3.57	101-1003-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.22	270-1213-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.99	615-1223-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.80	613-1008-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$14.55	611-1334-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.07	253-1014-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$9.71	214-1201-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$14.44	611-1337-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.92	101-1004-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$18.98	221-1441-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.36	233-1441-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.46	613-1333-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.80	612-1008-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.77	101-1555-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.52	101-1552-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.84	614-1334-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.35	363-1002-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.62	710-1010-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.81	611-1008-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$3.87	253-5345-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$14.43	612-1334-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.50	101-1551-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$10.68	612-1331-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.71	101-1011-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.87	101-1553-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.84	101-1550-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$3.74	709-1446-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$7.81	101-1007-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.85	613-1553-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$6.77	612-1336-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.83	101-1442-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.52	101-1005-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.64	101-1001-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.10	250-1246-53191

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2020-03-26	47468	APRIL EMPL ASST PROG	\$115.27	270-1221-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.35	101-1018-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$1.92	270-1224-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.77	222-1441-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$21.68	101-1002-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$13.74	612-1332-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$3.13	614-1340-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$111.36	270-1225-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.56	101-1556-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$4.43	613-1334-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$0.10	603-1006-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$2.02	101-1006-53191
	2020-03-26	47468	APRIL EMPL ASST PROG	\$33.94	270-1222-53191
			Total for Vendor	\$466.05	
BOUND TREE MEDICAL LLC					
	2020-03-19	83549062	GLOVES	\$1,119.20	270-1225-54299
	2020-02-13	83506313	AIRWAY KITS/SODIUM CHLORIDE	\$662.48	270-1225-54299
	2020-03-16	83543138	GLOVES	\$2,454.40	270-1225-54299
	2020-02-13	83458651	RESTRAINT STRAPS/BATTERY	\$133.17	270-1225-54299
	2020-03-17	83545420	NARCAN SPRAY	\$100.00	270-1225-54299
			Total for Vendor	\$4,469.25	
STEVE BRODSKY					
	2020-03-10	20-18	REIMB WATER/CAKE-INDUST RNDTBL	\$10.48	101-1550-54299
			Total for Vendor	\$10.48	
BROWN SUPPLY COMPANY					
	2020-03-18	233158	DISINFECTANT	\$71.80	101-1009-54299
	2020-03-18	233054	SANITIZER/DISPENSERS	\$328.50	101-1009-54299
	2020-03-20	233337-1	HAND SOAP	\$112.50	101-1009-54299
	2020-03-18	233337	TISSUES/TOWELS/GLOVES/CLEANER	\$1,151.36	101-1009-54299
	2020-03-20	233716	HAND SANITIZER	\$198.50	101-1009-54299
	2020-03-25	233339-1	TOWELS/BOTTLES/SOAP	\$526.05	709-1446-54299
	2020-03-18	233158	BLEACH	\$71.80	101-1018-54299
	2020-03-20	233718	HAND SANITIZER	\$198.50	101-1018-54299
	2020-03-18	233338	TISSUES/TOWELS/GLOVES	\$1,699.30	101-1018-54299
	2020-03-18	233054	SANITIZER/DISPENSERS	\$328.50	101-1018-54299
	2020-03-25	233338-1	HAND SOAP/DISINFECTANT	\$610.90	709-1447-54299
	2020-03-20	233717	HAND SANITIZER	\$198.50	709-1447-54299
	2020-03-18	233339	TISSUES/TOWELS/CLEANERS	\$1,021.64	709-1447-54299
	2020-03-18	233054	SANITIZER/DISPENSERS	\$210.80	709-1447-54299
			Total for Vendor	\$6,728.65	
