

**XENIA CITY CHARTER / ARTICLE VIII: BOARDS AND COMMISSIONS**

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**XENIA CITY CHARTER / ARTICLE VIII: BOARDS AND COMMISSIONS / Section 8.01. Creation of Boards and Commissions.**

**Section 8.01. Creation of Boards and Commissions.**

The City Council shall establish the following boards and commissions:

- (1) Planning and Zoning Commission
- (2) Board of Zoning Appeals
- (3) Civil Service Commission

In addition to those boards and commissions enumerated above, the Council may by ordinance, from time to time, as it deems proper, create, alter or abolish additional standing and special committees and appoint or remove the members thereof.

**XENIA CITY CHARTER / ARTICLE VIII: BOARDS AND COMMISSIONS / Section 8.02. Duties, Power and Composition.**

**Section 8.02. Duties, Power and Composition.**

All boards and commissions established by the City Council in accordance with this Charter shall be advisory committees, with the exception of the Board of Zoning Appeals, which shall have complete authority in accordance with adopted ordinances and State law.

Except for the Civil Service Commission, which is governed by Section 10.03 of this Charter, boards and commissions shall consist of five (5) qualified residents from the City of Xenia and shall be chaired by a member of City Council.

Each board or commission shall conduct public meetings at times established or designated by City Council, which shall also establish rules of procedure for each board or commission. The rules of order for all boards and commissions shall be the same as for City Council as prescribed in Section 4.14 of this Charter. All boards and commissions, except the Board of Zoning Appeals, shall have no legislative or judicial power and shall advise City

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Council on matters designated to each board or commission by Council. The Chairperson shall establish an agenda for his or her board or commission meeting and shall have no voting privilege, excepting in the event of a tie.

A majority vote of the total membership, excluding the Chairperson, of a board or commission, is required to approve or disapprove any matter coming before each board or commission. All business conducted by each board or commission shall be in accordance with this Charter, the City of Xenia Codified Ordinances and State Law.

In the event a Council member is unable to chair a board or commission so assigned, the Council shall designate an alternate Council member to chair that board or commission.

**XENIA CITY CHARTER / ARTICLE VIII: BOARDS AND COMMISSIONS / Section 8.03. Selection of Board and Commission Members and Compensation.**

**Section 8.03. Selection of Board and Commission Members and Compensation.**

Except for the Civil Service Commission, which is governed by Section 10.03 of this Charter, the City Council shall appoint citizens of the City of Xenia to serve on the various boards and commissions. No citizen so appointed may serve on more than one (1) board or commission at any given time.

In the event a member appointed to a board or commission resigns or is unable to serve, in the event a member is absent and unexcused from three (3) consecutive meetings, or in the event City Council determines that there is good cause why a member should not serve, the seat will be declared vacant and, except for the Civil Service Commission, which is governed by Section 10.03 of this Charter, the City Council shall appoint a new member to fulfill the absent member's term.

**XENIA CITY CHARTER / ARTICLE VIII: BOARDS AND COMMISSIONS / Section 8.04. Terms of Appointment.**

**Section 8.04. Terms of Appointment.**

Except for the Civil Service Commission, which is governed by Section 10.03 of this Charter, the term of each member appointed to a board or commission shall be four (4) years.