

XENIA CITY CHARTER / ARTICLE X: HUMAN RESOURCE SYSTEM / Section 10.03. Civil Service Commission; Composition, Term and Power.

Section 10.03. Civil Service Commission; Composition, Term and Power.

(A) A Civil Service Commission consisting of five (5) members shall be appointed by the Council for a term of five (5) years, one (1) to be appointed every year.

(B) The Civil Service Commission shall have authority to see that the employees in the classified service are appointed and retained on the basis of merit and fitness as governed by this Charter, City ordinances or the general laws of the State of Ohio.

XENIA CITY CHARTER / ARTICLE X: HUMAN RESOURCE SYSTEM / Section 10.04. Classification of Civil Service.

Section 10.04. Classification of Civil Service.

(A) The civil services of the City shall be divided into two (2) categories: the unclassified and the classified services.

(1) The unclassified service shall include:

- (a) All officers elected by the people;
- (b) The Clerk of City Council;
- (c) The City Manager, Finance Director, Assistant City Manager, Law Director, Police Chief, Fire Chief, City Prosecuting Attorneys, division and department heads, and their assistants;
- (d) The Personal Secretary to the City Manager; and
- (e) Ordinary unskilled laborers.

(2) The classified service shall comprise all positions not specifically included by this Charter in the unclassified service. There shall be in the classified service two (2) categories to be known as the competitive and noncompetitive category:

(a) The competitive category shall include all positions and employees for which it is practicable to determine the merit, fitness and practical experience by competitive

Xenia, OH Code of Ordinances

examination.

(b) The noncompetitive category shall include all positions requiring peculiar and exceptional qualifications of a scientific, managerial, professional, technical or educational character, as may be determined by the City Civil Service Commission.

(B) The Civil Service Commission shall have the right to recommend suspension of and/or removal of employees to the appropriate authority in accordance with the provisions of this Charter, City ordinances or the general laws of the State of Ohio. The appointing authority shall have the right to suspend and/or remove employees in accordance with the provisions of this Charter, City ordinances or the general laws of the State of Ohio.