BROWNELL'S INC					
	2020-03-18	18837892	NITRO SOLVENT/BOTTLES/BRUSHES	\$116.34	270-1221-54299
			Total for Vendor	\$116.34	
BUCKEYE BUSINESS SOLUTIONS					
	2020-03-06	76459	4/1-6/30 SPAM FILTERING	\$1,368.75	710-1010-53290
	2020-03-05	76446	2/14-2/20 IT CONSULTING	\$2,392.50	710-1010-53290
	2020-02-04	76000	1/18-1/27 IT CONSULTING	\$4,500.00	710-1010-53290
			Total for Vendor	\$8,261.25	
BUCKEYE POWER SALES CO INC					
	2020-03-19	PSV203539	GENERATOR SVC CALL	\$618.00	665-1331-53290
			Total for Vendor	\$618.00	
CARR SUPPLY XENIA					
	2020-03-12	S5410573.003	P-TRAP RETURN	-\$4.87	101-1442-54299
	2020-03-05	S5464726	FITTING/HOSE CLAMPS	\$6.68	611-1338-54299
			Total for Vendor	\$1.81	
CINTAS CORPORATION LOC G62					
	2020-03-18	4045625266	UNIFORM SVC-MAINT/LABORER	\$6.84	613-1333-53290
	2020-03-18	4045625266	UNIFORM SVC-MAINT/LABORER	\$24.63	221-1441-53290
	2020-03-25	4046346401	UNIFORM SVC-MAINT/LABORER	\$28.43	221-1441-53290
	2020-03-18	4045625206	UNIFORM SVC-2 EMPLOYEES	\$13.12	709-1446-53290
	2020-03-25	4046346422	UNIFORM SVC-2 EMPLOYEES	\$28.12	709-1446-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2020-03-25	4046346401	UNIFORM SVC-MAINT/LABORER	\$7.79	613-1333-53290
	2020-03-25	4046346401	UNIFORM SVC-MAINT/LABORER	\$10.20	101-1442-53290
	2020-03-18	4045625266	UNIFORM SVC-MAINT/LABORER	\$9.25	101-1442-53290
	2020-03-23	4045985474	MAT SVC	\$88.90	101-1018-53290
	2020-03-16	4045340890	MAT SVC	\$88.90	101-1018-53290
	2020-03-18	4045625165	MATS/UNIFORM SVC-6 EMPLOYEES	\$42.72	612-1331-53290
	2020-03-25	4046346270	MATS/UNIFORM SVC-6 EMPLOYEES	\$42.72	612-1331-53290
	2020-03-18	4045625266	UNIFORM SVC-MAINT/LABORER	\$35.57	612-1332-53290
	2020-03-25	4046346401	UNIFORM SVC-MAINT/LABORER	\$41.27	612-1332-53290
	2020-03-16	4045340914	MAT SVC	\$42.50	101-1009-53290
	2020-03-23	4045985506	MAT SVC	\$45.50	101-1009-53290
	2020-03-17	4045472237	MAT SVC	\$26.50	709-1447-53290
	2020-03-24	4046162669	MAT SVC	\$26.50	709-1447-53290
	2020-03-24	4046162706	MAT SVC	\$8.50	101-1557-53290
	2020-03-17	4045472260	MAT SVC	\$8.50	101-1557-53290
	2020-03-18	4045625266	UNIFORM SVC-LABORER	\$3.33	222-1441-53290
	2020-03-25	4046346401	UNIFORM SVC-LABORER	\$3.33	222-1441-53290
	2020-03-25	4046346570	MATS/UNIFORM SVC-2 EMPLOYEES	\$18.30	612-1336-53290
	2020-03-18	4045625436	MATS/UNIFORM SVC-2 EMPLOYEES	\$18.30	612-1336-53290
	2020-03-25	4046346401	UNIFORM SVC-MAINT/LABORER	\$41.27	611-1338-53290
	2020-03-18	4045625266	UNIFORM SVC-MAINT/LABORER	\$35.57	611-1338-53290
	2020-03-18	4045625266	UNIFORM SVC-MAINT	\$10.75	614-1340-53290
	2020-03-25	4046346401	UNIFORM SVC-MAINT	\$12.65	614-1340-53290
			Total for Vendor	\$769.96	
MJ COATES CONSTRUCTION CO INC					
	2020-03-12	11738	16.1TN RIVER ROCK	\$321.60	221-1443-54299
			Total for Vendor	\$321.60	
COLLETT PROPANE INC					
	2020-03-11	U0225050	300.1GAL PROPANE -WTP	\$419.84	611-1337-53803
	2020-02-26	U0224787	385.7GAL PROPANE-847 FORD	\$539.59	270-1221-53803
			Total for Vendor	\$959.43	
D & S AUTO PARTS INC					
	2020-03-26	62319	HUB ASSY/SENSOR/FILTERS V1198	\$320.92	709-1446-54505
	2020-03-16	61697	OIL/FUEL/COOLANT/AIR FILTERS	\$90.54	709-1446-54505
	2020-03-26	62362	OIL FILTER V1198	\$2.99	709-1446-54505
	2020-03-27	62381	ALTERNATOR V1198	\$143.03	709-1446-54505
	2020-03-16	61634	RADIATOR V1220	\$457.47	709-1446-54505
	2020-03-20	61971	FUEL FILTER	\$12.44	709-1446-54505
	2020-03-24	62129	DEGREASER V1199	\$65.89	709-1446-54505
	2020-03-18	61798	AIR/OIL/FUEL FILTERS/SWIVEL	\$371.01	709-1446-54505
	2020-03-20	61970	LIGHT BULB/OIL FILTER V1914	\$17.52	709-1446-54505
	2020-03-18	61843	ATF FLUID	\$60.24	709-1446-54505
			Total for Vendor	\$1,542.05	
A E DAVID COMPANY					
	2020-03-17	217288	CARGO PANTS-BOGAN	\$82.95	270-1225-54201
	2020-03-17	216026	DRESSCOAT-O'MALLEY	\$169.95	270-1225-54201
	2020-03-10	217486	ALTERATIONS-AJ SMITH	\$43.35	270-1225-54201
	2020-03-06	217655	HAND CUFFS/WHISTLE/CHAIN-BERRILL	\$51.25	270-1221-54201
	2020-03-11	215266	JACKET-BURRELL	\$153.45	270-1221-54201
	2020-03-11	212772-05	BELT KEEPERS-CALLAN	\$14.95	270-1221-54201
	2020-03-11	216601-01	2 LONG SLEEVE SHIRTS-BARLOW	\$99.90	615-1223-54201
			Total for Vendor	\$615.80	
DEANS ECO GREEN RECYCLING LLC					
	2020-03-17	476	5YDS MULCH	\$110.00	221-1443-54299
	2020-03-17	475	5YDS MULCH	\$110.00	221-1443-54299
	2020-03-17	472	5YDS MULCH	\$110.00	221-1443-54299
			Total for Vendor	\$330.00	
DETROIT TIRE SALES					
	2020-03-16	650102451	FLAT REPAIR V1305	\$45.00	709-1446-53740
	2020-03-16	650102451	VALVE STEM V1305	\$7.95	709-1446-54505
	2020-03-16	650102438	FLAT REPAIR V1113	\$22.95	709-1446-53740

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
			Total for Vendor	\$75.90	
DIGITAL ALLY					
	2020-03-09	1111763	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111768	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111769	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111765	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111767	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111766	BODY CAMERA REPAIR	\$145.00	270-1221-53740
	2020-03-09	1111764	BODY CAMERA REPAIR	\$145.00	270-1221-53740
			Total for Vendor	\$1,015.00	
DUKE'S ROOT CONTROL INC					
	2020-03-13	16988	ROOT FOAMING SVC	\$15,263.07	665-1332-53290
			Total for Vendor	\$15,263.07	
STEPHANIE HAHN					
	2020-03-23	PC20-10	REIMB LYSOL PURCH-DETECTV DIV	\$20.37	270-1221-54299
			Total for Vendor	\$20.37	
GEYER'S OFFICE SUPPLY INC					
	2020-03-17	16312	PAPER	\$39.99	270-1225-54299
			Total for Vendor	\$39.99	
GOOD VALLEY WATER					
	2020-03-13	18173	WATER X 4	\$19.80	708-1008-54299
	2020-03-13	18173	WATER COOLER RENTAL	\$16.00	708-1008-53521
			Total for Vendor	\$35.80	
GRAINGER INC					
	2020-03-18	9478113179	CALIBRATION GAS	\$124.32	612-1331-54299
	2020-03-16	9474928620	CLEANERS/SPRAY BOTTLES	\$55.34	612-1331-54299
	2020-03-16	9475610318	TOWELS/TOILET PAPER	\$147.21	612-1331-54299
			Total for Vendor	\$326.87	
HACH COMPANY					
	2020-03-13	11878701	PIPET TIPS	\$335.10	612-1331-54299
			Total for Vendor	\$335.10	
HANDYMAN ACE HARDWARE					
	2020-03-25	109160	2 KEYS	\$4.38	612-1332-54299
	2020-03-24	109154	CONDUIT PVC/JOINT KNIFE/TAPE	\$98.83	611-1337-54299
	2020-03-24	109149	FORD KEYS X 15	\$37.35	270-1221-54299
			Total for Vendor	\$140.56	
HORTON EMERGENCY VEHICLES					
	2020-03-17	167389	REPAIR BACK-UP CAMERA M-32	\$140.00	270-1225-53740
			Total for Vendor	\$140.00	
ISUPPLY COMPANY					
	2020-03-24	1933141	DISINFECTING CLEANER X 10	\$461.90	270-1225-54299
			Total for Vendor	\$461.90	
INSIGHT PUBLIC SECTOR					
	2020-03-10	1100718018	ZEBRA PRINTER PAPER	\$807.20	270-1221-54299
			Total for Vendor	\$807.20	
JAMIE'S TIRE & SERVICE					
	2020-03-17	195751	FLAT REPAIR V1126	\$14.84	709-1446-53740
			Total for Vendor	\$14.84	
KENNETH E SHELTON JR					
	2020-03-13	3/13	HOT TAP WTR MAIN-STEVENSON RD	\$4,100.00	664-1338-53290
			Total for Vendor	\$4,100.00	
KELCHNER INC					
	2020-03-15	G1238-01	INNOVATION DR WATER INSTALL	\$153,022.30	664-1441-55508
	2020-03-15	G1238-01	INNOVATION DR SEWER INSTALL	\$121,517.25	665-1441-55508
			Total for Vendor	\$274,539.55	
KEY CHRYSLER JEEP DODGE					
	2020-03-18	98157	FILTER/GASKET/ATF FLUID	\$231.12	709-1446-54505
			Total for Vendor	\$231.12	
LJB INC					
	2020-02-10	0118750A.00-1	SURVEY AIA FIBER EASEMENT	\$4,500.00	710-1010-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
			Total for Vendor	\$4,500.00	
LAWSON PRODUCTS INC					
	2020-03-13	9307463396	FLANGE BOLTS/PAINT MARKERS	\$14.84	709-1446-54505
	2020-03-13	9307463397	PUMICE HAND CLEANER	\$38.34	709-1446-54505
			Total for Vendor	\$53.18	
LOWE'S COMPANIES INC					
	2020-03-20	18074	RESPIRATOR MASKS	\$72.70	270-1225-54299
	2020-03-17	15690	3 INFRARED THERMOMETERS	\$85.44	270-1225-54299
	2020-03-17	14995	PVC POLY RAINSUITS/THERMOMETER	\$361.71	270-1225-54299
	2020-03-17	01906	C BATTERIES	\$10.42	101-1009-54299
	2020-03-26	11160	FLEX SEAL	\$12.34	101-1009-54299
	2020-03-17	12414	SAW BLADES	\$9.96	101-1442-54299
	2020-03-24	02319	RAGS/FLEX CONDUIT	\$108.80	611-1337-54299
	2020-03-18	64966	OUTLET/BOX/RANGE CORD	\$47.49	611-1337-54299
	2020-03-30	11757	AIR REGULATOR/COPPER TUBING	\$125.18	611-1337-54299
	2020-03-24	02320	TOWELS/COUPLINGS/FITTINGS	\$348.57	611-1337-54299
	2020-03-17	01906	C BATTERIES	\$10.42	101-1018-54299
	2020-03-19	02158	RAGS/SPRAY BOTTLES	\$64.98	270-1221-54299
	2020-03-20	02319	36PR SAFETY GLASSES	\$238.32	270-1221-54299
	2020-03-24	09085	9 FORD KEYS	\$22.86	270-1221-54299
			Total for Vendor	\$1,519.19	
LYKINS OIL COMPANY					
	2020-03-12	D83879	538GAL UNLEADED GASOLINE	\$10,881.17	709-1446-54401
			Total for Vendor	\$10,881.17	
LYNN PEAVEY COMPANY					
	2020-03-17	367837	ENVELOPES/TOOL PIPET/GSR KITS	\$231.90	270-1221-54299
			Total for Vendor	\$231.90	
MVECA					
	2020-03-03	20-1429	1ST QTR INTERNET SVC	\$4,500.00	710-1010-53290
			Total for Vendor	\$4,500.00	
MIAMI PRODUCTS & CHEMICALS					
	2020-03-19	99481	2020GAL BLEACH	\$1,626.00	611-1337-54299
			Total for Vendor	\$1,626.00	
MIAMI VALLEY REGIONAL PLN COMM					
	2020-03-18	914	MIAMI VALLEY BIKEWAYS MAPS	\$125.00	101-1552-53320
			Total for Vendor	\$125.00	
MIDSTATES RECREATION					
	2020-03-20	SINV-02143	PLAYGROUND EQUIP-SHAWNEE PK	\$20,538.00	603-1442-55599
			Total for Vendor	\$20,538.00	
M TECH COMPANY					
	2020-03-13	INV201170	2 GAS SENSORS	\$263.65	612-1332-54299
			Total for Vendor	\$263.65	
MURPHY TRACTOR & EQUIPMENT					
	2020-03-13	1342155	SVC V1226	\$394.96	709-1446-53740
			Total for Vendor	\$394.96	
OSROA					
	2020-03-26	MASUR	SRO/DARE TRNG-MASUR	\$375.00	270-1221-53183
			Total for Vendor	\$375.00	
PHILLIPS COMPANIES					
	2020-03-17	43987	1CY CONCRETE	\$138.25	614-1340-54299
	2020-03-24	44304	1CY CONCRETE	\$138.25	614-1340-54299
	2020-03-24	44303	1.5CY CONCRETE	\$207.38	614-1340-54299
	2020-03-17	43988	14.8TN FILL SAND	\$103.53	664-1338-55599
	2020-03-24	44302	31.5TN FILL SAND	\$220.36	664-1338-55599
	2020-03-17	43984	24.3TN FILL SAND	\$170.24	664-1338-55599
	2020-03-17	43985	29.6TN FILL SAND	\$207.41	664-1338-55599
	2020-03-17	43983	42TN FILL SAND	\$293.65	664-1338-55599
	2020-03-24	44305	31.2TN FILL SAND	\$218.61	664-1338-55599
	2020-03-17	43984	1CY CONCRETE	\$138.25	664-1338-55599
			Total for Vendor	\$1,835.93	

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
PHOENIX SAFETY OUTFITTERS	2020-03-17	SI-103413	FIRE BOOTS-DENNEHY	\$335.00	270-1225-54201
			Total for Vendor	\$335.00	
PITNEY BOWES INC					
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1006-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1552-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1551-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1550-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1553-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	708-1008-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1005-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1007-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1004-53521
	2020-03-11	1015210253	1/1-3/31 POSTAGE METER RENT	\$15.60	101-1011-53521
			Total for Vendor	\$156.00	
P M TECHNOLOGIES LLC					
	2020-03-16	136070	GENERATOR MAINT	\$778.32	612-1331-53792
	2020-03-16	136062	GENERATOR MAINT	\$1,171.72	612-1336-53792
	2020-03-19	136343	REPL GENERATOR BELT	\$860.02	612-1336-53792
	2020-03-13	136094	GENERATOR MAINT	\$948.31	612-1336-53792
			Total for Vendor	\$3,758.37	
QUILL CORP					
	2020-03-16	5567817	NITRILE DISP GLOVES	\$20.42	611-1337-54299
	2020-03-17	5599377	FOLDERS/PENCILS/LEAD REFILL	\$72.90	611-1337-54299
	2020-03-26	5829627	TRASH BAGS	\$18.24	611-1337-54299
	2020-03-18	5632119	TRASH BAGS/TONER	\$340.45	611-1337-54299
			Total for Vendor	\$452.01	
THE ROD SHOP					
	2020-03-11	3/11/20	REP 04 DODGE RAM-CITY DAMAGE	\$709.50	221-1441-53405
			Total for Vendor	\$709.50	
RUSH TRUCK CENTER DAYTON					
	2019-10-04	3016797519	TURBOCHARGER KIT RETURN	-\$285.00	709-1446-54505
	2020-03-20	3018745202	CABLE/TIES/WIRE/TERMINAL V1906	\$7.13	709-1446-54505
	2019-10-04	3016797488	VALVE ASSEMBLY RETURN	-\$166.25	709-1446-54505
	2020-03-12	3018650138	OIL PAN/BOLTS V1906	\$1,035.82	709-1446-54505
	2020-03-20	3018745202	REPAIR LABOR V1906	\$1,031.52	709-1446-53740
			Total for Vendor	\$1,623.22	
SCREENPLAY PRINTING					
	2020-03-23	86574	12 CITIZENS ACADEMY SHIRTS	\$115.00	101-1004-54299
			Total for Vendor	\$115.00	
SHARP BUSINESS SYSTEMS					
	2020-03-06	9002655941	MAR FINANCE COPIER MAINT	\$65.71	710-1010-53792
			Total for Vendor	\$65.71	
SIG SAUER INC					
	2020-03-16	3506628	FIRING PINS	\$14.00	270-1221-54299
	2020-03-25	3516778	FIRING PINS	\$34.00	270-1221-54299
			Total for Vendor	\$48.00	
STOOPS FREIGHTLINER INC					
	2020-03-18	X305229838	LUBE/FUEL/OIL FILTERS	\$260.57	709-1446-54505
			Total for Vendor	\$260.57	
TAJ MEDICAL INC					
	2020-03-12	50468	POST COND OFFER EXAM-BERRILL	\$135.00	270-1221-53290
			Total for Vendor	\$135.00	
TERMINAL SUPPLY COMPANY					
	2020-03-11	25014	SEALS/TERMINALS/WIRE	\$64.63	709-1446-54505
	2020-03-25	28453	SURFACE MOUNTS	\$153.87	709-1446-54505
			Total for Vendor	\$218.50	
R J THOMAS MFG CO INC					
	2020-03-02	218764	PICNIC TABLE-CAB	\$1,033.00	101-1442-54299
			Total for Vendor	\$1,033.00	

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
TRACTOR SUPPLY COMPANY	2020-03-19	153692	2 TIRES V1231B	\$53.98	709-1446-54505
			Total for Vendor	\$53.98	
TRAME MECHANICAL	2020-02-29	91076	HVAC REPAIR	\$69.12	611-1337-53290
			Total for Vendor	\$69.12	
TREASURER STATE OF OHIO BOILER SEC	2020-03-15	BO4882218	BOILER INSPECTION	\$68.25	101-1009-53607
	2020-03-15	BO4882219	BOILER INSPECTION	\$68.25	101-1009-53607
			Total for Vendor	\$136.50	
TREASURER OF STATE FUND 83F	2020-02-20	20L3161	3/1-12/31 LEADS SVC	\$13,000.00	270-1222-53290
			Total for Vendor	\$13,000.00	
USA BLUEBOOK 924577	2020-03-14	174000	DISINFECTANT	\$123.38	612-1331-54299
			Total for Vendor	\$123.38	
VALLEY ASPHALT CORPORATION	2020-03-24	5452250RI	9.8TN COLD MIX ASPHALT	\$1,321.65	221-1441-54299
			Total for Vendor	\$1,321.65	
VOCALINK INC	2020-03-26	OPI0220336	INTERPRETER SERVICES	\$22.20	253-1014-53290
			Total for Vendor	\$22.20	
WS ELECTRONICS LLC	2020-03-06	14572	XWARN RADIO REPAIR	\$150.00	270-1222-53740
			Total for Vendor	\$150.00	
WALMART COMMUNITY	2020-03-18	5097	WATER	\$15.92	270-1225-54299
	2020-03-27	0728	4 SURGE STRIPS	\$43.88	270-1225-54299
	2020-03-09	1025	TWIN MATTRESS COVER X 3	\$98.79	270-1225-54299
	2020-03-24	5682	IMMODIUM/GLUE/BANDAGES-SWAT	\$82.76	270-1225-54299
	2020-03-18	5785	OIL	\$76.41	709-1446-54505
	2020-03-04	7497	LABELS/WIPES/DIVIDERS	\$208.47	270-1222-54299
	2020-03-23	5408	SMALL SANITIZER BOTTLES	\$10.67	270-1221-54299
	2020-03-31	2583	SANITIZER	\$35.82	270-1221-54299
			Total for Vendor	\$572.72	
WOOD ENVIRONMENT & INFRASTRUCTURE S	2020-03-10	N26101281	PASSIVE VENT INSTALLATION	\$274,045.73	666-6905-53290
	2020-03-10	N26101274	GAS MONITORING PLAN	\$3,103.47	666-6905-53290
			Total for Vendor	\$277,149.20	
XENIA COMMUNITY SCHOOLS	2020-03-16	3/16/2020	CUSTODIAN FEE-B-BALL	\$1,890.00	101-1001-59114
			Total for Vendor	\$1,890.00	
XYLEM WATER SOLUTIONS USA INC	2020-03-18	3556813592	FLYGT MIXER REPAIR	\$1,674.00	612-1331-53740
			Total for Vendor	\$1,674.00	
				\$690,284.48	



Meeting Date: April 9, 2020

Agenda Location: New Business

Title: **Administrative Motion** - Authorizing the City Manager to Execute Proposal No. 18470 with Buckeye Power Sales Company, Inc., for the Purchase of a Generator for the Ford Road Wastewater Treatment Plant

Submitted By: Chris Berger, Public Service Director/City Engineer
Presenter: Brent Merriman, City Manager

Summary: On March 26, 2020, City Council authorized the emergency repair of the generator that services the Ford Road WWTP in times of power loss to the plant. Unfortunately, the contractor doing the work, Buckeye Power Sales Company, Inc., discovered that the generator motor was beyond repair and therefore, a complete replacement would be necessary. Recall that the subject generator is over 30 years old and attempting to rehabilitate it makes little practical and financial sense. Therefore, the Public Service Department solicited a price quotation from Buckeye Power Sales Company, Inc., to replace the generator. The proposal is attached for your review.

Given the urgency for this installation of this replacement generator to begin as soon as possible, and as Section 9.16 C. of the City’s Charter authorizes the expenditure of funds in excess of \$25,000 without bidding in cases of emergency, staff requests City Council authorization of this purchase proposal.

Agenda Item Attachment(s): Proposal No. 18470 from Buckeye Power Sales Company, Inc.

Budgetary Impact:

Account # 665-1331-53290	\$178,231.07
Account # 665-1331-55305	\$ 21,596.93

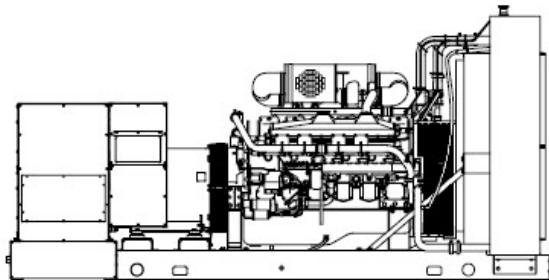
RECOMMENDATION: It is the recommendation of City staff that Council authorize the City Manager to Execute Proposal No. 18470 with Buckeye Power Sales Company, Inc. in an amount of \$199,828.00.

Established in 1947 – Visit us at BuckeyePowerSales.com

To: Project Estimator
for Xenia WWTP

From: Kurt Werner
Power System Sales
Buckeye Power Sales
4992 Rialto Road
West Chester, Ohio 45069
P: 513-755-2323 F: 513-755-4515
kwerner@buckeyepowersales.com

Generator



Kohler Model: 750REOZMD

This diesel generator set equipped with a 5M4036 alternator operating at 277/480 volts is rated for 760 kW/950 kVA. Output amperage: 1143

Standard Features:

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- The 60 Hz generator set offers a UL 2200 listing.
- The generator set accepts rated load in one step.
- The 60 Hz generator set meets NFPA 110, Level 1, when equipped with the necessary accessories and installed per NFPA standards.
- A one-year limited warranty covers all systems and components. Two-, five-, and ten-year extended warranties are also available.

Alternator Features:

- The pilot-excited, permanent magnet (PM) alternator provides superior short-circuit capability.

Other Features:

- Controllers are available for all applications. See controller features inside.
- The low coolant level shutdown prevents overheating (standard on radiator models only).
- Integral vibration isolation eliminates the need for under-unit vibration spring isolators.
- An electronic, isochronous governor delivers precise frequency regulation.



- Tier 2 EPA-certified for Stationary Emergency Applications
- Multiple circuit breaker configurations.

Qty	Description
	750REOZMD Generator System
1	750REOZMD Generator Set
	Includes the following:
	Literature Languages English
	Approvals and Listings UL2200 Listing
	Engine 750REOZMD,24V,60Hz
	Nameplate Rating Standby 130C Rise
	Voltage 60Hz, 277/480V, Wye, 3Ph, 4W
	Alternator 5M4036
	Cooling System Unit Mounted Radiator, 50C
	Skid and Mounting Skid
	Air Intake Standard Duty
	Controller DEC550
	Controller Accy, Installed Controller Connection Kit
	Enclosure Type Sound
	Enclosure Material Steel
	Enclosure Electrical Package Basic Electrical Pkg, 3 Ph
	Enclosure Electrical Acc. Wire Block Heater
	Enclosure Electrical Acc. Wire Battery Charger
	Enclosure Heater Enclosure Heater, 208VAC
	Enclosure DC Lighting DC Lights
	Enclosure Silencer Internal Silencer
	Fuel Tank Type State
	Fuel Runtime (Approx.) 24 Hours
	Subbase Fuel Tank Capacity 1791 Gallons
	Fill Pipe/Spill Fill Options 5 Gal Spill Cont w/95% Shutoff
	Fuel Tank Options Bottom Clearance I-Beams, 4"
	Fuel Tank Vent Normal Vent, 12' Above Grade
	High Fuel Switch High Fuel Switch
	Tank Marking Options Combust Lqds - Keep Fire Away



- Tank Marking Options
- Starting Aids, Installed
- Electrical Accy., Installed
- Electrical Accy., Installed
- Electrical Accy., Installed
- Electrical Accy., Installed
- Dry Contacts, Installed
- Rating, LCB 1 Right
- Amps, LCB 1 Right
- Trip Type, LCB 1 Right
- LCB 1 Right Interrupt Rating
- Fuel Lines, Installed
- Fuel System Acc., Installed
- Exceeds LTL Shipping Height
- Miscellaneous Accy., Installed
- Miscellaneous Accy., Installed
- Miscellaneous Accy., Installed
- Warranty
- Testing, Additional
- 1 Battery Charger Temp. Comp. Sensor
- 1 Battery, 2/12V, 1150CCA, Wet
- 1 Battery Rack & Cables
- 1 Lit Kit, General Maint., 750REOZMD
- 1 RSA III, ATS Annunciator
- NFPA 704 Identification
- 9000W, 208V, 1Ph, w/Valves
- Battery Charger, 10A
- Run Relay
- Failure Relay w/Harness, 1Fault
- Generator Heater
- 10 Relay
- 100% Rated
- 1200
- Electronic, LSIG (GFI)
- 65kA at 480V
- Flexible Fuel Lines
- Fuel/Water Separator
- Add'l Shipping Charge Accepted
- Air Cleaner Restriction Ind.
- Coolant in Genset
- Oil in Genset
- 5 Year Comprehensive
- Power Factor Test, 0.8, 3Ph Only



Miscellaneous

- Start-up including - antifreeze, lube oil, battery, preparation (visits during normal business hours). If a start-up needs to be done at a time other than normal business hours, then prior arrangements need to be made and overtime charges may apply.
- Diesel Fuel by others.
- On Site Fuel Tank Pressure Testing as required by the State of Ohio Fire Marshal INCLUDED
- Warranty - five (5) year comprehensive
- Resistive Load Bank Test - two (2) hours performed during start-up

OFFER TOTAL SELL PRICE: \$199,828.00
INCLUDES CRANE FOR DELIVERY AND INSTALLATION

Price does not include any applicable taxes or installation

1. This quote is limited to the Bill of Material provided only regardless of specifications. No other equipment or services are included or implied.
2. No engineering specifications or drawings were provided as a basis for the preparation of this quotation. If specifications or drawings are provided later, Buckeye Power Sales reserves the right to re-quote the project.
3. Prior to the initial fueling, by installing contractor, the State of Ohio Fire Code 3401.4 requires all generator sub-base diesel fuel storage tanks (501 gallons and above) be permitted to install, remove, alter or place temporarily out of service. In addition, the tank is required to be tested in accordance with NFPA 30, (2008 edition) Section 21.5.2 in order to receive an approved "Installation & Alteration Permit." This testing must be witnessed & approved by the Local Municipality's Fire Inspector, if available, or the State Fire Marshall's Inspector if the state is issuing the permit. Tanks 500 & below must be pressure tested, but do not require to be witnessed and no permit is needed.
4. ***Security fencing and vehicle protection bollards are NOT included in this fee. Permits cannot be approved until a security fence and vehicle protection bollards are installed, if applicable. The contractor is responsible for the installation of these items.
5. Buckeye Power Sales Co, Inc. and the Kohler Company are not responsible in any way for liquidated damages due to shipping delays.
6. NETA Testing, Harmonic Testing, Infrared Scanning, and Coordination Study to be provided by others, if needed.
 - F.O.B. Factory
 - Freight: Allowed, 1st shipping point, domestic. Unloading by others. If unit is to be shipped on open top truck, additional charges may apply.
 - Terms: 100% net ten (10) days; 2% per month after (30) days. Subject to credit approval.
 - Submittals: 1-2 weeks following receipt of order
 - Quote Expires: (30) days. Due to current market volatility, orders placed beyond (30) days from quote date or released more than (75) days beyond quote date may require a revised quote prior to order acceptance by Buckeye Power Sales.
 - Please call TEN to FOURTEEN business days prior to requested startup of unit to allow for scheduling.

OFFER ACCEPTANCE

I hereby authorize Buckeye Power Sales Co to use this form as a bona fide purchase order of the equipment shown on Offer Number: 18470, which clearly establishes definite price and specifications of material ordered. The person signing is doing so according to the terms and conditions.

Proposed by:

Company: Buckeye Power Sales Co
 Print Name: Kurt Werner
 Title: Power System Sales
 Signature: _____
 Date: _____

Accepted by:

Company: _____
 Print Name: _____
 Title: _____
 Signature: _____
 Date: _____
 PO Number: _____



TERMS AND CONDITIONS

Equipment, and/or labor, and/or various items are in accordance with Buckeye Power Sales Co., Inc. experienced interpretations of plans and specifications, within the limited time between request for bid and bid due date. Materials supplied under this quotation, which are commercially produced to typical industry standards, have been deemed in substantial compliance and therefore acceptable. Only the materials itemized on the attached quotation will be supplied. Buyer agrees to verify all items, sizes and quantities listed on our quotation. Buckeye Power Sales Co., Inc. is not responsible for omissions.

THERE ARE NO UNDERSTANDINGS, AGREEMENTS, REPRESENTATIONS, OR WARRANTIES, EXPRESSED OR IMPLIED (INCLUDING ANY REGARDING MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) OTHER THAN THOSE SPECIFIED HEREIN, RESPECTING THIS CONTRACT OR THE EQUIPMENT HEREUNDER. THIS CONTRACT STATES THE ENTIRE OBLIGATION OF SELLER (BUCKEYE POWER SALES CO., INC.) IN CONNECTION WITH THIS TRANSACTION. BUCKEYE POWER SALES CO., INC. SHALL NOT BE LIABLE FOR LOST PROFITS OR ANY SPECIAL OR CONSEQUENTIAL DAMAGES DIRECTLY OR INDIRECTLY ARISING OUT OF THE USE OF, THE INABILITY TO USE, OR ANY DELAYS IN DELIVERY/SHIPMENT OF THE EQUIPMENT MENTIONED HEREBY, EVEN IF WE ARE SO ADVISED OF THE POSSIBILITY OF DAMAGES. NO BUCKEYE POWER SALES CO., INC. EMPLOYEE HAS THE AUTHORITY TO VERBALLY BIND EITHER BUCKEYE POWER SALES CO., INC. OR ANY MANUFACTURER OTHERWISE.

Buckeye Power Sales Co., Inc. will not be bound to any order containing retainages. Full payment is due according to the terms set forth herein. If no payment terms are otherwise specified, then the terms shall be: 100% net 10 days; 1.5% per month interest applies after 30 days, subject to credit approval. Buyer agrees to compensate Buckeye Power Sales Co. for all attorney fees incurred in collecting all amounts due, whether or not a lawsuit is filed. Freight damages must be reported to freight carrier, and freight delivery ticket presented by freight carrier must carry notation of damage and be signed by the trucker. Buckeye Power Sales Co., Inc. will aid customer in filing their claims on freight damages but will not honor claim presented to Buckeye Power Sales Co., Inc. and not to freight carrier.

Every responsible precaution is taken against breakage or other damage in transit. As all goods are shipped at Buyer's risk, Seller's responsibility ceases upon delivery of the material in good order to the carrier. Freight allowance, if any, is subject to Seller's current shipping terms. Unless otherwise conveyed in writing to Buyer by Seller, claims against carriers are to be filed by Buyer. It is Buyer's responsibility to inspect products upon delivery for transit damage and/or shortage. If damage or shortage is detected, it should be duly noted on the bill of lading before signing for merchandise. An inspection report should be requested of the carrier followed by a settlement claim to the carrier.

Ownership transfers to the Buyer at the time of shipment from the factory or Seller's warehouse. It is Buyer's obligation to communicate in advance in writing when and where they want to receive equipment. Storage may be arranged at the Seller's warehouse or designee at the request of the Buyer with the understanding that additional fees may be charged for storage and that payment will be due per the terms stated herein.

Any claims for shortage must be made promptly for any consideration. The undersigned agrees to inspect all goods upon delivery, and specifically agrees that forty-eight (48) hours after delivery shall constitute a reasonable period for inspection of goods. The undersigned agrees to accept as conforming any goods not rejected within forty-eight (48) hours after delivery. The undersigned agrees that notice of rejection must be in writing to be effective.

The undersigned agrees to be on site for delivery of all goods. If the undersigned should fail to be on site at the time of delivery, the undersigned accepts all responsibility for theft, damage or other casualty to the goods from the time of delivery, and waives any claims that could be made against Buckeye Power Sales Co., Inc. as a result of said delivery, regardless of whether Buckeye Power Sales Co., Inc. (including its management and employees) negligently caused, or is alleged to have caused, such theft, damage or casualty.

Buckeye Power Sales Co., Inc.'s prices do not include any federal, state, or local sales, use, property, or excise taxes. If any such taxes are imposed, Seller will invoice them to Buyer as a separate item. In lieu of such taxes, Buyer must provide, with each order, a tax exemption certificate acceptable to the proper taxing authorities. Buckeye Power Sales Co., Inc. is not responsible for collection and payment of Sales/Use tax in states in which Buckeye Power Sales Co., Inc. does not have a vendor's license.

Buyer acknowledges that Buckeye Power Sales Co., Inc. does not make and specifically negates, renounces and disclaims any representations, warranties and/or guaranties of any kind or character, expressed or implied, with respect to (i) the products sold, their use, design, application or operation, their



merchantability, their physical condition or their fitness for a particular purpose, (ii) the maintenance or other expenses to be incurred in connection with the products, (iii) the agents, suppliers and employees or (iv) the accuracy or reliability of any information, designs or documents furnished to Buyer. Buckeye Power Sales Co., Inc. neither assumes, nor authorizes any person to assume for it, any other obligation in connection with the sale of its products and/or rendering of its services. Any recommendations made by Buckeye Power Sales Co., Inc. concerning the use, design, application or operation of the products shall not be construed as representations or warranties, expressed or implied. Failure by Buckeye Power Sales Co., Inc. to make recommendations or give advice to Buyer shall not impose any liability upon Buckeye Power Sales Co., Inc.

Buyer agrees to defend, indemnify and hold Buckeye Power Sales Co., Inc., its directors, officers and employees harmless from and against any and all claims, losses, costs, expenses, attorney's fees, and liabilities ("Claims") arising out of or related to the goods, however, Buyer shall not be required to indemnify to the extent it is determined through final adjudication that were negligent or otherwise liable for such Claim.

If any provision hereof is held to be illegal, invalid or unenforceable under any present or future laws, such provision shall be fully severable, and the terms and conditions herein shall be construed and enforced as if such illegal, invalid or unenforceable provision had never been made a part hereof. The remaining provisions herein shall remain in full force and effect and shall not be affected by such illegal, invalid or unenforceable provisions or by their severance here from.

Buckeye Power Sales Co., Inc.'s failure to insist upon the strict performance of any term or condition herein shall not be deemed a waiver of any of Buckeye Power Sales Co., Inc.'s rights or remedies hereunder, nor of its right to insist upon the strict performance of the same or any other term herein in the future. No waiver of any term or condition hereunder shall be valid unless in writing and signed by Buckeye Power Sales Co., Inc.

The rights and obligations of the parties hereto and the construction and effect of any contract formed pursuant hereto, shall be governed by the laws of the State of Ohio. **Buyer hereby agrees to the exclusive jurisdiction and venue of the Court of Common Pleas for Franklin County, Ohio for the resolution of all disputes.**

Objections to any or all provisions contained in this contract or to any other communication shall not constitute a waiver of these terms or conditions thereof.

Buckeye Power Sales Co., Inc. will not be liable for any delays in the performance of orders or contracts or in the delivery or shipment of goods or for any damages suffered by purchaser by reason of any such delay. Delivery forecast is approximate and subject to change without penalty.

In the event that a quotation is not accepted in its entirety, we reserve the right to decline any part or all of the order.

All stenographic, typographic, or clerical errors are subject to correction. Upon acceptance by Buckeye Power Sales Co. Inc., this order will be entered for production and will not thereafter be subject to deferment of delivery without our written consent. Any expense incurred by Buckeye Power Sales Co. Inc., due to the cancellation of an order or the deferment of a delivery schedule will be billed to the purchaser and be immediately due and owing, together with any and all costs of cancellation, including an order or the deferment of a delivery schedule will be billed to the purchaser and be immediately due and owing, together with any and all costs of cancellation, including attorney's fees.